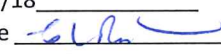


FY 2019 REQUESTS

Town of Paxton
FORM B
CAPITAL IMPROVEMENTS REQUEST
(Excluding equipment)

Department and Activity: Board of Selectmen		Date Prepared: 2/1/18	
Contact Person: Carol Riches		Phone Number: 508-754-7638	
1. Project Title: COA Basement (Heat)	2. Purpose of Project Request Form (Check One)		
3. Department Priority:	<input checked="" type="checkbox"/> (x) Add a new item to the program <input type="checkbox"/> () Delete an item in a year already a part of the program <input type="checkbox"/> () Modify a project already in the adopted program		
4. Location: 17 West St	5. Description: Install two Mitsubishi heater where no heat exists		
6. Justification & Useful Life: Seniors unable to use the area for fitness classes Useful life ten years			
7. Cost & Recommended Sources of Financing:			
<u>BUDGET FY</u>	<u>TOTAL*</u>	<u>RECOMMENDED SOURCES OF FINANCING</u>	
Program year FY	\$11,072	Raise & appropriate	
Program year FY	_____	_____	
Program year FY	_____	_____	
Program year FY	_____	_____	
Program year FY	_____	_____	
Program year FY	_____	_____	
TOTAL SIX YEARS	_____	_____	
After Sixth Year			
If adjusted for inflation, indicate adjustment percentage here : * Interest cost not included.			
8. Net Effects on Operating Costs (±):		9. Net Effect on Municipal Income (±):	
<u>Direct Costs</u> personnel: number _____ \$ amount _____ purchase of service _____ materials & supplies _____ equipment purchases _____ utilities _____ other _____ Subtotal () _____		taxes _____ other income _____ Subtotal _____ gain from sale of _____ replaced assets _____ Total: _____	
<u>Indirect Operating Costs</u> fringe benefits _____ general admin. costs _____ other _____ Subtotal () _____ Total Operating Cost _____ Debt Service (P & I) _____ Total Operating Cost _____		10. Submitting Authority: Date 2/1/18 _____ Signature  _____ Name Carol Riches _____ Position Town Administrator _____	
		11. Reserved	

Carol Riches

From: Chris C <ChrisC@mcdonaldhvac.com>
Sent: Wednesday, December 20, 2017 10:36 AM
To: Carol Riches
Cc: Michelle Lamoureux
Subject: Mitsubishi proposal
Attachments: Mitsu system.pdf

Good morning Carol. I have attached the proposal for the Senior center. I've sized the space and found that it actually requires a lot more heating BTU's than what I had thought. So I ran some numbers and came up with this design. Installing 2- units (one on each end of the room) Then each unit would have its own outdoor condenser. This design will fully heat and cool that space 100%. I have factored in the electrical costs as well. The electrician can use the same 220v wire feeding the existing electric hanging heaters. Provided nothing else in the ceiling or panel needs to be addressed the electrical cost should not change. I also ran some figures on tapping off the boiler and installing baseboard on the walls. The issue with that is the boiler is not big enough to handle the heat demand now plus adding that room. So really the only options would be these Mitsubishi units or staying with the electric heat but you'd most likely have to add one more as they do not keep up as we know. Let me know if you have any questions. I'd be happy to do any other research or answer any questions.

Thanks

Chris Casciolini

Senior HVAC Comfort Specialist
McDonald Heating, Air Conditioning &
Plumbing Inc.
508-832-5444
www.mcdonaldhvac.com

Bosch/Buderus ABC Dealer
HTP Dealer Amana
Mitsubishi Diamond Dealer

ESTIMATE



McDonald Heating A/C & Plumbing Inc.

Town Of Paxton-Senior Center

17 West St
Paxton, MA 01612

(508) 754-7638

McDonald Heating, A/C & Plumbing Inc.

200 Auburn St.
Auburn, MA 01501

Phone: (508) 832-5444
Email: chrisc@mcdonaldhvac.com
Web: www.mcdonaldhvac.com

Estimate #

001380

Date

12/20/2017

Description

Mitsubishi Indoor -- H2i Wall Mount

Model: MSZ-FH18NA

Mitsubishi Outdoor -- H2i Outdoor Unit

Model: MUZ-FH18NA

SEER: 21.00
HSPF: 11.00

Mitsubishi Indoor -- H2i Wall Mount

Model: MSZ-FH18NA

Mitsubishi Outdoor -- H2i Outdoor Unit

Model: MUZ-FH15NA

SEER: 21.00
HSPF: 11.00

Mini Split Trim for first unit

- Outdoor Unit Stand
- Refrigerant Lines
- Drain Lines
- Line Hide Material

Mini Split Trim for second unit

- Outdoor Unit Stand
- Refrigerant Lines
- Drain Lines
- Line Hide Material

McDonald Heating, AC & Plumbing Inc. agrees; All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders & will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owners carry fire, tornado & other necessary insurance. Our workers are fully covered by Workers Compensation & Liability Insurance. This proposal may be withdrawn by us if not accepted within 30 days.

INVESTMENTS DISCLAIMER:

- Investment includes all necessary equipment, material. labor & permits to complete the installation.
- Investment DOES NOT include any unforeseen fees for electrical work.
- Investment DOES NOT include any asbestos removal fees.
- Investment DOES NOT include any fees for installation of combustion air systems-FRESH AIR.
- Should cancelation of the project occur, you will be subject to a restocking fee.
- Should any existing materials/equipment be reused, we are not responsible for failure of those items.
- All listed rebates are provided by the source & are subject to change any time.

BY SIGNING, You agree to the investment figures, investment terms & conditions as well as the scope of work is satisfactory & are hereby accepted. MCDONALD HEATING, AC & PLUMBING INC. is authorized to do the work as specified.
Payment will be made as outlined above.

Chris Casciolini

Chris Casciolini

Town Of Paxton-Senior Center

Date: January 15, 2018

To: Jeffrey Kent, Chairman
Capital Improvements Planning Committee

From: Cindy Love, Director
Paxton Council on Aging

Subject: Van Replacement

The Council on Aging is proposing to purchase a six (6) seat passenger van to replace the existing van. The proposed new van would be used for and utilized by our Paxton seniors who require transportation in and out of town on a daily, weekly, or other regular basis.

We currently operate a 2011 Dodge Caravan which has over 90,000 miles. We are finding that repair and maintenance occurrences are increasing and expenses are rising and they will continue to do so every year given the vans high usage and high mileage. More importantly, these unfavorable van conditions are now at a point where they could potentially affect our senior's safety.

The van provides transportation to certain of our senior population, approximately 90% of whom needing this service are no longer able to drive. As such, this service is vitally important, even essential to them. The van is able to take them when and where they might otherwise not be able to get to: to medical appointments, to pick up much needed prescriptions, grocery shopping, and other essential errands. The van also serves to transport some seniors to our COA programs and events at the Senior Center and the van travels to the Wachusett Food Pantry regularly to pick up food for our homebound seniors and/or those in need of such food assistance.

