

Paxton Cable Meeting Minute

Meeting Date:	08-26-2011	Time/Time	
Location:	Town Hall	Conf. Call Phone #:	

Committee Members	In Attendance
Scott Wilson	XX
Ray Charette	XX
Carol Riches (Town Administrator)	XX

Minutes from 08-26-2011

- **Equipment Upgrade**
Documentation for the training various functions (encode to server, burn DVD's, single plays, transfer from cam) has been sent to Scott using his home email.
- **Stipends**
The stipends for the senior center will be starting in September for \$100 per month.
- **Equipment**
Power surge protector needs a new battery and once the battery has been defined it will be order.

Microphone for select board it was decided to table this and look at purchasing a newer PCM Microphone.

- **Maintenance software contract**
A discussion around the Maintenance contract submitted by Unique Media was held. The contract would have allowed Paxton to call Unique for a 1 hour per month. If we didn't use the hour we still would have been charge. We will be using the pay as we go approach.