

Paxton Cable Meeting Minute

Meeting Date:	03-04-2011	Time/Time	
Location:	Town Hall	Conf. Call Phone #:	

Committee Members	In Attendance
Scott Wilson	XX
Ray Charette	XX
Carol Riches (Town Administrator)	

Minutes from 03-04-2011

- Minutes need to be adjusted from “Another discussion concerning lack of support from the town administrator” to “Another discussion concerning lack of support from the former town administrator”
- Boy Scout
Shawn Keller attended the meeting to cover the following topics; (1) Potential Developing Programs (2) Assisting the Cable Committee. Several topics were discussed around potential cable programs such as; Band Program, School Play, Eagle Scout, or Moore State Park. Shawn also mentioned that his friends may be interested in running programs. Shawn will be arranging time to meet with Scott on how to record a Select Board meeting
- Internet
Carol mention that Cable will no longer will be paying for the town internet fee, this will reduce cable expenses by \$150 per month
- Equipment
The current equipment was reviewed and discussed. It surfaced during the discussion that the maintenance contract on the software will need to be renewed. Ray will get a price. See attachment #2- <1 2 3>
- New Equipment
The new camera equipment was reviewed. The price will be in the \$7,600 range. We were unable to vote on it, not enough members at the meeting. Carol recommended getting 3 quotes. It was decided to have Carol ask the select board to become a voting member. See Attachment #1

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- **Stipends**
With the reduction in cable expense discussion centered on stipends. Two stipends were discussed (1) Increase Scott's by \$75 and (2) COA Stipend of \$75. Scott's stipend has never been increase since cable has started. The COA stipend will be use to pay for removal of equipment after a meeting
- **Funds**
The current cable fund is \$94K; there was a recent annual fee which was received.
- **Future Planning**
The future design which will allow remote access into the cable room was discussed. This will require time from PC Plus and Unique media for the setup and further development. See attachment #4
- **Other**
There was a discussion about the fire station rack that needs to be documented. Recent cable problems have been with this setup and charter has said they will be replacing some of the equipment. (See attachment #3)