We currently provide van service to 25 to 30 seniors per week, Monday through Friday. We operate the van with two part time drivers that alternate driving bi-weekly. We have recently added an additional backup driver who works when one of the other part time drivers is ill, away on vacation, or otherwise not able to drive.

We continue to see a noticeable increase in our ridership as our senior population continues to grow...a demographic fact that will continue to increase in the foreseeable future.

We hope that the CIPC committee will look favorably on this request and the essential service that COA van transportation provides to and is available to the Town of Paxton senior population.

The following is an analysis of the cost of maintaining the existing COA van and the replacement costs of a new van.

The purchase cost (new) and the trade-in value (old) of the vans are 'ball park' figures offered by Harr Toyota of Worcester where we purchased the existing van.

We are looking to purchase a 2018 Toyota Sienna LE. With rebates it is priced at \$28,756, as of November 2017. The trade-in value of the existing van is \$ 5,000. The COA may be able to contribute \$4,000 towards the purchase of the new van through our **WE CARE ACCOUNT**. The remaining balance in the **WE CARE ACCOUNT** would remain for repairs, regular maintenance, gas, etc.

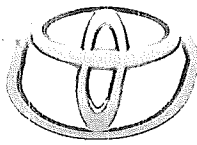
In the past year our maintenance costs have been quite high and we are expecting additional repairs as we head into the year. It can be noted that van service does not entail highway driving; the wear and tear and mileage is due to all local driving.

Jan 2017 – Jan 2018

Van Fees	Van Donations	Maintenance	Gas	WE CARE ACCOUNT	
\$2,300	\$440	\$3,000	\$1,650	\$10,374.61	1/1/18
				(4,000)	new van
				\$6,374.61	balance

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: <u>COUNCIL ON PG196</u>		Date Prepared: <u>1/15/18</u>																
Contact Person: <u>Cindy Dove</u>		Phone Number: <u>508 256 2833</u>																
1. Project Title & Reference Number: <u>VAN</u>	4. Cost:																	
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: center;">Per Unit</td> <td style="width: 20%; text-align: center;">Total</td> </tr> <tr> <td>Purchase or annual rental</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">\$ <u>28,756</u></td> </tr> <tr> <td>Plus: Installation or other costs</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">\$ <u>.</u></td> </tr> <tr> <td>Less: Trade in or other discount</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">\$ <u>5,000</u></td> </tr> <tr> <td>Net purchase cost or annual rental</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">\$ <u>23,756</u></td> </tr> </table>				Per Unit	Total	Purchase or annual rental	\$	\$ <u>28,756</u>	Plus: Installation or other costs	\$	\$ <u>.</u>	Less: Trade in or other discount	\$	\$ <u>5,000</u>	Net purchase cost or annual rental	\$	\$ <u>23,756</u>
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Plus: Installation or other costs	\$	\$ <u>.</u>																
Less: Trade in or other discount	\$	\$ <u>5,000</u>																
Net purchase cost or annual rental	\$	\$ <u>23,756</u>																
3. Number of Units Requested: <u>1</u>	6. Number of Similar Items in Inventory: <u>1</u>																	
5. Purpose of Expenditure (check appropriate): <input checked="" type="checkbox"/> Schedule replacement <input type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input type="checkbox"/> Improve procedures, records, etc.	7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) <u>12</u> For the weeks used, estimate: Average days per week <u>5</u> Average hours per day used <u>3</u> Estimated useful life in years <u>3</u>																	
8. Replaced item(s):																		
Prior Year's																		
Item	Make & Age	Maintenance Costs	Breakdowns Rental Costs															
A. <u>VAN</u>	<u>2011</u>	<u>3,000 - maintenance</u>																
B.	<u>DD66E</u>	<u>1,650 - GAS</u>																
C.	<u>CARAVAN</u>																	
D.																		
E.																		
9. Recommended Disposition of Replacement Item(s): () Possible use by other agencies <input checked="" type="checkbox"/> Trade-in () Sale Comments:																		
10. Submitting Authority:																		
Signature <u>Cindy Dove</u>		Name <u>Cindy Dove</u>																
Position <u>Director - COA</u>		Date <u>1/15/18</u>																
11. Reserved																		



TOYOTA

Harr Toyota

100 Gold Star Boulevard,
Worcester, MA 01606
(508) 471-2500

2017 SIENNA LE 3.5L FWD 8 PSGR

Model: 5338A
Year: 2017
Interior Color: ASH
Exterior Color: PREDAWN GRAY MICA
Number of Cylinders: 6
VIN: 5TDKZ3DC5HS897314
Stock No.:

Total MSRP*:

\$33,535.00

19 CITY MPG | 27 HWY MPG

Standard Equipment

MECHANICAL & PERFORMANCE

3.5L V6 DOHC 24-valve D-4S Injection
with Dual VVT-i
Direct Shift 8-Speed Automatic
Transmission with Intelligence (ECT-i)
17" Alloy Wheels with P235/60R17 Tires

SAFETY & CONVENIENCE

Star Safety System: Enhanced Vehicle
Stability Control, Traction Control,
Anti-Lock Brake System, Electronic
Brake-Force Distribution, Brake Assist
& Smart Stop Technology
Driver & Fr Passenger Active Headrests
Advanced Airbag System:
Driver & Front Passenger Seat-Mounted
Side, Driver Knee, Front Passenger Seat
Cushion & 3-row Side Curtain Airbags
4 LATCH (Lower Anchor & Tethers for
Children) locations: 2 in 2nd row and
2 in 3rd row

EXTERIOR

Projector-Beam Headlights w/Auto On/Off
Dual Power Sliding Side Doors
Daytime Running Lights
Color-Keyed Power Outside Mirrors
with Integrated Blind Spot Mirrors

INTERIOR

Easy Clean Fabric 8-Way Power Driver's
Seat with Power Lumbar, 4-Way Front
Passenger Seat
Removable Easy Clean 2nd Row Captain's
Chairs with Stowable Center Seat with
Tip Up and Long Slide
60/40 Split and Stow 3rd Row Seat
with One-Motion Stow
3-Zone Automatic Climate Control:
Driver, Passenger and Rear Zones
7" Hi-Res Touch-Screen, AM/FM/CD/USB/AUX,
Bluetooth, SXM All Access 3-mo Trial, HD
Radio & Integrated Backup Camera Display
Scout GPS Link App
3.5" LCD Multi-Info Display Screen

* 2017 Manufacturer's Suggested Retail Price, excludes the Delivery, Processing and Handling Fee, taxes, license, title and available or regionally required equipment. Actual Dealer price may vary. Pricing, specifications, standard features and available equipment are based on information available when this page was produced and subject to change without notice.

