



Town of Paxton
Board of Selectmen
697 Pleasant Street, Paxton, MA 01612
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dparsons@townofpaxton.net

Regular Meeting Minutes

Monday, May 13, 2013

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: Peter Bogren, Jr., Chairman
John F. Malone, Vice Chairman

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the meeting to order at 6:00pm.

Dispatchers Appointment

- **Motion (JM) seconded (PB) to appoint Kimberly Fontaine as a full time dispatcher. Unanimous, all in favor.**
- **Motion (JM) seconded (PB) to appoint Jacob Moio as a part time dispatcher. Unanimous, all in favor.**

Government Act discussion with Town Clerk

- Pass over at this time.

Lease for 10 West Street

- Lease has not been signed by Jim Laingor yet so we will pass over this until our next meeting.

Reorganization of the Select Board

- **Motion (PB) to make John Malone the Chairman of the Board of Selectmen for the next year. Approved.**
- **Motion (JM) to make Peter Bogren the Vice Chairman of the Board of Selectmen for the next year. Approved.**
- **Motion (JM) seconded (PB) to have the new member fill the position of Clerk on the Board of Selectmen when they come in. Unanimous, all in favor.**
- (JM) Thanked Peter for all of his work over the last year as Chairman.

Dissolving PHP and Affordable Housing Trust

- (JM) The ground lease is complete with the Paxton Housing Partnership.
- **Motion (PB) seconded (JM) to dissolve the Paxton Housing Partnership Committee. Unanimous, all in favor.**
- **Motion (PB) seconded (JM) to dissolve the Affordable Housing Trust. Unanimous, all in favor.**
- (CR) I would like to recommend that we send a letter of Thank you to the Paxton Housing Partnership members.
- (PB) We should have Martha Akstin into a meeting to thank her personally.

Meeting Minutes

- **Motion (JM) seconded (PB) to accept the meeting minutes from the Regular meeting on April 29, 2013 with spelling correction noted on page 3. Unanimous, all in favor.**
- **Motion (JM) seconded (PB) to accept the minutes from the meeting prior to the Annual Town Meeting on May 6, 2013. Unanimous, all in favor.**

Town Administrator Goals and Evaluation

- (JM) I was remiss and did not get to finish, so as soon as I get them together we can meet and go over everything. We should have this ready for our first meeting in June.
- (PB) I have the Town Administrators evaluation together and I will go over it with her and then provide it to you.

Town Administrators Update

- **Code Red**
A representative from Code Red provided a demonstration to employees who would be responsible for utilizing the system on April 25th. We were all impressed with the capabilities of the system and are looking to be ready to implement on July 1st.

The company provides an initial database of Paxton resident's contacts and we will provide the opportunity to add further contact information via our website or by forms available at the Public Safety Complex, Library, and Council on Aging and Town Hall. This contact information is accepted for email, landline, and cellphone or via text.

(PB) We should not utilize the Public Safety Complex as an area to have these forms available due to the concern of having the public wondering in that area.

(JM) Yes, that it fine.

- **Paxton Days**
The Paxton Days Committee would like to request permission to place signs entering Paxton on Routes 31 and 56 to advertise the Paxton Days on June 22, 2013. In addition we would like to place that banner that Country Bank so kindly donated to us on the Common. We are asking that these signs go over early June

and will be taken down the day after the event.

- **Motion (PB) seconded (JM) to approve the placement of signs in town for the Paxton Days Celebration on June 22nd. Unanimous, all in favor.**

- **Override Question**

Following the May 6th Annual Town Meeting, the Board voted to place an override question to fund the full Wachusett Regional School Assessment on the June 25th 2013 Special Election. The Town Clerk has received and acknowledged receipt of the override question in the amount of \$131, 590.

- **DPW Summer Hours**

The DPW have started their summer hour schedule that will continue until Labor Day. The department will work Monday through Thursday 6am to 3pm and Friday 6am to 10am.

- **Hurricane Irene**

The Town received a further \$1,354.51 from the Commonwealth relating to our claim to expenses incurred the effects of Hurricane Irene. This amount is 25% of the total claimed of \$5419.11. This now completes the claim for this storm; as we have previously received 75% from FEMA in the amount of \$4064.60.

- **Senior Housing**

Things are moving along. The sides will be delivered this week and should be going up soon.

(JM) The pipes are being connected. I have had calls concerning which way the traffic will go. The developer is using Holden Rd during construction but the main entrance will be on Grove St once the project is complete.

Next meeting scheduled for Tuesday, May 28, 2013, at 6:00pm.

Adjourned Meeting at 6:25pm, Unanimous all in favor.

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

Documents filed with Meeting Minutes:

Agenda

Attendance list

Documents from the Meeting filed in BOS office:

Town Administrators Update

Peter Bogren, Jr.
Chairman

John F. Malone
Vice Chairman