



Town of Paxton
Board of Selectmen
697 Pleasant Street, Paxton, MA 01612
(508) 754-7638 – phone (508) 797-0966 – fax
dparsons@townofpaxton.net

Regular Meeting Minutes (Revised)

Monday, March 26, 2012

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: William A. Trotta, Chairman
Peter Bogren, Jr., Vice Chairman
John F. Malone, Clerk

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the meeting to order at 7:01pm.

PILOT Committee

- **(JM)** I just want to clarify what is going on with the library?
- Frederick Goodrich stated that he has meet with the Library Board of Trustees.
- **(WT)** They would take over the library? Staff it, support it and run the whole thing?
- Frederick Goodrich stated that is one possibility.
- **(PB)** What did they mean by?
- Frederick Goodrich replied it is open ended Peter.
- **(PB)** So they just said we might be able to do something with the library, and left it at that?
- Frederick Goodrich replied it varied. One option was that they could run the library and that would be beneficial because it would take money out of the budget, or there may be some other way they can contribute. It is an open discussion right now. The next step is for the library to meet with AMC to discuss what could be done.
- **(WT)** Would that mean they will take over the library, staff it and run it?
- Frederick Goodrich that is one of the suggestions, yes, but the Board of Trustees is not in favor of that, and that has some other ramifications to it as far as state rules. You do not want to lose the certification because you are in essence subcontracting it. It could be a benefit to open up AMC to people to obtain information that they may not have at the town library.
- **(JM)** Have there been any discussions about the soccer fields?
- **(FG)** Only the possibility of the college using them. That is a discussion that would be better to have with Paul Riches of the Recreation Committee.

Recreation has already had discussions with the AMC, and I don't know where things stand.

- **(JM)** Have there been any other programs discussed?
- Frederick Goodrich stated, no.
- **(PB)** I would just like to go back to the library discussion for a minute. When you and Carol met with the library trustees was there anything suggested by the library trustees in a way that AMC could help?
- Frederick Goodrich stated that Carol didn't meet with me.
- **(PB)** Was it the whole PILOT committee?
- Frederick Goodrich stated that we have never had a whole PILOT Committee meeting.
- **(PB)** So you were appointed to work with the library trustees?
- Frederick Goodrich, yes, because you had another meeting going on here, so I ran over to the meeting there with the Board of Trustees.
- **(WT)** Did we put a number on the PILOT Committee, or did we leave it open ended? I think we should put more members on the committee and advertise for it.
- **(CR)** Currently we have it listed as open.
- Anita Fenton came forward to volunteer for the PILOT Committee.
- **Motion (JM) seconded (PB) to appoint Anita Fenton to the PILOT Committee. Unanimous, all in favor.**

250th Anniversary

- **Motion (JM) seconded (PB) to allow the 250th Committee to sell their commemorative throws at the Annual Town Meeting and the Town Election. Unanimous all in favor.**

Capital Improvement Planning Committee

- Frederick Goodrich presented for the Capital Improvement Planning Committee (CIPC). Due to the current budget situation we were not going to recommend any procurement for FY2013. However with a recent accident with a truck from the DPW department we are looking to fund this out of the Capitol Depreciation Fund.
- **(WT)** What type of truck is this?
- Michael Putnam, DPW Superintendent, responded a one-ton truck.
- Frederick Goodrich informed the Board of Selectmen that the committee is looking at updating the by-laws for creating the committee and is also in the process of revising its procedures which will be submitted to the board for review at a later time.
- Frederick Goodrich presented information about the Ambulance that has been requested by the Fire Department, and expressed that with the information that he has obtained they should be able to repair the truck they have and be able to get further use out of it rather than purchasing a new one at this time.
- **(JM)** presented that since this discussion seems to have a number of issues we should have the Fire Chief present.
- **(WT)** agreed that we will ask the Chief to come to our next meeting, but that we are just not in a position to buy an ambulance at this time.

- **(PB)** Will your report go into the Town's Annual Report?
- Frederick Goodrich said yes, we would like to get this into the annual report and we would like to get it out to the voters.