Disclaimer: This document is only representative of some of the information contained on an actual window sticker, and is not meant to replace or substitute for the actual window sticker on the vehicle. Please see your retailer for further information.



Harr Toyota

100 Gold Star Boulevard,
Worcester, MA 01606
(508) 471-2500

Optional Equipment

50 State Emissions \$0.00

Total Optional Equipment \$0.00

Vehicle Base Model \$32,540.00

Delivery Processing and \$995.00

Handling

Total MSRP* \$33,535.00

\$31,250.
- \$2,500.00 Rebate
28,750
LE

* 2017 Manufacturer's Suggested Retail Price, excludes the Delivery, Processing and Handling Fee, taxes, license, title and available or regionally required equipment. Actual Dealer price may vary. Pricing, specifications, standard features and available equipment are based on information available when this page was produced and subject to change without notice.

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Appraisal Voucher

Customer Information

Name: harr
Address:
City:
Region:
Postal Code:
Home Phone:

Appraisal Information

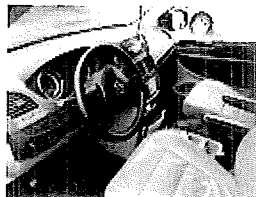
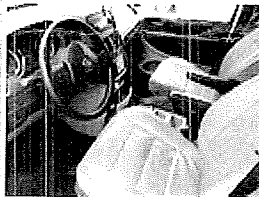
Completed Date: 11/22/2017 10:52 AM
Appraised Value: \$5,000.00
Appraiser: Kevin Morais
Salesperson:

Vehicle Description

Year: 2011
Make: Dodge
Model: Grand Caravan
Series: Express

Odometer: 88,842
VIN: 2D4RN4DG5BR786266
Color:

Photos



©2017 vAuto, Inc.

Purchase Voucher

Harr Toyota
100 Gold Star Blvd
Worcester, MA 01606
www.harttoyota.com

7648
30-66870000

DATE 11/22/2017

Expires 11/29/2017 or 150 miles from 88842

PAY
TO THE
ORDER OF harr

| \$ 5,000.00

Five thousand and 00/100

DOLLARS

FOR 2011 Dodge Grand Caravan

⑈8778288614⑈ ⑈204RN4DG5BR786266⑈ 05256425⑈

This voucher good towards a vehicle purchase - NO CASH VALUE, NON TRANSFERABLE, VOID WHERE PROHIBITED



**TOWN OF PAXTON
DEPARTMENT OF PUBLIC WORKS**

107 Holden Road, Paxton, MA 01612
(508) 753-9077 Fax: (508) 753-6155

TO : Capital Improvement Committee

FROM : Mike Putnam
DPW Superintendent

DATE : January 29, 2018

RE : FY19 Capital Request
Backhoe

The DPW is requesting to replace our 2002 John Deere Backhoe with a newer version of the same machine. The existing machine is showing its age and has over 7000 hours on it with the following issues: rust under the cab and fenders, worn pins and bushings, worn bucket and coupler, plus the air conditioning system does not work due to rotted lines under the machine along the frame rail. There are also steel hydraulic lines on the backhoe arm which are in rough shape due to rust and scale that are very costly to replace. Once a machine heads towards 10,000 hours, the engine becomes a concern as well.

This is an extremely versatile piece of equipment which provides a vital role to all Town departments during all four seasons (Highway, Water, Cemetery, Recreation) plus emergency work. It is the only piece of equipment owned by the Town for any type of digging or underground excavation. If this were to break down and out of service, the alternative is to rent equipment. That is not only costly, but potentially impractical and a potential liability during certain situations (i.e. water main breaks).

I would consider to purchase or lease this machine from the State Bid Contract and utilize the trade in value of the 2002 John Deere to help reduce costs.

Respectfully,

Mike Putnam
DPW Superintendent

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: <u>DPW</u>		Date Prepared: <u>1/29/18</u>																																																																																			
Contact Person: <u>MIKE PUTNAM</u>		Phone Number: <u>508-253-9077</u>																																																																																			
1. Project Title & Reference Number:		4. Cost:																																																																																			
2. Form of Acquisition (check appropriate):		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Per Unit</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/> Purchase / <u>LEASE</u> <input type="checkbox"/> Rental</td> <td>Purchase or annual rental \$</td> <td>\$ <u>149,300</u></td> </tr> <tr> <td>3. Number of Units Requested: <u>1</u></td> <td>Plus: Installation or other costs \$</td> <td>\$</td> </tr> <tr> <td rowspan="4">5. Purpose of Expenditure (check appropriate):</td> <td>Less: Trade in or other discount \$</td> <td>\$</td> </tr> <tr> <td>Net purchase cost or annual rental \$</td> <td>\$</td> </tr> <tr> <td colspan="2">6. Number of Similar Items in Inventory: <u>1</u></td> </tr> <tr> <td colspan="2">7. Estimated Use of Requested Item(s):</td> </tr> <tr> <td colspan="2"> <input checked="" type="checkbox"/> Schedule replacement <input type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input type="checkbox"/> Improve procedures, records, etc. </td> <td colspan="2"> Weeks per Year <u>52</u> Approx. months (if seasonal) <u>12</u> For the weeks used, estimate: Average days per week _____ Average hours per day used _____ Estimated useful life in years _____ </td> </tr> <tr> <td colspan="4">8. Replaced item(s):</td> </tr> <tr> <td colspan="4" style="text-align: right;">Prior Year's</td> </tr> <tr> <td style="text-align: center;">Item</td> <td style="text-align: center;">Make & Age</td> <td style="text-align: center;">Maintenance Costs</td> <td style="text-align: center;">Breakdowns</td> </tr> <tr> <td style="text-align: center;">Rental Costs</td> <td colspan="3"></td> </tr> <tr> <td>A.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>B.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>C.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>D.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>E.</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4">9. Recommended Disposition of Replacement Item(s):</td> </tr> <tr> <td colspan="4"> <input type="checkbox"/> Possible use by other agencies <input checked="" type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments: </td> </tr> <tr> <td colspan="4">10. Submitting Authority:</td> </tr> <tr> <td colspan="2">Signature <u>[Signature]</u></td> <td colspan="2">Name <u>Michael Putnam</u></td> </tr> <tr> <td colspan="2">Position <u>DPW SUPT.</u></td> <td colspan="2">Date <u>1-29-18</u></td> </tr> <tr> <td colspan="4">11. Reserved</td> </tr> </tbody></table>			Per Unit	Total	<input checked="" type="checkbox"/> Purchase / <u>LEASE</u> <input type="checkbox"/> Rental	Purchase or annual rental \$	\$ <u>149,300</u>	3. Number of Units Requested: <u>1</u>	Plus: Installation or other costs \$	\$	5. Purpose of Expenditure (check appropriate):	Less: Trade in or other discount \$	\$	Net purchase cost or annual rental \$	\$	6. Number of Similar Items in Inventory: <u>1</u>		7. Estimated Use of Requested Item(s):		<input checked="" type="checkbox"/> Schedule replacement <input type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input type="checkbox"/> Improve procedures, records, etc.		Weeks per Year <u>52</u> Approx. months (if seasonal) <u>12</u> For the weeks used, estimate: Average days per week _____ Average hours per day used _____ Estimated useful life in years _____		8. Replaced item(s):				Prior Year's				Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs				A.				B.				C.				D.				E.				9. Recommended Disposition of Replacement Item(s):				<input type="checkbox"/> Possible use by other agencies <input checked="" type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:				10. Submitting Authority:				Signature <u>[Signature]</u>		Name <u>Michael Putnam</u>		Position <u>DPW SUPT.</u>		Date <u>1-29-18</u>		11. Reserved			
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Town of Paxton
FORM B
CAPITAL IMPROVEMENTS REQUEST
(Excluding equipment)

