



**TOWN OF PAXTON  
DPW Building Committee  
Minutes of Meeting**

**Approved:**

2/17/22

**Date: Wednesday, December 15, 2021**

**Time: 6:30 p.m.**

**Location: John Bauer Senior Center, 17 West St., Paxton**

**Present:** Peter Bogren, Jr. (PB)  
Michael Pingitore (MP)  
Carol Riches (CR)  
Tiffany Sidhom (TS)  
Travis Thibault (TT)  
Robert Wilby (RW)

**Absent:** Emerson Wheeler (EW)

**Other Attendees:** Richard Fenton, Finance Committee Chair

The meeting was called to order at 6:31 p.m.

**Approval of Meeting Minutes**

Motion (MP) seconded (RW) to approve the meeting minutes from December 1, 2021. Unanimous, all in favor.

**Quote for Energy Audit of DPW Facility**

(TT) has obtained a quote from GDS Associates, Inc. to perform an energy audit of both the DPW facility and the pump station on Pleasant Street. The cost of the audit would be \$7,965. (TT) states that many grants, including one from MA DEP for energy upgrades, will require the town to have an energy audit in hand at the time of grant application. (TT) hopes to be able to apply for some such grants to help pay for energy upgrades such as HVAC and lighting at the DPW facility. (TT) states that because the audit would also evaluate the Water Department's pump station, he will speak with the Water Board about paying a portion of the fee. The remainder would come from the Highway Department's FY22 budget.

Motion (CR) second (MP) to move ahead with the energy audit, provided that the Water Board agrees to same.

**Quote from Triumph Modular**

(TT) has obtained a quote from Triumph Modular for a 2,880 square-foot modular building to be placed at the current DPW facility to house administrative offices as well as locker rooms and bathroom facilities for the

employees, and a training room. The quote to lease was a \$210,000 installation charge, a \$9,000 per month lease payment for five years, and a \$70,000 removal fee.

To purchase the same modular building (instead of leasing), the quote was a \$210,000 installation fee (with a potential 5-10% increase), and a purchase price around \$575,000. (TT) reminded the Committee that there would still be additional costs such as clearing the area, installing a new septic system, digging/bringing utilities to the site, etc., and the total project cost (for just adding a modular building, septic and related site work) would likely be around \$1-1.2 million.

(TT) also stated that he was in the process of obtaining additional quotes from other vendors on both leasing and purchasing modular and permanent buildings.

### **Presentation to CIPC**

The Committee agreed to request that their presentation to CIPC, presently scheduled for 12/21/21, be re-scheduled until such time as the Committee is able to obtain additional quotes and determine what the best course of action is.

### **Next Steps for Project**

The Committee agreed that the next steps for the project are:

1. (TT) to continue to obtain additional quotes for modular and permanent buildings, as discussed.
2. (TT) obtain quotes for the cost of a new septic system.
3. (TT) and (TS) will put together a spreadsheet of all possible options for the facility and their costs.

### **Public Comment**

Mr. Fenton suggested that the Committee work on getting information out to the public as soon as possible, so that residents are educated about the process and the costs.

The Committee agreed that this is a priority and will work on disseminating the information via multiple channels such as the website, Facebook, the COA newsletter, etc., as soon as it has all information put together.

Next Meetings tentatively scheduled for January 6, 2022 and January 27, 2022.

Motion (MP) seconded (RW) to adjourn meeting at 7:22 p.m. Unanimous, all in favor.

Respectfully submitted by:



Tiffany Sidhom, Clerk