Paxton Cable Committee Meeting Minutes – October 15, 2015

Attendees:

Members: Nick Powlovich, Carol Riches, Gerald Ryan and Scott Wilson

Meeting opened at approximately 1:36pm at the COA White Building.

**AGENDA:**

**OLD BUSINESS**

1. **Approve Meeting Minutes:** Carol 1st, Jerry 2nd – Approved
2. **Reorganization:**

Nick Powlovich – Chair

Scott Wilson – Station Manager

Carol Riches –

Jerry Ryan –

1. **Finances:** As of 10/14/15 the Cable Access fund is $132,443.20.
2. **Web Site Update & VOD Update:** Nick has had some issues with the development of the web site and VOD. The new Cablecast software update will take care of the VOD and Nick will try to link the site to Tightrope’s site.
3. **Used Equipment Sale:** Moved due to non-action on Nick’s part.
4. **250th Event Filming Update:** Discussion on Danielle’s 20+ hours of filming the encampment as well as a majority of the 250 Committee’s events: Founder’s Day – 2/8, Nipmuc Nation – 4/22, Civil War encampment – 6/5-6/7, Paxton Days – 6/13, Braveheart’s game – 8/7, Travelling Peddler – 8/11 (Filmed by Scott), Parade on 9/26 and Time Capsule – 11/1.

**NEW BUSINESS**

1. **Bulletin Board Replacement:** Discussion on replacing the failed Avalon Magic Box Bulletin Board, which ran for 12 years vs. Tightrope’s Carousel. Scott prefers the Magic Box due to the ease of use whereas the Carousel is similar to the existing one and would make the whole cable system from one vendor. Tightrope is working on upgrading the Carousel’s software but there is no release date and no idea what the update entails. The AV100WS costs $2185 plus SAS $450 for 2yrs. The Carousel is $2995. Scott made a motion to purchase the magic Box and Jerry 2nd. Approved.
2. **Web Support Hiring & Admin:** Discussion on hiring a web designer and admin. The new Tightrope Cablecast upgrade, with the new VOD interface, may be acceptable. Moved to see if the upgrade is adequate.
3. **Service Agreements**: The Tightrope hardware/support agreement expires 10/19/15. Discussion and review of Unique Scientific’s $1200 yearly maintenance compared to Tightrope’s hardware/software fees of $1950 for 1yr and $3750 for 2yrs. Carol motioned for 2yrs, Jerry 2nd. Approved.
4. **Pay Structure - Paxton 250th Parade Filming:** Scott motioned that Danielle gets paid $300 for setup, filming and breakdown with the charter team. The edited DVD will be paid $75 unless there are complications. Carol 2nd Approved.
5. **PEG Access Fund Warrant:** The10/15/15 Town Meeting has a Cable PEG Access Fund on the agenda. The fund, which we have had but is not sanction by the town requires a vote.

Meeting adjourned 3:13pm.

Respectively,

Nick Powlovich - Chair