Department and Activity: <u>DPW</u>		Date Prepared: <u>1/29/18</u>
Contact Person: <u>MIKE PUTNAM</u>		Phone Number: <u>508-253-9077</u>
1. Project Title: <u>BACKHOE</u>	2. Purpose of Project Request Form (Check One)	
3. Department Priority:	<input type="checkbox"/> Add a new item to the program <input type="checkbox"/> Delete an item in a year already a part of the program <input type="checkbox"/> Modify a project already in the adopted program	
4. Location: <u>DPW</u>		
5. Description: <u>BACKHOE LOADER WITH ATTACHMENTS</u>		
6. Justification & Useful Life: <u>EXISTING MACHINE NEEDS REPAIRS, TYPICAL WEAR + TEAR</u>		
7. Cost & Recommended Sources of Financing:		
<u>BUDGET FY</u>	<u>TOTAL*</u>	<u>RECOMMENDED SOURCES OF FINANCING</u>
Program year FY	_____	<u>LEASE 5 to 7 year options</u>
Program year FY	_____	<u>\$32,000 to \$24,000</u>
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
TOTAL SIX YEARS	_____	_____
After Sixth Year	_____	_____
If adjusted for inflation, indicate adjustment percentage here : * Interest cost not included.		
8. Net Effects on Operating Costs (±):		9. Net Effect on Municipal Income (±):
<u>Direct Costs</u> personnel: number _____ \$ amount _____ purchase of service _____ materials & supplies _____ equipment purchases _____ utilities _____ other _____ Subtotal () _____		taxes _____ other income _____ Subtotal _____ gain from sale of _____ replaced assets _____ Total: _____
<u>Indirect Operating Costs</u> fringe benefits _____ general admin. costs _____ other _____ Subtotal () _____ Total Operating Cost _____ Debt Service (P & I) _____ Total Operating Cost _____		10. Submitting Authority: Date <u>1/29/18</u> Signature <u>[Signature]</u> Name <u>Michael Putnam</u> Position <u>DPW SUPT.</u>
		11. Reserved



**TOWN OF PAXTON
DEPARTMENT OF PUBLIC WORKS**

*107 Holden Road, Paxton, MA 01612
(508) 753-9077 Fax: (508) 753-6155*

To whom it may concern,

The Town of Paxton Water Department is looking to purchase a Utility style pickup truck from Liberty Chevrolet (Chevrolet K3500).

The department would be looking to do a lease to own of the vehicle with an estimated annual payment of \$11,169.17 quoted from Merrimac Capital Services. The Lease would be spread out over five years with a total cost estimate of \$55,845.85.

We have gotten quotes of equal specifications from both Liberty Chevrolet, and MHQ (For a Ford F-350), with Liberty Chevrolet being the lower of the two quotes.

The Paxton Water Department hired a second employee as of August 2017, and is currently sharing one vehicle between the two employees. With an ever growing work load for the department a second vehicle is needed in order for the department staff to be as productive as possible.

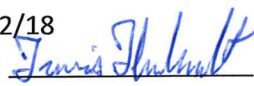
The Paxton Water Department would be looking to purchase this vehicle at the start of FY19, and incorporate the annual lease payments into the budget.

If you have any questions please feel free to contact me at the office at (508) 753-9077.

Sincerely,

Travis Thibault
Paxton Water Department

Town of Paxton
FORM B
CAPITAL IMPROVEMENTS REQUEST
(Excluding equipment)

Department and Activity: Town of Paxton Water Department		1/22/2018
Contact Person: Travis Thibault		Phone Number: 508 753 9077
1. Project Title: Utility Truck	2. Purpose of Project Request Form (Check One)	
3. Department Priority: 100	<input checked="" type="checkbox"/> (X) Add a new item to the program <input type="checkbox"/> () Delete an item in a year already a part of the program <input type="checkbox"/> () Modify a project already in the adopted program	
4. Location: N/A		
5. Description: This would be a second vehicle for the department in order to outfit the Department properly, and to be as productive as possible. (Currently sharing one vehicle between two employees).		
6. Justification & Useful Life:		
7. Cost & Recommended Sources of Financing:		
<u>BUDGET FY</u>	<u>TOTAL*</u> \$55845.85	<u>RECOMMENDED SOURCES OF FINANCING</u>
Program year FY19	\$11,169.17	<u>Lease/Budget</u> _____
Program year FY20	\$11,169.17	_____
Program year FY21	\$11,169.17	_____
Program year FY22	\$11,169.17	_____
Program year FY23	\$11,169.17	_____
Program year FY	_____	_____
TOTAL SIX YEARS	_____	_____
After Sixth Year		
If adjusted for inflation, indicate adjustment percentage here : * Interest cost not included.		
8. Net Effects on Operating Costs (±):		9. Net Effect on Municipal Income (±):
<u>Direct Costs</u> personnel: number _____ \$ amount 0 purchase of service _____ materials & supplies _____ equipment purchases _____ utilities _____ other _____ Subtotal () _____		taxes \$0 _____ other income _____ Subtotal _____ gain from sale of replaced assets _____ Total: \$0 _____
<u>Indirect Operating Costs</u> fringe benefits _____ general admin. costs _____ other _____ Subtotal () _____ Total Operating Cost _____ Debt Service (P & I) _____ Total Operating Cost _____		10. Submitting Authority: Date : 1/22/18 Signature:  Name: Travis Thibault Position: Superintendent
		11. Reserved

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Town of Paxton Water Department		Date Prepared: 1/22/18	
Contact Person: Travis Thibault		Phone Number: 508 753 9077	

