



Town of Paxton
Board of Selectmen
697 Pleasant Street, Paxton, MA 01612
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Regular Meeting Minutes

Monday, April 29, 2013

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: Peter Bogren, Jr., Chairman
John F. Malone, Vice Chairman

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the meeting to order at 7:01pm.

Appointment of Election Workers

- **Motion (JM) seconded (PB) to sign disclosure by Municipal Employee for Robert Wilby. Unanimous, all in favor.**
- **Motion (JM) seconded (PB) to sign disclosure by Municipal Employee for Anita Fenton. Unanimous, all in favor.**
- **Motion (PB) to sign disclosure by Municipal Employee for Deirdre Malone. Jack Malone recused himself. Mr. Bogren signed off on behalf of the Board of Selectmen.**
- **Motion (JM) seconded (PB) to appoint the following individuals as election workers. Unanimous, all in favor.**
 - Anita Fenton
 - Melinda Johnson
 - Jacqueline LaFlash
 - Maureen Lockman
 - John Lucey
 - Robert Wilby
- **Motion (PB) to appoint Deirdre Malone as an election worker. Jack Malone recused himself. Mr. Bogren signed off on behalf of the Board of Selectmen.**
- **(JM)** Why do we need so many workers?
- Susan Stone replied that we are down some people, and we currently only have 8 or 9 people.
- **(PB)** How many workers do you have for tomorrow?
- Susan Stone stated that we need two at check in and two at checkout to do the two separate elections.

Wage scale for the Town Clerk

- (PB) We will pass this over for now.

Use of the meeting room at the Public Safety complex

- (PB) I was approached by a town resident as to why we cannot use the meeting room at the Public Safety Complex. There is information on the website that states that with this building we would have a room available for the town to use.
- (JM) An issue is the safety of the building. You don't want to give anyone access to a door that can go into the rest of the building. There is a concern for the safety of the people in the meeting room if someone was brought in, and got into the meeting room, or if someone in the meeting room got into the building. We could ask the Police and Fire Chiefs as well as Dick Bedard who was the Chairman of the building committee at the time, as to what their thoughts are about this. There was a recent problem in the foyer, so there is a concern about safety.
- Dick Hafey commented that he thought Dick Bedard had stated that we should wait a year and see if that room can be utilized, and they never brought it back up.
- (PB) Then let's have this taken off of the website.

Lions to utilize the Town Common

- **Motion (JM) seconded (PB) for discussion.**
- (JM) The Lions do a lot for the town, so I see no problem in approving this as long as they have the proper police coverage and clean up after the event.
- **Motion (JM) seconded (PB) to approve the use of the common on June 15, 2013 for the Lions Club Town wide yard sale. Unanimous, all in favor.**
- (CR) I would have a concern over the traffic that is crossing on the common?
- (JM) Police detail needs to be there.

Meeting Minutes

- **Motion (JM) seconded (PB) to accept the meeting minutes from the Regular meeting on April 16, 2013. Unanimous, all in favor.**
- **Motion (JM) seconded (PB) to accept the minutes from the Informational meeting on April 9, 2013. Unanimous, all in favor.**

Set time for Special Election

- **Motion (JM) seconded (PB) to approve the time for the Special Election from 7am to 8pm on June 25, 2013 for the election of the Board of Selectmen's open seat. Unanimous, all in favor.**
- (PB) If there is anyone that is interested in running for the open seat on the Board of Selectmen you have until May 7th at 5pm to pull papers. Please call the Town Hall if you have any questions about this position.
- (JM) If we do not have a candidate it would be open to a write in
- (CR) This is a two year term to be filled.

Town Administrator Goals and Evaluation

- (PB) I have Jack's evaluation information, so I am going to add up the scores, and compile all the information.
- (JM) Has Carol completed an evaluation for herself?
- (CR) No, I have not.
- (PB) I will drop one off for her to complete.
- (PB) Why don't we wait to go over the goals until our next meeting, and when the new person comes on if they wish to add to those goals we can.

Town Administrators Update

- We have received information from MEMA that the Commonwealth has received a Major Disaster Declaration for the February 8-9 2013 blizzard. I will attend the briefing on May 2, 2013 in order to complete the required reimbursement requests. Based on the Initial Damage Assessment that we submitted February I anticipate a reimbursement of approximately \$23,574 being due to the town (75% of \$31,433). I will keep you informed of the progress.
- I attended the Open Space & Recreation forum on April 22nd. The revised plan is coming together and following this public outreach it will be necessary for the committee to complete the plan and submit to the various boards, committee and CMRPC for acceptance.
- Senior Residential Development Update: The concrete footings have been poured and the sides should start to go up very shortly. For anyone interested there are landscape drawings on display at both the Town Hall and Senior Center. EA Fish will have a website available in the near future to provide information for anyone interested in being considered for the lottery for accommodation.
 - (CR) The Building Inspector is working with them on a daily basis. He copies me on all of his email correspondences.
- We had our Department Managers meeting last week and a copy of the minutes from that meeting are attached for your information.
- The Police Department has two vehicle leases that they need signed by the Board. **Motion (JM) seconded (PB) approved and signed the two vehicle lease agreements for the Police Department. Unanimous, all in favor.**
- The Water Department has started hydrant flushing so there may be some discoloration in the water.

Suggestions on a Memorial for Frederick Goodrich

- A list of suggestions was read which have been provided by residents of the town.
- (PB) We don't want to rush this. This is something we want to do right so if anyone else has any other suggestions we will consider them prior to making a final decision.

Other Business

- **(CR)** The Treasurer has asked me to announce that on May 15, 2013 at 10am there will be an auction on tax title properties.
- **(PB)** Let's just clarify that it is only the debt that is being sold off, and not the property.
- **(CR)** The Fire Department was just presented with a grant for \$450,000 for a new Pumper Truck. The Town will put in \$22,500 towards this vehicle. This is something that has been on the Capital Plan for some time, and has been pushed off. It was also mentioned that how well this particular grant was written.

Meeting Schedule

- For the month of May we will hold meetings on May 13, 2013 and May 28, 2013. We are going to change the starting time to 6pm for these meetings.

Next meeting scheduled for Monday, May 6, 2013, at 6:00pm prior to the Annual Town Meeting.

Adjourned Meeting at 7:50pm, Unanimous all in favor.

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

Documents filed with Meeting Minutes:

Agenda

Attendance list

Documents from the Meeting filed in BOS office:

Town Administrators Update

Peter Bogren, Jr.
Chairman

John F. Malone
Vice Chairman