

Town of Paxton Board of Selectmen

Regular Meeting Minutes

Monday, March 28, 2011

Members Present: William A. Trotta, Vice Chair
Peter Bogren, Jr., Clerk

Carol L. Riches, Town Administrator

Attendees: Chief Desrosiers
Sergeant Savasta
Mike Putnam

see Attendee List

The Vice Chairman called the meeting to order at 7:02pm.

Review Police Budget

- Chief Desrosiers met with the Finance Committee and they approved the police budget for FY2012 at \$865,052. The Union has written up a contract and the Chief turned it back for a few corrections as well as adding the section on education, to which the Chief took some of the language from the Quinn Bill to develop this. When a final copy is returned it will be provided to the board for review. The only other change to the police budget was the increase to the gasoline account, and this was per a request of the Board of Selectmen due to the current increase in gasoline prices. The Sergeants contract is all set as well at this time.

Review DPW budget

- First was the review of the Highway budget. The salary for the Foreman, Mechanic and 4 equipment operators is being increased by 4%. The fourth equipment operator is a position that is yet to be filled. This position will most likely pick up the parks work that was previously done by the Parks Director with the Recreation Department. The position of Parks Director is going to be eliminated for now and the DPW will be handling the up keep of the fields for Recreation. The work that is done for the Recreation Department will also be coming out of their budget from the money that was budgeted for the Parks Director. This will allow them to keep track of how many hours are actually needed to do the work on the fields. DPW can also order all the supplies that are normally needed to do the fields and get a better bulk rate. DPW will also be able to maintain the equipment by ensuring routine maintenance is done.
- For FY2012 Mike will be rewriting the job descriptions and doing evaluations in order to get the positions into another grade.

- The blacktop account was cut by \$100,000 by the Finance Committee. This cut means that limited road repair will be done again this year. DPW will look at doing Keep Ave in FY2011 and start the next road in FY2012.
- Reviewed the Snow and Ice budget. This budget was level funded for FY2012. There are still funds left for this year. Even though there were some major snowstorms a lot of them occurred during the regular work hours, so the overtime compensation wasn't as great as it could have been.
- (WT) complimented Mike on a job well done by the DPW in clearing the fire hydrants during this difficult winter season. There was some discussion about the way that roads are treated during inclement weather. We do not do any pre salting or wetting due to the expense that is associated with that type of practice. (WT) Does the state do any clearing of sidewalks on the roads that they plow. Mike Putnam responded that they do not. The town would need to purchase its own sidewalk cleaner to do that type of work.
- Reviewed the Cemetery budget which has been level funded for FY2012 with the exception of the increase to the Superintendents salary.
- Reviewed the Water Board budget, which again reflected the increase to the Superintendents salary. Most accounts were level funded. Some amounts were moved around, but the bottom line is about the same.

Meeting Minutes

- **Motion (WT) seconded (PB) to accept the March 21, 2011 Regular Meeting Minutes. Unanimous, all in favor.**

AMC Site Plan Review for a new field house

- The Board members have reviewed the plans and at this time do not have any comments that need to be passed onto the Planning Board prior to their meeting on April 7, 2011.
- (WT) Would like to see more things available to the community as the college continues to grow.

Town Administrators Update

- As you are aware the Town will be entering into a ground lease agreement with JK Scanlan for the Senior Residential Development. The Memorandum of Agreement signed by the Board of Selectmen directs for an establishment of an escrow account to be funded by JK Scanlan for payments to independent third party consultants working on behalf of the town. The Board of Selectmen should give consideration to whom they feel should be responsible for this account; which will involve reviewing invoices and the work associated with these and arranging for payment. In addition to which the account should be maintained in accordance with the Memorandum of Understanding attached. The fund will start with an initial \$50,000 and could go up to \$150,000, so we just need to verify whom

we want to be looking over this account. Jack Malone spoke to the concern as to whether or not Town Council had approved this account, because the Water Board was not allowed to do a similar process. Carol Riches stated that this came from Town Council.

- I have enclosed for your information a copy of the project schedule for the Paxton Center School proposed repairs through the MSBA grant as provided by Jay Gallant our Green Repair Committee member. The Architect for the project LPBA has indicated that they will be ready to provide the MSBA with a preliminary schematic design for the May submission deadline. The work on the schools is not expected to start until the end of August at the earliest. We will be able to make the May deadline for the grant.
- The Board of Health conducted a Mandatory Emergency Dispensing Site Facility set up Drill on Sunday, March 20, 2011 at the Paxton Center School in conjunction with the Emergency Manager and CERT team. We were able to test equipment and conduct a walk through should there be an emergency need to inoculate the town. I would like to thank Judy Hatstat and Sheryl Lombardi, as well as the Emergency Manager and CERT team for taking the time out of their Sunday to do this exercise.
- (WT) I would like to take this opportunity to thank Charles Bolster for all the work he has done on both the Water Board and as the Emergency Manager. Charlie has dedicated a number of years of service to the town, and I will be happy to assist whenever needed. Thank you for a job well done.

Paxton Animal Hospital

- The Paxton Animal Hospital is having a rabies clinic on April 16, 2011 from 10am to 4pm. The event will be held at 612 Pleasant Street. They would like to have this event posted on the sign in front of the Town Hall.

Muir Meadow

- An informational meeting was held last Thursday. Some of the issues that were brought up concerned areas such as doing a traffic study for the section of Pleasant Street that would be affected by this development. Worcester Water has a clause on how much water the town can use. The developer could have to pay upwards of \$500,000 for the extra water usage that this development would require. Sanitary inspector also stated that the 200-foot set back needs to be looked at.

Next meeting scheduled for Monday, April 11, 2011 at 7:00pm

Adjourned Meeting at 7:45pm, Unanimous, all in favor.

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

Documents from the Meeting:

Town Administrator's Update – File in Town Administrator's Update Folder

AMC site plan on file in office

Paxton Animal Hospital letter on file in office with meeting minutes