

# **Town of Paxton Board of Selectmen**

## **Regular Meeting Minutes**

**Monday June 21, 2010**

Members Present: Fred Goodrich, Chair,  
Bill Trotta, Vice Chair  
Peter Bogren, Jr., Clerk

Charles Blanchard, Town Administrator

Attendees: See attendee list

The Chairman called the meeting to order at 7:00 pm.

### **Public Hearing – Transfer of Liquor License from Ronald Perkins to Neil & Yash Corporation for Paxton Liquors 683, Pleasant Street, Paxton**

#### **Motion (FG) seconded (PB) to open the Public Hearing.**

- Mr. & Mrs. Patel were present and introduced themselves to the Board.
- Mr. Mehul is named as Manager on the license, he currently owns and runs a package store in Millbury (4 years), he will be on the premises in the evenings and weekends.
- Mr. Patel was asked by (WT) when he was naturalized and he responded 2000.
- (WT) pointed out that Mr. Patel only intended to be on the premises for 25 hours, Mr. Patel stated that it was their intention for Mrs. Patel to leave her current employment and spend more time in the store.
- Mr. Patel does intend to buy 683 Pleasant Street.
- **Motion (FG) seconded (WT) to approve the transfer of license. Unanimous all in favor.**
- **Motion (FG) seconded (WT) to close the Public Hearing. Unanimous all in favor.**

#### **Meeting Minutes**

- **Motion (PB) seconded (FG) to accept the Regular Meeting Minutes of May 24, 2010, with one amendment. Unanimous all in favor.**

- **Motion (PB) seconded (FG) to accept the Executive Meeting Minutes of May 24, 2010 with one amendment. Unanimous all in favor.**
- **Motion (PB) seconded (FG) to accept the Regular Meeting Minutes of June 7, 2010. Unanimous all in favor.**

#### **Pan Mass Challenge Fundraiser-Ed Dix**

- Ed Dix, resident requested the use of the Common on July 21<sup>st</sup> with a rain date of July 22<sup>nd</sup> between 5:30 and 8:30pm to hold a concert of local talent consisting of acoustic guitars and a piano.
- (WT) suggested starting later to avoid evening traffic.
- (FG) suggested 6:30pm to 9:00pm, and Mr. Dix had no problem with these times, he had already discussed with the Police Chief.
- Ed Dix will be responsible for ensuring the Common is clear of litter prior to leaving.
- **Motion (FG) seconded (PB) to allow use of the Common July 21, 2010 or July 22, 2010 between the hours of 6:30pm and 9:00pm. Unanimous all in favor.**

#### **Annual Appointments per attached**

- (FG) one member short on Council on Aging, ask that an associate steps up to full member.
- (FG) suggested that in light of the continued backlog of open permits, that the appointment for the Building Commissioner be made conditional, and asked for (CB) advice.
- (CB) consider a 2-month appointment.
- (PB) proposed a quarterly appointment.
- BOS agreed to 3 months to October 1, 2010.
- **Motion (FG) seconded (PB) to accept the FY11 appointments. Unanimous all in favor.**

#### **First Congregational Church Annual Cookout and Yard Sale**

- First Congregational Church requested to use the Common on September 25, 2010 for the Annual Cookout and Yard Sale and advertise around Town for 10 days prior to the event.
- **Motion (FG) seconded (PB) to allow. Unanimous all in favor.**

#### **Us Senate Voted Down Tax Extensions Bill**

- (FG) Senate expected to make an announcement of a 3.6 cut.

- (CB) this would leave the Town to find \$16,000 for the FY11 budget.
- (FG) review at the next meeting.

#### **Benefits to Part-Time Employees**

- (CB) this had been brought up last year and asked that the BOS reconsider.
- (FG) time to consider pro-rated benefits, as likely to be more part-time employees in the future.
- **Motion (FG) seconded (PB) to adopt a policy effective July 1, 2010 to pay vacation, sick time and holiday benefits on a pro-rated basis to part time hourly employees who work 20 or more hours per week but less than full time (35 hours) Unanimous all in favor.**

#### **Use of Town Properties**

- (FG) previously provided (PB) & (WT) with a list of town owned properties for their information.

