



Town of Paxton
Board of Selectmen
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Regular Meeting Minutes

Tuesday, January 14, 2014

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: John F. Malone, Chairman
Peter Bogren, Jr, Vice Chairman
Julia N. Pingitore, Clerk

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the meeting to order at 7:00pm.

Capital Improvement Planning Committee

- **Motion (PB) seconded (JP) to make the members of the Capital Improvement Planning Committee Special Municipal Employees. Unanimous, all in favor.**

Assistant Town Clerk

- Town Clerk Susan Stone presented Kateri Clute as the newly appointed Assistant Town Clerk. Kateri Clute has also completed the disclosure by municipal employee of financial interest in a municipal contract as required by G.L. c 268A, Section 20. This has been filled due to Kateri holding positions on the Capital Improvement and Planning Committee as well as the Board of Assessors.

Resignation of Robert Pelczarski

- **(PB)** His efforts were very much appreciated, and his passion greatly benefited the Town of Paxton.
- **(JM)** He was a great advocate for the school and for the children of this town. He did an excellent job.
- **Motion (PB) seconded (JP) to accept the resignation of Robert Pelczarski from the Wachusett Regional School Committee. Unanimous, all in favor.**

Appointment of Barbara Renzoni

- **(JM)** Could you tell us a little bit about yourself?

- Barbara Renzoni expressed that she is interested in filling the open position on the Wachusett Regional School Committee. I have three grandchildren at Paxton Center School. I have been retired for two years. My past experience has been as a teacher, principle and Superintendent. I understand and have the time that it takes to commit to this position. I have a passion for the children at Paxton Center School and I also understand that we need to protect the financial aspects of the town as well.
- **Motion (PB) seconded (JM) to appoint Barbara Renzoni to the Wachusett Regional School Committee to fill out the vacated term until the next Annual Town Election. Unanimous, all in favor.**

Construction update from Bay Path

- John Lefleche the Superintendent from Bay Path was present along with School Committee members Robert Wilby and Peter Schur. Mr. Lefleche provided an update on the renovations being done to the school.
- John Lefleche indicated that they are keeping on budget with the project. The project came in over budget initially, so we made some changes to the building material and we lost about 8% of the original design on the front of the building. The bids that came in were approximately two million under budget. The steel has been delivered and is going up. We have lost about 12 days but will work on Saturdays to get back on track. We had three add alternates that we were looking at if we had additional money, but have decided at this time not to do any of these additional projects ranging from new gym floor, LED lighting and an exercise room. I am convinced that we will finish on time and on budget. On January 30th we will be issuing our next bond for 9.3 million.
- **(JP)** Thank you for your transparency here tonight. It is very much appreciated.
- **(PB)** It is great to hear that you are still on budget. Will any of these changes affect the life expectancy of the building?
- Mr. Lefleche stated that no, in fact the integrity of the structure is actually improving. It still meets the 50 year life span originally established.
- **(JM)** Has any of this reduced the number of students that the school can hold?
- Mr. Lefleche stated that no, they will not lose any population.
- **(JM)** Thank you again for your transparency and team effort.

Revenue Sharing Task Force

- **(PB)** read a prepared letter – see attached.
- **(JM)** Thanked Mr. Bogren for representing the town.
- **(JP)** I am upset to see this fall apart.
- **(JM)** Should we send a letter to the new Superintendent to ask that it be continued?
- **(PB)** Yes, if you would like to try.
- **(JM)** Jack and Donna will work on putting a letter together.

Media and Social Policy

- **(CR)** We are not having any trouble with this but it is something that towns are starting to do.

- **(JM)** It is good to have it if we do need it.
- **(JP)** I do agree with the Social media policy, however the Media policy seems a bit complicated and I would like to see it simplified.
- **(CR)** there are no other policies to really look at.
- **(JM)** Let's accept the Social media policy for now and Julia can review and update the Media policy to be looked at for our next meeting.
- **Motion (JP) seconded (PB) to accept the Social Media Policy as written. Unanimous, all in favor.**

PCS request to sell kitchen equipment

- **(JM)** Some equipment in the Paxton Center School kitchen needs to be replaced and they would to sell the old equipment and use the funds to help purchase new equipment.
- **Motion (PB) seconded (JP) to allow Paxton Center School to sell the kitchen equipment that can no longer be used. Unanimous, all in favor.**
- **(JP)** Do these need to go out to bid?
- **(CR)** I will check.

Capital Improvement Requests

- **(JM)** All Capital Improvement requests are due into the Capital Improvement Planning Committee by January 31st, so if you have any please get them in.

Meeting Minutes

- **Motion (PB) seconded (JP) to approve the Regular Meeting Minutes from December 2, 2013. Unanimous, all in favor.**

Population estimate for Seasonal Licenses

- **Motion (PB) seconded (JP) to approve the Population estimate for Seasonal Licenses. Unanimous, all in favor.**

Town Administrators Update

Senior Residential Development

- Residents have now started to move in to the development. There is still time for residents to apply for units.
- **(JM)** I have a citizens concern about the placement of the sign that went up recently. The current placement does not provide a proper area for someone to stop and read it. Perhaps the sign could be further up before you get to the complex.
- **(PB)** I had a similar concern and was also asked if the size of the sign is in compliance with our bylaws.

Paxton Shuttle

- The Paxton Shuttle to Union Station from AMC operated by the Town is now running regularly on Wednesdays and Fridays. Three runs 6:25am to 9am and

three runs 3pm to 6:25pm. We encourage residents to take advantage of the vehicle and meet our driver Denis and Richard. I will be happy to take enquiries from residents regarding the service.

Ladder Truck

- The new ladder truck is on schedule to be ready by the end of February 2014. Attached are photographs of the progress of the equipment.

Surplus Equipment

- The pumper trucker was auctioned this week and the winning bid was \$5,000. This will be released to the buyer when the new engine is ready for service.
- The two bidders for the two cruisers once again failed to collect the vehicles. I have therefore taken the step to advertise them locally. The closing date for the sealed bids is January 24th.

Six Month Financial Review

- **(PB)** The budget for DPW looks to be a concern again and maybe needs to be increased.
- **(CR)** Yes, I agree
- **(PB)** It's early to be dipping into the Reserve Fund as well.
- **(CR)** The Town Accountant has suggested that the Reserve Fund be increased because that has not been done for some time. Also DPW has not put anything in for blacktop because it gets cut every year, but there comes a time when you need to start funding this.
- **(JM)** The school budget is not due until the end of March, so it will be some time before we really know what we are looking at.
- **(PB)** Will again be attending the Finance Committee meetings.

The next meeting is scheduled for Tuesday, January 28, 2014 at 7pm.

Adjourned Meeting at 8:20pm, Unanimous all in favor.

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

Documents filed with Meeting Minutes:

Agenda

Attendance list

Documents from the Meeting filed in BOS office:

Town Administrators Update

Peter Bogren, Jr.
Chairman

John F. Malone
Vice Chairman

Julia N. Pingitore
Clerk