



Town of Paxton  
Board of Selectmen  
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## **Regular Meeting Minutes**

**Monday, March 13, 2017**

**Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612**

Members Present: Peter Bogren, Jr., Chairman  
Julia N. Pingitore, Vice Chairman  
John F. Malone, Clerk  
  
Carol L. Riches, Town Administrator

Attendees: see Attendee List

The Chairman called the meeting to order at 7:00pm.

### **IT updates**

- Michael Savasta provided a presentation to the Board to explain what work has been done and what still needs to be accomplished as far as IT for the Town is concerned.
- Mr. Savasta went over some of the challenges that he faced when he first started working on the Towns' IT. Items such as: email, different operating systems, storage of equipment, software incompatibility and system backup not working properly. Corrective work that has been done includes items such as: updated the server, corrected email issues by installing Appraver software, updated firewall and router, backups are now running correctly on a nightly basis. Recommendations for work still to be done include items such as: Consolidate domain controllers, migrate exchange from LAN to Cloud, Implement standards and profiles, relocate network equipment, implement wireless connection in town offices.
- **(PB)** How are we on security from outside sources?
- Mr. Savasta stated that we are very secure from the outside coming in.
- **(JM)** How much are we looking at? How long will it take and when can we start.
- **(CR)** We are putting this all together now. We are working on a budget and a grant as well.

### **Appointment of Dispatchers**

- **Motion (JM) seconded (JP) to appoint Samantha Trotto and Tannya Martin as part time dispatchers and appoint Laura Cassady from her current part time position to a full time position. Unanimous, all in favor.**

### **April license renewals**

- **Motion (JM) seconded (JP) to approve the April licenses as follows. Unanimous, all in favor.**

### **Weekday Soft Drinks**

Paxton Marketplace Inc.

Paxton Sports Center Inc.

Theo's

JLC Donuts Inc. d/b/a Dunkin Donuts

### **Fruit and Vegetable**

Howe's Nursery Stand

### **Jam/Syrup/Bread/Candy/Seeds/Honey**

Howe's Nursery Stand

### **Nursery Stock & Florist**

Howe's Nursery Stand

Pleasant View Nursery

Robinson's Greenhouses

### **Update to charity bike ride September 10, 2017**

- The charity bike ride to benefit Christine's Journey is changing its starting point of the race from the Grove St soccer field to Paxton Center School parking lot.
- **Motion (JM) seconded (JP) to approve the starting point of the charity bike ride to Paxton Center School. Unanimous, all in favor.**

### **Exemption for Ethics training**

- **Motion (JM) seconded (JP) to approve the request from the Council on Aging to exempt the Associate members from having to take the online state ethics training as long as they are not full members of another board or committee or an employee. Unanimous, all in favor.**

### **Meeting Minutes**

- **Motion (JM) seconded (JP) to approve the Regular Meeting Minutes from February 27, 2017. Unanimous, all in favor.**

### **Town Administrators Update**

- **FY17 Budget Update**  
We have a deficit in the Snow & Ice account; I will provide the exact details at the meeting. The legal account is depleted and we still have four months remaining.
- **IRSF Mileage**  
The IRSF mileage rate as of January 1, 2017 has been reduced to 53.5 cents from 54 cents. The Town should follow suit and reduce the rate reimbursed to employees.
- **Motion (JM) seconded (JP) to approve the reduction of the Standard mileage rate from \$.54 to \$.535. Unanimous, all in favor.**
- There is currently a job opening within the Highway Department.

## **Correspondence**

- **(PB)** Reviewed a letter from Bay Path informing us on how they are dispersing funds from Excess and Deficiency to the FY2017 budget.

## **Public Session**

### **Topic #1**

- Neil Bagdis from the Planning Board questioned how they should proceed with a zoning bylaw change that they would like to present at the Annual Town Meeting for the town residents to vote on but that the Planning Board itself is not necessary in favor of.
- **(CR)** You can submitted by instead of sponsored by and then you will also have a chance to speak towards the article at the meeting itself.
- **(PB)** we need to have a fair and open discussion at Town Meeting. If voted down then the petitioner could go out and bring it back at a Special Town Meeting.
- **(CR)** Not sure if you can change a zoning bylaw by a petition.

### **Topic #2**

- **(JM)** At our roundtable meeting with Wachusett and the other 5 towns it was stated that all the towns felt that they would not be able to support the school budget this year. There is a school committee meeting tonight so tomorrow we will have new numbers. I would like to discuss the school budget further at our next meeting. We need to tell them what we can afford and recommend a number that they should not go over.
- **(PB)** Budgets are still in flux right now so we can look at this at our next meeting.

**Motion (JM) seconded (JP) to leave the regular meeting and entered into Executive Session at 8:03pm and we will only return to the regular meeting for the purpose of adjourning. Unanimous, all in favor.**

The next meeting is scheduled for Monday, March 27, 2017 at 7:00pm.

**Adjourned Meeting at 8:25pm, Unanimous all in favor.**

## **Documents from the Meeting filed in BOS office:**

Meeting minutes

Agenda

Attendance list

Town Administrators update

Respectfully submitted,

Donna Graf-Parsons  
Administrative Assistant