#### **Health Insurance**

- (FG) asked that this be looked at following the comment made by Jack Malone at the Town Meeting that for FY11 Lively Insurance had stated that the rates for the Town would increase by 15-20%.
- (CB) stated that he himself called Lively Insurance and was told that the percentage figure provided was a guessimate, they had not received figures from Harvard Pilgrim at this time. The Town was in a similar situation last year, and they were able to bring down the increase to a 3%.
- (CB) stated that the Treasurer has put in a 10% increase for January to June 2011.

#### **Town Administrator's Update**

##### **New Requirements for Posting Meetings as of July 1, 2010**

- (CB) provided a proposal (per attached). Meeting notices must be available for viewing 24/7. Policy would be to post the notices of meeting on the website by Carol Riches and emailed to the Dispatch Center for Sgt. Lang to place in a loose-leaf binder. The Town Clerk would continue to post all meetings outside her office. This would be less costly than a notice board outside of Town Hall.
- **Motion (FG) seconded (PB) to accept the concept as outlined by (CB). Unanimous all in favor.**
- The New Open Meeting Law also requires that the agenda and meeting minutes contain more information.
- Town Clerk stated that the Attorney General is going to put more information out on the new laws.

### **Auditor**

- The Towns agreement with the Auditor expires this year, (CB) believes it would be good to continue with Bill Fraher and recommends that the Board vote to authorize the Chair to sign the engagement letter dated June 1, 2010 for a three-year period.
- **Motion (FG) seconded WT) to sign the letter of Agreement. Unanimous all in favor.**

### **Political Signs**

- At the request of (FG), (CB) provided a policy on Political Signage as adopted by the Town of Palmer.
- **Motion (FG) seconded (PB) to accept as a policy subject to Town Counsel's approval. Unanimous all in favor.**

### **Annual Road Materials**

- **Motion (FG) seconded (PB) to accept the recommendations of the DPW Superintendent on the FY11 Road Material bids. Unanimous all in favor**
  - Bituminous Concrete – Mass Broken Stone
  - Sidewalk and curing – Mass Broken Stone
  - Sand, Stone, Gravel – Bond Construction
  - Cold Planing – Rafferty Fine Grading
  - Full Depth Reclamation – Murray Paving

### **Historical Commission Opening**

- Opening on the Historical Commission was posted for 2 weeks, one applicant received from Larry Spongberg, was included in the FY11 appointments.

### **Old Business Follow Up**

- Open old Building Permits – nothing new received from the Building Inspector.
- Traffic around the Common – (CB) received some suggestions from Paul Robinson, resident, and passed these along to Arthur Frost at Mass Highway.
- Worcester Water rates – will know more after first bill of the year in July.
- Record removal – waiting until late summer, new TSC will then be in place.

### **End of Year Transfers**

BOS approved End of Year Transfers:

\$2000 to 0100-1610-5400-0000

\$700 to 0100-1610-5103-0000

\$3000 to 0100-1151-5200-0000

\$1600 to 0100-1910-5210-0000

\$1400 to 0100-1122-5200-0000

\$475.46 to 0100-1630-5200-0000

- Motion (FG) seconded (PB) to adjourn the Regular meeting at 8:40pm and go into Executive Session under MGL Chapter 39, S.23B item 3 to discuss non-union contract. Unanimous all in favor.
- BOS returned to Regular Session at 8:45pm and Motion made (FG) seconded (WT) to sign the Police Chief's Contract for one year. Unanimous all in favor.
- Motion (FG) seconded (PB) to adjourn the Regular Meeting at 8:46pm. Unanimous all in favor.

Respectfully submitted,

Carol L. Riches  
Administrative Assistant