



Town of Paxton  
Board of Selectmen  
697 Pleasant Street, Paxton, MA 01612  
(508) 754-7638 – phone (508) 797-0966 – fax  
dparsons@townofpaxton.net

## Regular Meeting Minutes

Monday, October 23, 2017

**Meeting Location: Paxton Town Hall 697 Pleasant St, Paxton, MA 01612**

Members Present: Julia N. Pingitore, Chairman  
John F. Malone, Vice Chairman  
Peter Bogren, Jr., Clerk  
  
Carol L. Riches, Town Administrator

Attendees: see Attendee List

We will enter into Executive Session and will return to the regular meeting for the purpose of ratifying the Dispatchers contract.

The Chairman called the meeting to order at 7:02pm.

### 19 Pine Acres – trash fee

- **Motion (JM) seconded (PB) to approve the request of the Board of Health to abate the trash fee in the amount of \$177.60 for the property located at 19 Pine Acres. Unanimous, all in favor.**

### Request from the Lions Club

- **Motion (PB) seconded (JM) to approve the request made by the Paxton Lions Club to hold their yearly toll road on Saturday, December 9<sup>th</sup> 8:30am to Noon in the center of Town. Unanimous, all in favor.**

### Liaisons for FY18

<u>Julia N. Pingitore</u> <u>Chairman</u>	<u>John F. Malone</u> <u>Vice-Chairman</u>	<u>Peter Bogren. Jr.</u> <u>Clerk</u>
Highway Department	Town Hall Renovation Committee	Police Department
Town Counsel	Council on Aging	Master Plan Implementation Committee
Central Mass Regional Planning	Fire Department	Wachusett Regional School District
Light Department	Historic District Commission	Conservation Commission
Building Inspector	Assessors	Board of Health

Communication & Cable Committee	Capital Improvement Committee	Cemetery Commission
Library	Planning Board	Wiring Inspector
Representative & Senators	Anna Maria College	Historical Commission
Town Hall Personnel	Emergency Manager	Finance Committee
Recreation Commission	Zoning Board of Appeals	Paxton Center School
	Water Board	Hazardous Waste

- **Motion (PB) seconded (JM) to approve the assignment of the FY18 Liaisons as stated above. Unanimous, all in favor.**

### **Meeting Minutes**

- **Motion (JM) seconded (PB) to approve the Regular Meeting Minutes from September 25, 2017. Unanimous, all in favor.**
- **Motion (JM) seconded (JP) to approve the Regular Meeting Minutes from October 16, 2017. Unanimous, all in favor.**

### **Town Administrators Goals & Objectives**

- **(PB)** Suggested to bring in SMART (Specific, Measurable, Achievable, Relevant, Time Bound) Goals. I feel that this is a better way to present and goals.
- **(JP)** I agree this looks great. I have a few additional items that I would like to see incorporated as well. The first would be to participate in union negotiations in a year when a union has activity. Secondly, monitor any ongoing litigation with Town Counsel and lastly monitor the Town's cash flow. At this time we can take what Peter has put together and then go through everything at our next meeting.

### **Upcoming meeting dates**

- Monday, October 30<sup>th</sup> and Wednesday, November 15<sup>th</sup>.

### **Town Administrators Update**

- **FY18 Budget**  
No problems at this time. The Insurance Advisory Committee will be meeting this week to review the new rates for the calendar year 2018. The committee will be coming before the board shortly.
- **Board of Health**  
We have been awarded a grant of \$2,100 from the DEP through the Sustainable Materials Recovery Program. The grant process is quite involved and Sheryl Lombardi, Town Service Coordinator, did a great job in securing this money.
- **Quarterly Real Estate Taxes**  
Just a reminder that the Town's next quarterly tax bill is due November 1<sup>st</sup> and the coupon for payment was included in the August bill. Residents who escrow their taxes through their mortgage should ensure that their mortgage company is aware of the quarterly system and when their escrow is recalculated the two semiannual payments are not included with the two quarterly amounts.

- **Free Cash**

FY17 free cash has been certified by the DOR in the amount of \$263,641 for the General Fund and \$294,184 for the Water Department. Once again Donna Couture, Town Accountant did a terrific job getting this accomplished so earlier.

- **15 Orchard Drive**

The above property has been empty for over a year and is currently in the process of being taken by the Town. I am looking for the Board to abate the monthly trash payment going forward until such a time it is sold.

- **Paxton Center School Visit**

We had our yearly visit from the Paxton Center School third grade class. It is always fun and enlightening to answer questions from the students. I want to thank all Town Hall employees for participating and Richard and Anita Fenton for providing the history.

- **Council on Aging**

The COA will be holding a holiday bazaar on Saturday, November 4<sup>th</sup> between 10am and 1pm. It is free admission and open to everyone.

**Correspondence**

- Letter from town resident recognizing the Department of Public Works for all their hard work.
- (JM) Expressed that recently he has been told what a great job the EMS department does in town.

**Motion (PB) seconded (JM) to leave the regular meeting and entered into Executive Session at 7:27pm and we will return to the regular meeting for the purpose of ratifying the Dispatcher Unionization Contract. Unanimous, all in favor.**

**Returned to Regular Session at 8:00pm**

**Motion (JM) seconded (PB) to agree to the Dispatchers Unionization Contract. Unanimous, all in favor.**

The next meeting is scheduled for Monday, October 30, 2017 at 7:00pm.

**Adjourned Meeting at 8:02pm, Unanimous all in favor.**

**Documents from the Meeting filed in BOS office:**

Meeting minutes

Agenda

Attendance list

Respectfully submitted,

Donna Graf-Parsons  
Executive Assistant