

Paxton Cable Meeting Minute

Meeting Date:	02/14/2009	Time/Time	10:00 AM
Location:	Cable Room – Town Hall	Conf. Call Phone #:	

Committee Members	In Attendance
Scott Wilson	XX
Ray Charette	XX
Lou Proulx	XX
Chuck Putney	XX
Mike Quinlivan	XX

Meeting Items Reviewed:

- The existing hardware and space was reviewed at the town hall
- Discussion on Server software support
- Discussion on a potential site move
- Discussion on monthly cable receipts and expenses used by the town
- Discussion on internet expense

Action Items:

- Discussion on Server support, chairman will get information on
 - Information on the cost will be obtained for software support
 - Ability to burn DVDs from VHS, Mini-dvd, and server from Unique - media
 - Documentation on the steps to perform different functions, Scott and Unique-media
- Discussion on a potential site move
 - Chairman will attend the next Space meeting and obtain information for review by the committee
- Discussion on monthly cable receipts and expenses used by the town, chairman will get answers to the following items
 - Why was cable funds used to move equipment from the old fire station to the electric department?
 - Why weren't the cost of the move part of the construction cost?
 - Is there any cost associated with the return of the equipment back to the original location?
 - Establish a contact person for the town to lower internet fees.
 - Request from Donna electronic versions of cable revenue and expenses

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- Next Meeting
 - March 7 at 9:00 AM