

Town of Paxton, MA Cable Meeting Minutes August 22, 2022

Attendees: Scott Wilson, Robin Tasca, Nick Powlovich, Heather Munroe, Mike Pingitore
Meeting Opened 12:01 pm

Old Business

Approval of July 13, 2022 Meeting Minutes

- With edit (fix spelling error on name)
- Unanimously Approved (Nick 1st, Scott 2nd, All in favor)

Tracking Scott's Hours

- 7/13 to 8/14/22: 24 hours and 59 minutes
- will track for next month too

Station Equipment Upgrade

- \$60K just spent on mics
- Nick needs to set up a time with Ockers and Consultant to go over space (view) and figure out if equipment in PSC is being used. We know it's running, but don't have enough knowledge to know if it's in use.
- Not sure if we need a rack, there is one
- Monitor? Other equipment? Run any cables? – PSC has cables running, we need to make sure it's not bumping into PFD / PPD lines etc
- Back in 2019 – we looked at 3 vendors for equipment. Tightrope, Lenox etc
- Nick wants to requote \$80K. We've looked at a lot, but need to look at it again to be sure we get what we want (VOD, CC, Live stream with 5 towns, WRSD etc)
 - The back end is really irrelevant to equipment
 - Robin said we should bring in the Consultant to help us create wish list Our list needs to include everything we want, must haves etc
 - Do we have separate meeting to hash that out ?
 - Scott wants phone for office and 6ft long ops table with equip for livecast - no issues on getting
 - Nick sees regular access to the office and only when needed for the upstairs in the server room (90% Scott. 10% Nick/Robin) – Mike, not a problem to coordinate
 - Send it to Heather to once complete and give her a month to review and help write bid then post **Action – Nick**
- Nick reviewed 3rd channel background // need Spectrum/Charter, Ockers, Consultant in house to see the logistics to getting equipment moved to PSC.
Action – Nick to arrange

New Business

PFD Ride-Along & Chief Interview

- Record in Sept. so it can be live on Oct. for PFD week 10/8
- Ben RML aide can record – Nick will contact/train him for availability and coordinate dates with PFD
- Mike Pingatorie will have full editing say
- Heather – recommends we invest in a GoPro, Robin agrees
- Nick – Motion to purchase one under \$500 for use of community not to exceed \$500. R 2nd, Unanimously Approved. **Action Robin to research options**
- Mike, Jeff Olsen, Megan Stevens – Q&A

New Space for WPAX-TV

- Robin, on behalf of the board thanked Chiefs Mike and Mark, and Heather for their flexibility and willingness to allow WPAX-TV space in the Public Safety Complex (PSC)
- Heather – to recapped space we will have: the closet off the training room (we dubbed the “Harry Potter room” and the server room upstairs that has some equipment. Logistics to be worked out
- Board voted to move WPAX-TV to the Public Safety Complex - Unanimously Approved (Robin 1st, Scott 2nd, All in favor)

PMLD 8/23/22 Meeting Prep

- Our goal in meeting is just understand will PMLD have an impact on WPAX=TV
Y/N

Meeting adjourned at 1 pm

Submitted by: Robin Tasca, Clerk