1. Project Title & Reference Number: 2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	4. Cost: <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">Per Unit</th> <th style="width: 20%; text-align: center;">Total</th> </tr> <tr> <td>Purchase or annual rental</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">\$55,845.85</td> </tr> <tr> <td>Plus: Installation or other costs</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">\$ 0</td> </tr> </table>		Per Unit	Total	Purchase or annual rental	\$	\$55,845.85	Plus: Installation or other costs	\$	\$ 0
	Per Unit	Total								
Purchase or annual rental	\$	\$55,845.85								
Plus: Installation or other costs	\$	\$ 0								
3. Number of Units Requested:	5. Purpose of Expenditure (check appropriate): <input type="checkbox"/> Schedule replacement <input type="checkbox"/> Present Equipment obsolete <input type="checkbox"/> Replace worn-out equipment <input type="checkbox"/> Reduce personnel time <input checked="" type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input type="checkbox"/> Increased safety <input type="checkbox"/> Improve procedures, records, etc.									
6. Number of Similar Items in Inventory: _____										
7. Estimated Use of Requested Item(s): Weeks per Year _____ Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week _____ Average hours per day used _____ Estimated useful life in years _____										

8. Replaced item(s):	Prior Year's																														
<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 25%; text-align: center;">Item</th> <th style="width: 15%; text-align: center;">Make & Age</th> <th style="width: 25%; text-align: center;">Maintenance Costs</th> <th style="width: 20%; text-align: center;">Breakdowns</th> <th style="width: 15%; text-align: center;">Rental Costs</th> </tr> <tr> <td>A.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>B.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>C.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>D.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>E.</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs	A.					B.					C.					D.					E.					
Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs																											
A.																															
B.																															
C.																															
D.																															
E.																															

9. Recommended Disposition of Replacement Item(s): <input type="checkbox"/> Possible use by other agencies <input type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:

10. Submitting Authority: Signature <u>Travis Thibault</u> Name <u>Travis Thibault</u> Position <u>Superintendent</u> Date <u>1/22/18</u>
--

11. Reserved

MERRIMAC CAPITAL SERVICES

www.merrimaccapitalservices.com

11 LIANA STREET WOBURN, MA 01801
Email: vince@merrimaccapitalservices.com

Phone: 1-781-933-1381
Fax: 1-866-583-6340

January 22, 2018

Ms. Carol Riches, Town Administrator
Town of Paxton, MA
697 Pleasant St.
Paxton, MA 01612

RE: Lease Purchase Quote

Dear Sirs,

Thank you for your interest in a lease purchase arrangement for the vehicle supplied by Liberty Chevrolet of Wakefield. Merrimac Capital Services, LLC is an independent finance company whose principals have over 35 years' experience in the lease finance industry. Look us up on the web at www.merrimaccapitalservices.com.

In 2014, 80% of all US Companies and Municipalities used leasing and financing to acquire more than \$521 billion of capital equipment. Typically, lease purchase terms range from 2 to 5 years. Longer term may be available upon request.

For your information, lease purchase terms can be arranged:

**MONTHLY
QUARTERLY
SEMI ANNUALLY
ANNUALLY
STRUCTURED PAYMENTS**

The Municipal Lease Purchase Agreement has the Non-appropriations language as part of the Contract with automatic ownership upon successful completion of all the payments

By allowing Merrimac Capital Services and its financial partners to arrange a lease purchase arrangement for office and rescue equipment, machinery, production equipment or trucks (*new or used, titled or untitled*), you won't need to expand that much needed capital on equipment which depreciates, becomes obsolete and is ultimately going to be replaced. Also, lease payments are considered a '*hedge on inflation*' due to the fact that the lease payments are fixed for the entire term of the lease.

***NEW • USED • TITLED • UNTITLED
COMMERCIAL • MUNICIPAL • FEDERAL***

Town of Paxton
Jan. 22, 2018
Page 2

The following are our *preliminary* lease purchase quotes subject to credit approval:

Equipment Cost: \$49,914.35

Equipment: (1) 2018 Chevrolet K3500, 4x4 regular cab pick up

Quote #	1	2
Term	5 years	7 years
Payment Structure	annual, up front	annual, up front
# of payments	5	7
Payment	\$11,169.17 ea	\$8,327.78 ea

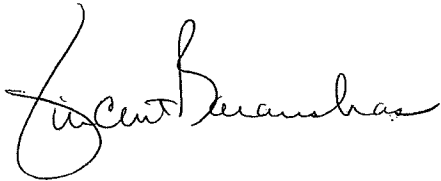
- a. We are able to hold our rates for only 14 business days from the date of this email
- b. Payments are up front
- c. This is a finance/ownership contract. No residual value.
- d. Payments are fixed for the term

Acknowledged and Accepted by _____

Title _____ Date _____ Quote you want to pursue _____

Please do not hesitate to contact me at 781-933-1381 if you have any questions. Thank you and I look forward to talking with you soon.

Sincerely,



Mr. Vincent Barauskas,
Managing Member

NEW • USED • TITLED • UNTITLED
COMMERCIAL • MUNICIPAL • FEDERAL



90 Bay State RD, Wakefield MA 01880

Paxton Water Department
Travis Thibault, Superintendent
107 Holden Rd
Paxton, MA 01612

Mr. Thibault

Per your request, I am writing to offer a proposal to supply your department with a new Chevrolet per our contract #17-18-19, with the Plymouth County Commissioners. All vehicles offered under this contract come with a 5 year/100,000-mile powertrain warranty.

2018 Chevrolet K3500, 4x4 Regular Cab Pick up

133" Wheelbase, Single Rear Wheel

6.0 Liter V8 E85 Capable, 360 HP with Oil Cooler

6 Speed Automatic Transmission with Oil Cooler

150 Amp Alternator and 720 CCA Battery

(5) LT265/70R18E All Season Radials with Full Size Spare

Vinyl Trim, 40/20/40 Split Bench Seat with Center Fold Down Armrest

AM/FM Stereo with Aux Input and Digital Clock

Factory Air Conditioning

Tilt Steering Wheel and Cruise Control

Manual Windows and Door Locks **\$28,288.00**

QGM	All Terrain Radial Tires	\$ 200.00
4GM	All Terrain Spare	\$ 60.00
JL1	Trailer Brake Controller	\$ 275.00
VYU	Snow Plow Prep Package	\$ 385.00
PCR	Work Truck Convenience Pkg	\$ 1,005.00
RVS	4" Bright Polished Cab Steps	\$ 530.00
DISC	3% Option Discount \$2,455	\$ (73.65)
1552	Whelen Mini Liberty Roof Mount	\$ 999.00
287	Whelen Vertex Front and Rear	\$ 800.00
1614	Fisher 8' HD	\$ 5,600.00
1786	8' Knapheide Service Body	\$ 7,200.00
1811	Inside Compartment Lighting	\$ 600.00
1900	Spray in Liner Service Body Floor/Sides/Tops	\$ 750.00
1917	Reinforced Hitch w/ Slide in Combo Pintle	\$ 750.00
1926	5000 Watt Inverter w/ One Outlet	\$ 1,522.00
1928	Aux Battery Isolator and Battery for Inverter	\$ 1,024.00
TOTAL		\$49,914.35

Thank you for your consideration of Liberty Chevrolet. If you have any questions concerning our proposal, please don't hesitate to contact me.

