

Town of Paxton Board of Selectmen

Regular Meeting Minutes

Monday, November 23, 2009

Members Present: Frederick G. Goodrich, Chair
Michael T. Quinlivan, Member
William A. Trotta, Clerk

Attendees: See attendee list

- Chairman called the meeting to order at 7:00pm.

Meeting Minutes

- **Motion (MQ) seconded (FG) to accept the Regular Meeting Minutes of November 9, 2009. Unanimous all in favor.**
- **Motion (MQ) seconded (FG) to accept the Regular Meeting Minutes of November 16, 2009. Unanimous all in favor.**

Reverse 911

- Robert Noonan, Sheriffs Department present to provide information on Reverse 911:
- System can be used to alert residents on public safety and Health issues.
- Police Dept. have been provided with the appropriate form to use to relay information to the Sheriffs Office.
- System can make 2600 calls an hour and they are working on doubling this number, web based and can get messages out within 10-15 minutes of receiving.
- No cost to the towns at this time, Homeland Security will continuing funding until 2010 and may go beyond that date.
- 66 communities participating in this service.

Police Officer Appointment

- 30 Applicants received for the Police Officer open position. Chief Desrosiers and (CB) recommended the appointment of Joseph Coggans.
- Joseph Coggans, put himself through the Police Academy, is CPR certified and has worked with the Sheriffs Department.
- **Motion (MQ) seconded (WT) to appoint Joseph Coggans as a Police Officer. Unanimous all in favor.**
- Chief Desrosiers stated that Joseph Coggans would officially start with his department on January 1, 2010.

Police Chief Contract

- (FG) Police Chief Contract expires June 2010; we want to ensure that all contracts are review in Feb/March 2010 in time for the budget.

New Wachusett Regional School Assessment

- (FG) has confirmed with Town Counsel that no Town Meeting vote is required to accept the new assessment for increased Transportation costs, as the amount voted is still more than the assessment.
- **Motion (WT) seconded (FG) to accept the new Assessment of \$4,919,839. Unanimous all in favor.**

Space Utilization Study Committee

- (FG) the Space Utilization Study Committee recommended dividing the space in the basement into 2 to accommodate both the Recreation Commission and the Cable Committee. Funds available in the Cable Account to pay for partitioning of the room.
- **Motion (MQ) seconded (WT) to accept the recommendation. Unanimous all in favor.**
- (FG) The use of this space for the Paxton Center School Band was voted 3-1 not to use for this purpose. Would be disruptive for the groups using the Senior Center during the day.
- (FG) old Police Station should be considered for storage of Town Hall records in the basement area and provide a portion for the Water Dept. for them to do the billing which will relieve the Light Dept. of this.
- (CB) believed that the Water Board only wanted to use the area to collect overdue payments. The Light Dept. announced that they did not have the time to do the trash lien letters, so we did them ourselves, the Water Board chose not to send out lien letters.
- (WT) asked if anyone else had come forward to use the building.
- (FG) need to retain this building at this time until we have worked out all the issues.
- (MQ) by the Water Board doing their own billing do not want to see and added burden on the Town.
- (WT) need to know "who, what & why". Ask that the Water Board attend the next BOS meeting.

Selectmen Liaisons

- With (MQ) resignation, the Selectmen liaisons rearranged to between (WT) and (FG) (as attached).
- (MQ) reminded the BOS that they need to inform Dr. Pandiscio that he will no longer be on the Regional Selectmen's Committee.

Trash Abatement – 11 Winter Street

- Request for a trash abatement by Ken LaMura as the property has been vacant since May 2007. LaMuras are, not Paxton Light customers, so unable to check water and electricity usage.
- **Motion MQ) seconded (WT) to stop the trash fee. Unanimous all in favor.**

Town Administrators Update

Thanksgivings

- Town Hall is closed Thursday November 26th for Thanksgiving, and Friday, November 27th those scheduled to work November 27th will take a vacation day.

Commonwealth Capital Application

- (CB) completed the Commonwealth Capital Application and submitted last week with a request for a score of 60. We received a score of 63 on the FY08 application.

Household Paint & Chemical Recycling

- Recycling of Household paints & chemical recycling at the Wachusett Earthday Recycling Center in West Boylston December 5th.
- (FG) asked how many hits received on the Town's website.
- (CB) to respond.

Board of Selectmen Goals & Objectives

Goal #2 Accept report form the Facilites Study Committee

- **Motion (WT) seconded (WT) seconded (MQ) to accept the study. Unanimous all in favor.**
- (FG) asked that (CB) look into some of the cost associated with utilizing the buildings.

Goal #3 Support the Cable Committee Public Access Channel

- (FG) need to talk with the committee and reaffirm their training programs to fully utilize the new equipment. Invite to a meeting.
- (MQ) suggested that the BOS go with Ray Charette to look at the set-up that the Town of Boylston has for their studio space.

Goal #7 Improve daily communication with the Town Administrator.

- (FG) stated that he would like to see a plan each week outlining when (CB) would be in and out of the office along with details of meetings he is attending. The BOS would also like to receive an email each day at 4:15pm with any relevant issues that have come up during that day.

Goal #9 Develop and implement procedure to formally assess our finance on a regular basis

- (FG) Would like to work on procedures and set up monthly meetings with the financial group.

- (CB) cash flow is not reported to me or anyone else by the Treasurer, once borrowing is set, nothing really changes.
- (FG) we need to see our financials, realize that we are asking an elected official for information.

Correspondence

- BOS received a "thank you note and book of poems from Stacia Smith at the Paxton Center School for their support of the Veteran's Day Program at the school.

Other Business

- (FG) and (WT) presented (MQ) with a plaque for six years dedicated service as a member of the Board of Selectmen.
- **Motion (FG) seconded (WT) to adjourn regular meeting at 8:10pm. Unanimous all in favor.**

Respectfully submitted,

Carol L. Riches
Administrative Assistant