

Town of Paxton

Board of Selectmen

Meeting Minutes

Monday, July 26, 2004

Members Present: John F. Malone, Chairman, Frederick G. Goodrich, Vice Chair
Michael Quinlivan, Clerk

Attendees: See Attendee Sheet

The meeting was called to order at 7:30p.m.

Scenic Byway

- Steve Wallace from CMRPC present to update on public hearings held in May & June in Paxton and Barre.
- Mr. Wallace stated that the attendance was poor, but supportive. He would like to move forward and get a letter of support from the BOS to send to Rep. Spellane & Senator Chandler.
- Mr. Wallace stated that a management plan would be worked in order to apply for federal funds. He would request that the Town appoints 2 or 3 residents who would be on an advisory board.
- BOS thanked Mr. Wallace for an excellent job, so far.
- **Motion** (JM) seconded (FG) to support the Route 122, North Scenic Byway and write a letter of support to legislators. Unanimous.

Custodian Position

- **Motion** (JM) seconded (FG) to hire Jeffery Richards as the new custodian. Unanimous.

Appointments

- **Motion** (JM) seconded (FG) to appoint Lois Breault, Paul Robinson & Jay & Jennifer Gallant to the Paxton Historical District Study Committee. Unanimous.
- **Motion** (JM) seconded (FG) to accept Daniel Genhrich to the Paxton Historical Commission. Unanimous.
- **Motion** (JM) seconded (FG) to accept with regret the resignation of Inge Baereche from the Conservation Commission. Unanimous.
- **Motion** (JM) seconded (FG) to accept the appointment of Christopher Keenan to replace Inge Baereche on the Conservation Commission. Unanimous.
- **Motion** (JM) seconded (FG) to appoint Chris de. Marcken to the Capital Improvement Committee to replace Judy Pingitore. Unanimous.

Town Administrator Selection Committee

- Committee made introductions.
- Committee was in receipt of a Town Administrator job description. Robert Hall asked for minor amendments to be made to this. Committee was informed that this description can be changed.
- (FG) explained the committee responsibilities, advertise, interview, screen and make recommendation to the BOS.
- (FG) to work with the BOS; no need to rush but would expect an appointment this fiscal year.

- (JM) reminded the committee of the Open Meeting Laws (a copy was supplied to each member).

Open Meeting Laws

- (JM) discussed a seminar on Open Meeting Laws, which he had recently attended and suggested that the Town should also consider hosting such a seminar.
- **Motion** (FG) seconded (MQ) to contact Town boards to see if they are interested in a Open Meeting Laws seminar. Unanimous.

Police Station Boiler

- P&G Heating have supplied a complete quote of \$4500 to replace and dispose of the boiler at the Police.
- **Motion** (FG) seconded (JM) to accept quote and award contract. Unanimous.

Special Town Meeting

- **Motion** (FG) seconded (MQ) to hold a Special Town Meeting on September 13, 2004. Unanimous.
- **Motion** (JM) seconded (MQ) to open the warrant for the Special Town Meeting on September 13, 2004. Unanimous.
- Tentative closing of warrant; August 16, 2004.

Regional Selectmen's Meeting

- Meeting proposed for September 21, 2004.
- Agenda items to include Regionalization of Services, Approach to the School Budget, Health Insurance and Joint and Regional Procurement.
- Open agenda up to other Regional Towns and invite Finance Committee members.
- **Motion** (JM) seconded (MQ) to take these 4 items for the agenda. Unanimous.

Goals & Objectives

- Reviewed old goals. Table until the next meeting on August 9, 2004.

Minutes

- **Motion** (FG) seconded (MQ) to accept Regular Meeting minutes of July 12, 2004. Unanimous.
- **Motion** (FG) seconded (MQ) to accept Executive Session minutes of July 12, 2004. Unanimous.

Correspondence

- Memo regarding coyote problem in Town. (FG) looking into the Acts.
- Recommendation from Communications Manager to appoint two part-time dispatchers; Daniel Smith and Christopher Milton.
- **Motion** (JM) seconded (MQ) to accept recommendation of Communications Manager. Unanimous.
- Fire Department report – discuss paragraph in Executive Session.
- Police Activities – no action necessary
- Resignation from Art Croteau from the ZBA.

- Letter from Country Bank requesting permission to pay for the painting of the flagpole. Letter of acceptance and thank you to be sent.
- Town Hall Painting – awaiting further information.
- Legal Correspondence – information only
- Request from John Glowik to reconsider False Alarm Charge of \$250. Schedule a hearing for August 9th.

Other Business

- Letter to John Becker Police Union Attorney, from Town Counsel. (FG) to provide more information to Town Counsel.
- Hand Book needs updating regarding discipline and dismissal.
- Town Report for BOS – (FG) to write.
- Town Services Co-Coordinator recommendation regarding submitting 3 property addresses for consideration under 40B.
- **Motion** (FG) seconded (JM) that these be submitted. Unanimous.
- (MQ) to meet with Town Accountant to establish what Vadar requires for hardware & software in order to update and order a new computer for Town Accountant.
- (FG) new computer required in the Treasurers office also.
- (MQ) plan is needed for training comprising of self training and cross training.
- (FG) suggested talking with AMC and request Windows training.
- (FG) has recommended purchasing 50 hours of service time from PC Plus.
- **Motion** (JM) seconded (MQ) at 9:30pm go into Executive Session for the purpose of discussing labor strategies. Unanimous.
- **Motion** (JM) seconded (MQ) to adjourn regular meeting at 9:30pm to go into Executive Session for the purpose of Labor Strategies. Meeting will only return to Regular Meeting for the purpose of adjourning.

Appointment

- **Motion** (JM) seconded (MQ) to appoint Heather Courtney to the Personnel Advisory Board. Unanimous.
- Motion to adjourn Regular Meeting at 10:30pm. Unanimous.

Respectfully submitted,

Carol L. Riches, Secretary
Paxton Board of Selectmen