Sincerely,

Fred Wheeler
978-559-9345
Fleet Municipal Manager
fwwheeler1@verizon.net

CUSTOMER

Contact Name: Mr. Travis Thibault
 Company/Dept: Paxton Water Dept.
 Street Address: 107 Holden Road
 City, State, Zip: Paxton MA
 Phone: 774-641-9876
 E-Mail: tthibault@townofpaxton.net

Date: January 16, 2018
 Valid for: 60 days
 Customer #:
 Contract: Budget Quote
 Sales Rep: Brian Smith

F350 w/ Steel Utility Body

Vehicle:

LINE	LINE DESCRIPTION	MSRP	QTY.	EXTENDED PRICE
F3B	F350 4X4 Regular Cab Pickup - SRW	\$27,320.00	1	\$27,320.00
996/44P	6.2L V8 Gasoline Engine w/ Auto Transmission	\$0.00	1	\$0.00
YZ	Color: White	\$0.00	1	\$0.00
66D	Pickup Box Delete	-\$557.75	1	-\$557.75
std equipment	40/20/40 Vinyl Bench Seat	\$0.00	1	\$0.00
90L	Power Group Pkg	\$887.55	1	\$887.55
473	Snow Plow Prep Pkg	\$179.45	1	\$179.45
64F	18" Steel Wheels (increase GVW to 11,300 lbs)	\$441.35	1	\$441.35
TDX	LT275/65R/x18E BSW AT Tires	\$160.05	1	\$160.05
X37	Limited Slip Axle	\$378.30	1	\$378.30
66S	Factory Upfitter Switches	\$160.05	1	\$160.05
std equipment	Electronic shift on the fly	\$0.00	1	\$0.00
18B	Platform Running Boards	\$310.40	1	\$310.40
std equipment	Class III Hitch	\$0.00	1	\$0.00
512	Spare Tire Wheel and Jack	\$286.15	1	\$286.15
Vehicle TOTAL:				\$29,565.55

Equipment:

LINE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
8.02	8' Steel Utility Body	\$6,495.00	1	\$6,495.00
	Paint Body White to match Cab	\$0.00	1	\$0.00
	Fuel fill kit (four utility body conversion)	\$265.00	1	\$265.00
8.27	LED Rope Lighting on compartement interiors	\$540.00	1	\$540.00
1.16	Code 3 Back up Alarm	\$85.00	1	\$85.00
16.01	(2) Whelen 5V3A LED's - Front Grill	\$510.00	1	\$510.00
1.12	(2) Whelen 4V3A LED's - Rear of Body	\$540.00	1	\$540.00
22.16	Slide in Pintle/Ball Combo Hitch for reciever	\$135.00	1	\$135.00
2.18	Fisher 8' HD Plow w/ Steel Cutting Edge	\$5,795.00	1	\$5,795.00
23.04	2200W Continuous Sine Wave Inverter - 41.1 Amp Surge	\$3,495.00	1	\$3,495.00
23.05	Auxiliary Battery and isolator	\$925.00	1	\$925.00
Upgrade	Upgrade to 3600W Continuous Wave Inverter	\$1,580.00	1	\$1,580.00
22.17	Trailer Plug and Tow Wiring	\$175.00	1	\$175.00
Budget	Estimated 2019 model yr increase for budgeting	\$1,600.00	1	\$1,600.00
Equipment TOTAL				\$22,140.00

Grand Total of Quote **\$51,705.55**

TERMS AND CONDITIONS

*This quote is valid for 60 days from the date of quote. Any purchase orders or approved quotes received outside of the 60 day quote period will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

M.G.L c. 30B applies to the procurement of all commodities quoted. Contract items have been collectively purchased pursuant to M.G.L c 30B sec 1c and M.G.L c.7 sec 22B. The government body is responsible to determine the applicability of M.G.L. c30B to off contract items, but not limited to, off contract items that have already been properly procured under M.G.L. c30B sec 1c and M.G.L. c7 sec 22A (purchases from a vendor on contract with the Commonwealth), other contracts procured under M.G.L. c30B sec 1c and M.G.L. c. 30B contract between the vendor and the jurisdiction. All off contract items must be procured under M.G.L. c. 30B.

The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

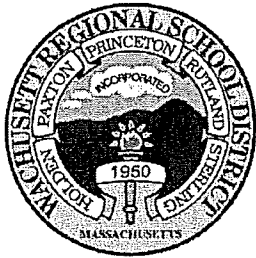
x

TITLE

x

SIGNATURE

Quote provided by Brian Smith, Account Manager at MHQ



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

November 30, 2017

Ms. Carol Riches, Town Administrator
Town of Paxton
697 Pleasant Street
Paxton, MA 01612

Re: FY19 10-Year Capital Budget

Dear Ms. Riches,

In accordance with policy 4110.1A the Wachusett Regional School District is providing a number of documents which illustrate school district facility needs and priorities. Enclosed please find a) The District's 10-Year Capital Budget, b) individual Capital Budget Request Forms, c) an Information Sheet with photos and related information for each project, and d) copies of written estimates. These projects have been reviewed with the Building Principals and the Wachusett Regional School Committee. The Committee will not take any formal action on this list until March 2018.

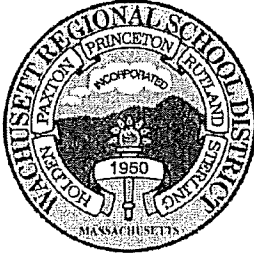
In reviewing the enclosed listing you are encouraged to consider the following:

Capital Projects in Town Owned Schools – Projects that are being submitted for schools owned by the towns (i.e. elementary and middle school) are being done so in accordance with the School Town Lease 7.1.3 Capital Improvements. Each projects qualify as either an alteration or addition that improves functionality and extend the life of the asset. In accordance with Section 7.2. Lessor's Obligations the projected costs of these projects is anticipated to exceed \$35,000 and the District is submitting a Capital Budget Request including written quotes that are net of any warranties, insurance coverage or grant monies.

Capital Projects in District Owned Schools – In accordance with the Regional Agreement Section 4 Method of Apportioning Costs of The District, payment of all costs shall be apportioned and assessed to each Member Town based upon the prior October 1st student enrollment percentages. This method in how the Operational, Transportation and Debt Service assessments are allocated to the towns, and this will be the methodology used to allocate costs for capital projects in district-owned schools. Accordingly these projects qualify as capital projects under the Regional Agreement and not the School Town lease so they are not subject to the \$35,000 threshold. It is anticipated that the District will submit these requests as separate questions at Town Meeting and the capital budget assessment would be separate from the annual budget assessment.

