Paxton Cable Committee Meeting Minutes – May 25, 2014

Attendees:

Members: Nick Powlovich, Carol Riches, Gerald Ryan, Scott Wilson

Agenda:

1) Approval of the 3/21/2014 meeting notes.

2) Approval of the Equipment List to be sent out for bids.

3) Proposal from Consultant

4) Any new business to be discussed

Meeting opened at approximately 1:30PM at the COA White Building.

1. Meeting Minutes from April 25, 2014 meeting were voted on.

Carol motioned to accept the meeting notes and Scott 2nd. The meeting notes were voted on and unanimously approved.

1. Approval of the Equipment List to be sent out for bids.

Discussion on the Equipment List as provided by Unique Media’s Engineering Manager Michael Ridinger. Questions on the need for a new UPS. Scott checked and we already own one. The final equipment list for bid is:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ITEM | QUANTITY | DESCRIPTION | | PART NUMBER | MANUFACTURER |
| 1 | 1 | Video Server | | CBL-SX4-6421 | TRMS |
| 2 | 1 | VOD Server | | STRM-VOD410 | TRMS |
| 3 | 1 | Down Stream Keyer | | Chy-IP2-N | ChyTV |
| 4 | 1 | 3 Channel Confidence Monitor | | DELV-MLCD56RM | Delvcam |
| 5 | 1 | 12TB Raid 5 Network Attached Storage for Backup | | 3400r | Buffalo |
| 6 | | | Total Shipping | | |

Also discussed was publicizing the bid for 14 days in the WT&G and sending the bid out to several vendors:

Boreal Media Technologies

Att: Sondra Nelson

PO Box 165

Danbury, NH. 03230

603-933-3125

[Sondran@boreal-media.com](mailto:Sondran@boreal-media.com)

Camera Company

Attn: Marty Feldman

858 Providence Highway

Norwood, MA

(781) 769-7810

[mfeldman@cameraco.com](mailto:mfeldman@cameraco.com)

HB Communications

Attn: David Alemin

60 Dodge Ave.

North Haven, CT 06473

(203) 234-9246

[david.amellin@hbcommunications.com](mailto:david.amellin@hbcommunications.com)

YorkTel Communication

Attn: Gary Sussman

33 Upton Dr.

Wilmington, MA 01887

(978) 753-4639

[gsussman@yorktel.com](mailto:gsussman@yorktel.com)

Carol motioned to send out the bid and Scott seconded. The proposal was voted on and passed.

TO DO: Carol will publish and mail the bid list.

1. Proposal from Consultant

Unique Media’s Equipment installation and training proposal reviewed. (see attached) Tabled until bid selection.

1. Any new business to be discussed

None

Meeting adjourned 2:30PM

Respectively,

Nick Powlovich