



Town of Paxton  
Board of Selectmen  
697 Pleasant Street, Paxton, MA 01612  
(508) 754-7638 – phone (508) 797-0966 – fax  
dparsons@townofpaxton.net

## **Regular Meeting Minutes**

**Monday, December 4, 2017**

**Meeting Location: Paxton Town Hall 697 Pleasant St, Paxton, MA 01612**

Members Present: Julia N. Pingitore, Chairman  
John F. Malone, Vice Chairman  
Peter Bogren, Jr., Clerk  
  
Carol L. Riches, Town Administrator

Attendees: see Attendee List

The Chairman called the meeting to order at 7:00pm.

### **Classification Hearing**

Kathleen Stanley, Administrative Assessor along with Kateri Clute and Doris Huard from the Board of Assessors were present for the Annual Classification Hearing to set the tax rate for FY18.

- **Motion (JM) seconded (PB) to approve the use of Factor 1 to calculate the tax rate. Unanimous, all in favor.**
- **Motion (JM) seconded (PB) that the Town will not provide a discount for Open Space. Unanimous, all in favor.**
- **Motion (JM) seconded (PB) that the Town will not provide a discount for Residential Exemptions. Unanimous, all in favor.**
- **Motion (JM) seconded (PB) that the Town will not provide a discount for Small Commercial Exemptions. Unanimous, all in favor.**
- With these four items voted on a tax rate of \$20.43 was set.
- The Board signed the tax rate recap.

### **Appoint Aimee Brunelle to the Richards Memorial Library Board of Trustees**

- **Motion (JM) seconded (PB) to appoint Aimee Brunelle to the Richards Memorial Library Board of Trustees until the next Annual Election. Unanimous, all in favor.**

### **Free Cash**

- **(CR)** I would like to look at putting some guidelines into place that would allow us to put a certain amount of our Free Cash into accounts like Stabilization, Capital Depreciation and OPEB.
- **(JP)** This would be a step in the right direction. This is continually brought up by the auditors.
- **(CR)** Since Free Cash is a moving target putting a certain percentage aside for each account might work better than a set dollar amount.
- **(PB)** Before we finalize this I think we should bring in Rich Fenton to discuss.
- **(CR)** I spoke to Rich and he agrees but he is concern about being able to fully fund the budget. We haven't put money into these accounts for some time.

### **Update on the Holden Road project**

- There is another public hearing scheduled for December 12<sup>th</sup> at 7pm. We have to have an appraisal done for each of the properties along Holden Road. There is a cost to assess each property to see if there is anything that could be owed to any of these residents.

### **License Renewals**

- **Motion (JM) seconded (PB) to approve the renewal applications for the liquor licenses in the year 2018. Unanimous, all in favor.**

#### **Liquor**

- Paxton Market Place – All Liquor
  - Paxton Sports Center - Club
  - Paxton Liquor Store – All Liquor
  - Anna Maria College - Club
  - Kettle brook Golf Course – Club
  - American Legion – Veterans Club
- **Motion (JM) seconded (PB) to approve the renewal of the following licenses for 2018. Unanimous, all in favor.**

#### **Auto Body Shops**

- Paxton Auto

#### **Class II Car Sales**

- Paxton Auto
- Middle River Corp. **Motion (JM) seconded (JP) to approve the renewal of the license for 2018 for Middle River Corp. Unanimous, all in favor. Selectmen Bogren recused himself from this vote.**

#### **Common Victuallers**

- JLC Donuts Inc.
- Paxton Sports Center
- Paxton House of Pizza
- Paxton American Legion
- Paxton Marketplace
- Kettlebrook Golf Course

- Sage Dining Service
- 10 West Market
- Theo's

#### **Packaged Goods**

- Paxton Sports Center
- Paxton Liquor Store
- Paxton House of Pizza
- Paxton Marketplace

#### **Above Ground Tanks**

- Anna Maria College
- Worcester County Memorial
- Kettlebrook Golf Course
- Industrial Tower & Wireless

#### **Meeting Minutes**

- **Motion (JM) seconded (PB) to approve the Regular Meeting Minutes from November 15, 2017. Unanimous, all in favor.**

#### **Town Administrators Update**

- **Police Negotiations**  
We have initiated a date for next week to start patrolman and sergeant police negotiations. The contracts of all police personnel expire June 30, 2018 and the Board will need to consider new contracts for the Police Chief and Lieutenant.
- **Town Hall**  
The painting and repairs are now complete. I have one outstanding invoice but anticipate the total cost to be around \$40,000. In the spring I will be looking into repairs of the ramp.  
(JM) Would like to look at getting the flag pole on the common painted over.
- **Tree Lighting**  
The Recreation Commission did a great job on Friday organizing the Tree Lighting, supper and entertainment. The event was very well attended.

#### **Correspondence**

- **(PB)** Sara James and Maggie Kelly, both from Paxton and students at Wachusett are players on the Varsity Soccer team that recently went to the state championship. Send a letter of recognition.

The next meeting is scheduled for Monday, December 20, 2017 at 7:00pm.

**Adjourned Meeting at 7:38pm, Unanimous all in favor.**

**Documents from the Meeting filed in BOS office:**

Meeting minutes

Agenda

Attendance list

Town Administrators update

Free Cash Document

Respectfully submitted,

Donna Graf-Parsons

Executive Assistant