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680
www.wrsd.net



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Please review the enclosed listing and let me know if you have any questions about projects that are either on or not on the list. As you will see a large number of long-term capital projects are listed in year 2025 or later because the majority of the high school construction bonds will be paid off in 2025 and each town will benefit from significant decreases in annual debt assessments each subsequent year following. During the month of December and January I will be available to meet with each town's capital planning committee. In March the Superintendent will decide which specific projects (if any) will be submitted to the School Committee for further consideration.

If you have any questions, comments or suggestions feel free to contact me.

Joseph Scanlon
Director of Business & Finance
Wachusett Regional School District

Enclosure

cc: Darryll McCall, Ed.D. Superintendent of Schools
Respective Building Principals
Jim Covello, K-8 Facilities Manager
Mark Wilde, WRHS Facilities Manager

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680
www.wrsd.net

Location	System	Description of Work	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Districtwide														
Wachusett High School (2008)	Artificial Field Surface	Replace artificial turf field	\$500,000											
Wachusett High School (2008)	Artificial Surface	Replace outdoor track surface		\$100,000										
Wachusett High School (2008)	Tennis Court Surface	Resurface tennis courts							\$50,000					
Wachusett High School (2008)	HVAC Roof Top	Replace all rooftop HVAC units							\$1,000,000					
Wachusett High School (2008)	Gymnasium	Repair bleachers and equipment	\$35,000											
Wachusett High School (2008)	Vehicle	Replace District truck	\$35,000											
Early Childhood Center (1975)	Unit Ventilators	Replace unit ventilator classroom	\$50,000						\$125,000					
Early Childhood Center (1975)	Paving Perking Lot	Reconstruct and repave entire parking lot	\$550,000	\$70,000	\$100,000	\$0	\$0	\$0	\$1,175,000	\$250,000			\$0	\$2,145,000
		Districtwide Total												
Holden														
Mayo Elementary (1999)	Hot Water Heaters	Replace energy mgt. system (EMS)	\$35,000											
Mayo Elementary (1999)	Hot Water Heaters	Replace hot water heater					\$45,000							
Davis Hill Elementary (2000)	HVAC Roof Top	Replace 5 split systems								\$45,000				
Dawson Elementary (2000)	HVAC Roof Top	Replace 3 roof-top 3 split system 1 chiller							\$174,000					
		Holden Total	\$35,000	\$0	\$0	\$0	\$45,000	\$0	\$174,000	\$45,000	\$0	\$0	\$0	\$299,000
Paxton														
Paxton Center School (1997)	Hot Water Heaters	Replace hot water heater	\$45,000											
Paxton Center School (1997)	Parking Paving	Repave parking lot (63,500sf x \$3/sf)				\$63,500		\$63,500		\$63,500				
Paxton Center School (1997)	Septic System	Replace sewage ejector pumps							\$75,000					
Paxton Center School (1997)	Septic System	Replace leaching trenches							\$125,000					
Paxton Center School (1997)	Fire Sprinkler System	Install sprinkler system (doesn't exist)						\$250,000						
		Paxton Total	\$45,000	\$0	\$0	\$63,500	\$0	\$313,500	\$200,000	\$63,500	\$0	\$0	\$0	\$665,500
Princeton														
Thomas Prince School (1991)	Fire Sprinkler System	Install sprinkler system (doesn't exist)						\$250,000						
Thomas Prince School (1991)	Water System	Replace storage tank and pumps							\$85,000					
Thomas Prince School (1991)	Septic System	Replace sewage pumps controls alarms							\$85,000					
Thomas Prince School (1991)	Septic System	Redesign and replace leaching fields							\$89,000					
Thomas Prince School (1991)	HVAC Roof Top	Replace 2 roof-top						\$50,000	\$50,000					
		Princeton Total	\$0	\$0	\$0	\$0	\$0	\$300,000	\$309,000	\$0	\$0	\$0	\$0	\$609,000
Rutland														
Naquag Elementary (1999)	Hot Water Heaters	Replace hot water heater		\$45,000										
Naquag Elementary (1999)	Gymnasium	Replace bleachers							\$50,000					
Naquag Elementary (1999)	Gymnasium	Replace folding partition door							\$75,000					
Naquag Elementary (1999)	Roofing	Replace section not done Green Repair							\$60,000					
Central Tree MS (1998)	Hot Water Heaters	Replace hot water heater							\$116,000			\$45,000		
Central Tree MS (1998)	HVAC Roof Top	Replace 2 roof-top units 2 split system												
Glenwood Elementary (2006)	Hot Water Heaters	Replace hot water heater		\$45,000	\$0	\$0	\$0	\$0	\$301,000	\$0	\$0	\$45,000	\$0	\$436,000
		Rutland Total	\$0	\$45,000	\$0	\$0	\$0	\$0	\$301,000	\$0	\$0	\$45,000	\$0	\$436,000
Sterling														
Houghton Chocksett (1998)	Boiler Conversion	Convert boiler burners to natural gas	\$150,000											
Houghton Chocksett (1998)	Hot Water Heaters	Replace hot water heater	\$45,000											
Houghton Chocksett (1998)	Flooring Carpeting	Replace flooring carpeting		\$170,000										
Houghton Chocksett (1998)	Septic System	Replace sewage pumps controls alarms							\$95,000					
Houghton Chocksett (1998)	Septic System	Redesign and replace leaching fields						\$74,333	\$74,333			\$74,333		
Houghton Chocksett (1998)	HVAC Roof Top	Replace 2 roof-top units 6 split system	\$195,000	\$170,000	\$0	\$0	\$0	\$74,333	\$364,333	\$0	\$0	\$74,333	\$0	\$878,000
		Sterling Total	\$195,000	\$170,000	\$0	\$0	\$0	\$74,333	\$364,333	\$0	\$0	\$74,333	\$0	\$878,000
		District Total	\$825,000	\$285,000	\$100,000	\$63,500	\$45,000	\$687,833	\$2,523,333	\$358,500	\$0	\$164,333	\$0	\$5,052,500

FORM B
TOWN OF _____
CAPITAL PROJECT REQUEST
(Excluding equipment)

Department & Activity <u>Wachusett Regional School District</u>		Date Prepared <u>11/10/17</u>
Contact Person <u>Joseph Scanlon, Dir. of Business & Finance</u>		Phone Number <u>508-829-1670 ext 226</u>

1. Project Title <p style="text-align: center;">Replace Artificial Turf Field at WRHS</p>	2. Purpose of Project Request Form (Check One) <input checked="" type="checkbox"/> (X) Add a new item to the program <input type="checkbox"/> () Delete an item in a year already a part of the program <input type="checkbox"/> () Modify a project already in the adopted program																				
3. Department Priority <p style="text-align: center;">1</p>																					
4. Location <p style="text-align: center;">Wachusett Regional High School</p>																					
5. Description <p>The artificial turf field at the high school is 10-years old and is at the end of its useful life. As the result of consistent use by school and community groups the artificial turf has numerous areas with loose rubber pellets and shortened and thinned green fibers often break off and cling on to socks and shoes.</p>																					
6. Justification & Useful Life <p>Coaches have expressed concerns that as the fibers have worn down the overall playing surface has become much harder. Within the past year representatives from both Field Turf and the Massachusetts Interlocal Insurance Association (MIIA) have inspected the field. Their recommendations are that although the field remains safe to play on the surface must be replaced within one (1) year.</p>																					
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Source: "A Capital Improvement Programming Handbook", Government Finance Officers Association.



