



Town of Paxton
Board of Selectmen
697 Pleasant Street, Paxton, MA 01612
(508) 754-7638 – phone (508) 797-0966 – fax
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Regular Meeting Minutes

Tuesday, January 10, 2012

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: William A. Trotta, Chairman
Peter Bogren, Jr., Vice Chairman
John F. Malone, Clerk

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the meeting to order at 7:00pm.

(WT) We will be going into Executive Session at the end of our Regular Meeting.

Paxton Housing Partnership

- **Motion (WT) seconded (JM) to accept the wording of the contract with discussion. Unanimous, all in favor.**
- (JM) In reviewing the warrants that go out. There was a \$5,000 payment with a note stating that there was on interest left in this account. In delving into this a bit more there are two things that I am concerned about. Mr. Siflinger will receive a \$100,000 for the consulting work on this PHP project. So why did the Select Board not sign the contract for this payment to the consultant. PHP signed the agreement and not the Board of Selectmen.
- Frederick Goodrich with PHP stated that the Board of Selectmen gave PHP the right to oversee this project. It is not the town's money.
- (JM) The conflict is that he is working for us and also getting paid by JK Scanlan town.
- Martha Akstin with PHP stated that we felt that we should hire a consultant to look over our interest and JK Scanlan will pay for this.
- (JM) Our legal expense account is up an additional 20% this year so could we ask to use some of these funds to pay for this.
- (CR) Peter Dawson said we should see if some of the escrow funds could pay for town legal fees.

- Martha Akstin if we are going to pay for an attorney I would want to get someone with affordable housing experience rather than Peter Dawson, who has said that he does not have experience with housing.
- **(WT)** The money was set for just the consultant, and I agree with Martha that she should get counsel with experience.
- **(PB)** Now we are looking at a third party person that will also be representing the town.
- **(WT)** It still will be over seen by Peter Dawson.
- Frederick Goodrich with PHP stated that we did discuss this early in the budget session last year. We discuss perhaps increasing the budget for legal at the time. Scanlon agreed to pay up to \$150,000 in \$25,000 increments to cover the consultancy.
- Martha Akstin replied that she sends Scanlan an invoice every month on what is being done and that they are in agreement with how things are being handled so far.
- **Motion (WT) seconded (JM) to accept the new language and sign the contract. Unanimous, all in favor.**
- **(JM)** Check the minutes of last year to see if a contract was agreed to that allowed PHP and JK Scanlan to pay the consultant.

Meeting Minutes from December 20, 2011

- **Motion (WT) seconded (JM) to approve the Revised Meeting Minutes from December 20, 2011. Meeting Minutes from January 3, 2012 and Executive Meeting Minutes from January 3, 2012. Unanimous, all in favor.**

Town Administrators Update

1. Recently the MPIC reached out to CMRPC to assist in creating an Architectural Design Review Guideline as part of the Masterplan Implementation process. They were informed that there was no funding available and their only budget is \$1,000, the MPIC is therefore in the process of determining what the next step is. However, it appears that other towns have also contacted CMRPC for the same service and it is for that reason that the agency is seeking the Community Innovations Challenge Grant to obtain funds to perform this task

Recommended Action: That the Board of Selectmen take a vote to support and join CMRPC's CIC grant application for funding to develop a Design Guidelines template for use in (Paxton) and other communities.

Thank you letters

- **(WT)** Mr. Foley sent a letter thanking the COA for their efforts and Mrs. West sent a letter of thank you for work the Police Department had done. We would like to congratulate these two departments and have these letters placed into their files.
- **(JM)** I would like to thank the Wachusett Rotary for providing the senior breakfast, as well as the hams and turkeys during Thanksgiving and Christmas.

- **Motion (JM) seconded (WT) to have a thank you letter sent from the Town Administrator. Unanimous, all in favor.**

Red Cross

- (WT) Sue Billings from the Red Cross will run a training session. The Town Administrator will go over the material, and then through public access we can see if anyone is interested in assisting.

Motion (WT) seconded (JM) to go into Executive Session for the purpose of the Police Contract and will only come back into our Regular Session to adjourn the meeting. Unanimous, all in favor.

Next meeting scheduled for Tuesday, January 17, 2012 at 7:00pm

Adjourned Meeting at 8:35pm, Unanimous all in favor

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

Documents filed with Meeting Minutes:

Agenda
Attendance list

Documents from the Meeting filed in BOS office:

Town Administrators Update

William A. Trotta
Chairman

Peter Bogren, Jr.
Vice Chairman

John F. Malone
Clerk