

Town of Paxton Board of Selectmen

Regular Meeting Minutes

Monday, December 14, 2009

Members Present: Frederick G. Goodrich, Chair
William A. Trotta, Clerk

Attendees: See attendee list

- Chairman called the meeting to order at 7:00pm.

Meeting Minutes

- **Motion (WT) seconded (FG) to accept the Regular Meeting Minutes of November 23, 2009 with one amendment. Unanimous all in favor.**

Date to Review Non-Union Contracts

- One contract to review for the Police Chief – Monday, January 11, 2010

Future Meeting Dates

- December 28, 2009
- January 4, 2010
- January 25, 2010
- February 1, 2010
- February 16, 2010
- March 1, 2010
- March 8, 2010 (Budget)
- March 15, 2010
- March 22, 2010 (Budget)

December Board of Selectmen License Renewals

Motion (WT) seconded (FG) to accept renewal of the following licenses for one year:

- Paxton Market Place – Wine & Malt
- Paxton Sports Center - Club
- Paxton Liquor Store – All Liquor
- Anna Maria College - Club
- Kettlebrook Golf Course – Club
- American Legion – Veterans Club

Auto Body Shops

- Paxton Auto

Class II Car Sales

- Paxton Auto
- Paxton Garage
- Willow View Corp.

Common Victuallers

- JLC Donuts Inc.

- Paxton Sports Center
- Paxton House of Pizza
- Paxton American Legion
- Paxton Marketplace
- Kettlebrook Golf Course
- Coffee on the Common
- Soexho (AMC)

Packaged Goods

- Paxton Sports Center
- Paxton Liquor Store
- Paxton House of Pizza

Above Ground Tanks

- Urbanovitch Farm
- Paxton Town Garage
- Worcester County Memorial
- Kettlebrook Golf Course
- David Farm
- Stigma Consultants Inc.

Town Administrators Update

Cost Associated with Renovations

- (CB) provided the BOS with estimated costs associated with renovation:
- 10 West St . - \$26,945.00
- Richards Library - \$119,050.00
- White Building - \$32,250.00
- DPW Building - \$66,500.00
- These figures based on unit costs contained in the architect's recent Town Hall renovation report.

Town of Paxton Website Hits

- (CB) provided information to the BOS, of visits to the website which included 2300 visits to the home page each month from about 1100 different IP addresses and 1500 visits to the calendar each month from about 125 different IP addresses.

Ethic Training Program

- (CB) and Carol Riches completed required on-line Ethics Training Program. Board members will have to do this by April 2, 2010.
- State Auditor meeting to discuss this mandate December 16, 2009.

DCAM Contractors Evaluation Forms

- Owners Project Manager, NETCO has completed the DCAM Contractors Evaluation Forms required for the Public Safety Complex.

Ambulance Calls

- (CB) provided a Summary of the Ambulance calls and billing for the first four month of the fiscal year.
- (WT) asked which attorney they use to deal with collections. (CB) to obtain the information.

Special Election

- Town Clerk informed (CB) of concerns that the Community Room at the Paxton Center School will not be large enough to hold both the Special Election to fill the BOS seat and Special Election to fill the US Senate seat.
- (FG) and (WT) to meet with PSC Principle.

Correspondence

- Bay Path Vocational School has informed member towns that they will reinstitute the normal bussing assessment for FY2011.
- Letter of thank you from the Leone family for assistance given by Office Johnson and Sergeant Savasta along with thanks to other officers from the Police and Fire Department.
- Letter from Dept of Energy Resources.
- Letter from the Historical Commission stating that they believe the trough from The Common is the one on Streeter Road and that it should be returned. (FG) stated it will look into.
- Letter of resignation from Barbara Socha from the Cultural Council.
- Memo from Worcester County Retirement advising of meeting date on January 15, 2010. (CB) to attend.
- Letter from Dr. Pandisco stating meeting on January 28th to appoint a Municipal Representative for negotiations that are conducted by the Wachusett Regional School District. Michael Quinlivan was previously this representative.
- Memo from (CB) advising of an invoice sent to AMC for False Alarm charges in the amount of \$1,831.47.
- Letter from Brown & Caldwell regarding the former Town of Paxton Land Fill. Clark and Mott Construction intend to redraw their application for Post-Closure Use of the Davis Hill Road Landfill.
- Planning on withdrawing the Definitive Subdivision Plan for the property and pursue a smaller scale development.

Public Session

- Robert Browning, 4 Johnnel Drive spoke on his concern for high raises in taxes. Understood that the Town chose a 40-year loan with 78c on dollar for taxes.
- (CB) explained that the Town took out a fixed rate loan for \$2million and a further \$5.8million loan for 20 year borrowing.
- Borrowing for the storm was necessary, and received 75% reimbursement. Governor Murray signed over up to 11.5% of state reimbursement.

- (CB) informed Mr. Browning that there is information of how the Safety Complex proceeded on the Town's website.

Emergency Manager Appointment

- (WT) stated that they had interviewed candidates to fill the Emergency Managers position and that he felt that he would be Deputy in order to do the training and help out in an emergency. Would like to form a CERT team to be prepared for any future emergencies.
- **Motion (WT) seconded (FG) to appoint Charles Bolster as Emergency Manager. Unanimous all in favor.**
- Mr. Bolster stated that he was looking forward to reviewing and updating the plan and working with the BOH and other Emergency Departments and forming a partnership with AMC and Paxton residents.

PHP

- Martha Akstin present, prepared application to DHCD for \$15,000 from the Priority Development Fund Planning Assistance for Housing Production. Accompanying letter with the application signed by the Chairman.
- RFP to be reviewed and finalized ready to be issued in January 2010. Looking for a developer to take on the responsibility and manage the property on a lease from the Town.
- **Motion (FG) seconded (WT) to adjourn regular meeting at 8:00pm. Unanimous all in favor.**

Respectfully submitted,

Carol L. Riches
Administrative Assistant