Solar By-law

- Jeffrey Kent of the Planning Board stated that currently we do not have anything in our by-laws for solar, so we are trying to be proactive and get these established for both residential and commercial.
- **Motion (JM) seconded (PB) to approve the Solar bylaw as presented by the Planning Board. Unanimous all in favor.**

Storm Water article

- **(PB)** Correct the wording on page four of the Storm Water bylaw to read "punished by a fine of not more than \$100.00 per day, or part thereof".
- **Motion (JM) seconded (WT) to approve placement of an article for the storm water by law on the Annual Town Warrant. Unanimous all in favor.**

Meeting Minutes

- **Motion (JM) seconded (PB) to approve the Regular Meeting Minutes from March 12, 2012. Unanimous, all in favor.**
- **Motion (PB) seconded (JM) to approve the Executive Meeting Minutes from March 12, 2012. Unanimous, all in favor.**

Sale of Town owned property procedures and policy

- **Motion (PB) seconded (JM) to approve the policies and procedures for the sale of Town owned property. Unanimous all in favor.**

Town Warrant

- **(JM)** Looking at how to get the warrant out to people, due to past complaints of it not being available until just before the Town Meeting.
- **(CR)** We received a quote on the cost of having the warrant mailed out to each resident and we do have the money in the budget to do it.
- **Motion (JM) seconded (WT) to approve having the Town Warrant mailed out this year. Unanimous all in favor.**

FY13 budget discussions

- **(JM)** presented the board with a couple of different scenarios for the budget that they could present to Finance when they meet.

Scenario #1

\$5,402,349
\$5,638,103
\$235,754
\$100,000 – DPW
\$135,754
\$5,000 – legal
\$130,754
\$40,500 – police, ambulance, fire
\$90,254
\$3,500 – library
\$86,754 (\$3,600)

Scenario #2

\$5,402,349 - 50%
\$220,329 – Bay Path
\$5,182,000 - Wachusett
\$4,170,010 – MLC
\$1,012,010
\$237,740 – long term debt
\$774,216
\$10,000 – oil remediation
\$763,493
\$237,794 – transportation
\$484,486
\$401,267 – RASA
\$83,219

- **(JM)** The Town can go to the school board and ask them to put a fee on transportation.
- **(PB)** We need to double check on if the fee can be added to those that live more than 1.5 miles from the school, because that is already reimbursed by the state, so I don't think you can charge those individuals.
- **(WT)** Your proposals are great and I think we need to discuss these options with Finance on Wednesday.
- **(JM)** The current RASA number based on what we received today is \$637,455.

Town Administrators Update

1. We have received news that the thirteen communities who submitted the joint Commonwealth Initiative Grant for \$310,000 to assist with Stormwater related issues have been successful. This is good news as it will go a long way in providing the much need help in preparation of the new MS4 requirements. I am very appreciative of Spencer and Leicester for organizing this collaboration. We will meet regularly to work towards the utilization of this grant to achieve the following:
 - Collaborative Education and Training
 - Regionalized Data Management System
 - Standardized Policies and Procedures
2. The Cable Committee is in the process of working with a consultant to have the Activity Room at the White Building installed with a new audio video switching system that will produce a better quality recording for our local access channel. The cost of this will be paid for out of the Cable Funds.
3. The Little League Snack Shack and Bathroom project is underway. Plans have been submitted and reviewed by the Building Inspector. The foundation has been dug and poured and the building has begun. This is largely a volunteer effort.

4. You have previously been provided with a proposed Health Insurance policy and a question was raised as to whether there should be a probation period for new employees. I discussed this with the Treasurer and we agreed that this was not practical. Please give consideration to adopting this policy.
5. Cody Moules, AMC Intern, has worked on several projects over the past four weeks. One such project was to go through all of our open building permits and prepare a spreadsheet of all the open permits prior to 2010. This will in turn be passed along to the Building Inspector for him to coordinate their closure.
6. As a follow up to a question regarding the Paxton Center School Green Project details below:

Town Meeting voted for total borrowing of	\$1,679,098
Project total including feasibility study	\$1,407,620
Eligible project amount for reimbursement	\$1,359,991
Town expected share of total costs	\$688,321
Project spending to date	\$957,655
Reimbursement requested to date	\$504,189

Correspondence

- **(WT)** Bay Path Regional Vocation High School will have two information nights about the renovations that are proposed for the school.
- **(PB)** Dr. Pandiscio is having an information meeting at PCS on Thursday at 5pm in the library.
- **(JM)** Post BOS agenda to attend Thursday's meeting at PCS.
- **(JM)** Reminder that all warrant articles are due by April 9th.

Next meeting scheduled for Monday, April 9, 2012 at 7:00pm.

Adjourned Meeting at 8:45pm, Unanimous all in favor.

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

Documents filed with Meeting Minutes:

Agenda

Attendance list

Documents from the Meeting filed in BOS office:

Town Administrators Update

Sale of Town owned property procedures and policy

William A. Trotta
Chairman

Peter Bogren, Jr.
Vice Chairman

John F. Malone
Clerk