Wachusett Regional School District

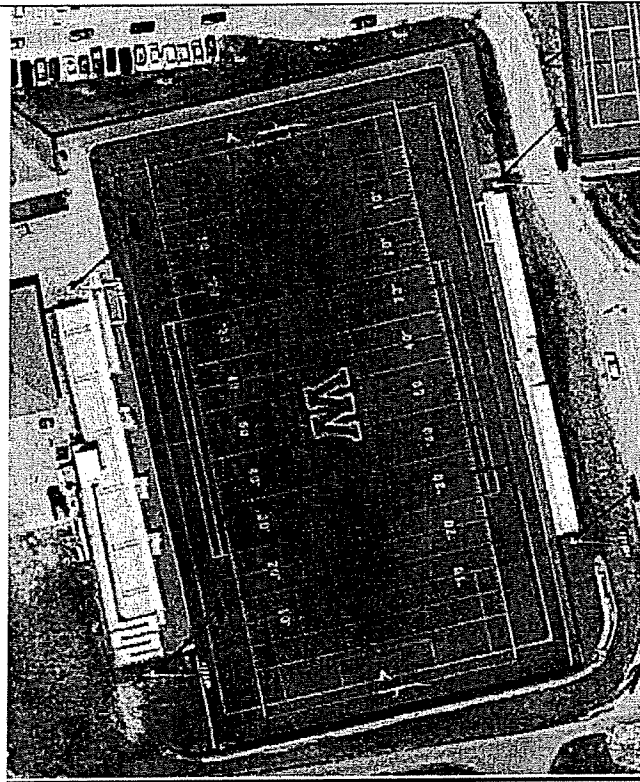
Holden, Paxton, Princeton, Rutland, Sterling

Wachusett Regional High School (WRHS) Photos of Replacement of Artificial Turf Field

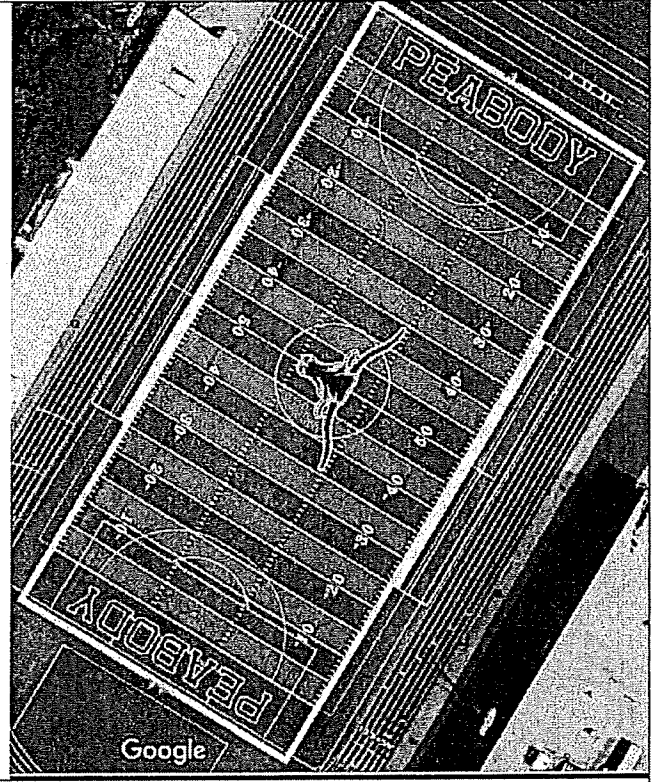
Description: The artificial turf field at the high school is 10-years old and is at the end of its useful life. As the result of consistent use by school and community groups the artificial turf has numerous areas with loose rubber pellets and shortened and thinned green fibers often break off and cling on to socks and shoes.

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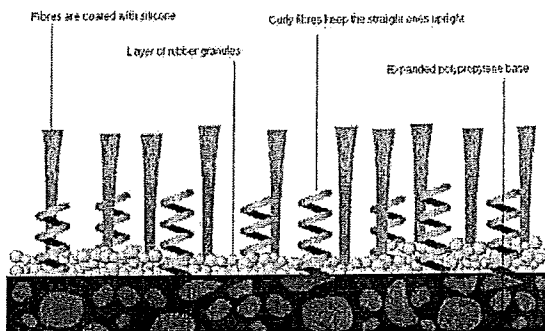
Estimated Cost: \$500,000 prorated by town per student enrollment.



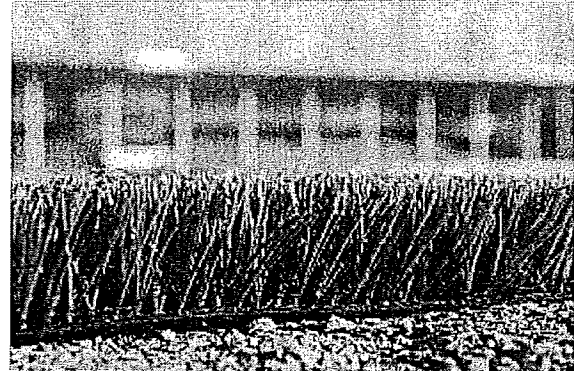
Satellite View Worn Artificial Turf Field Poor Conditions



Satellite View Artificial Turf Field Recent Installation



Example of Field Turf Construction



Example of Field Turf Construction

Jefferson School

1745 Main Street, Jefferson, MA 01522

Telephone: (508) 829-1670 Facsimile: (508) 829-1680

www.wrsd.net



February 2, 2016

Ms. Jennifer Lynch,

Please see our attached Field Turf replacement proposal for Wachusett High school. This is offered through the NJPA Contract #082114. You may choose to purchase via another contract in accordance with MA General Laws, Chapter 30B; Section 22, which you can purchase materials for this project. The materials price includes all of the turf materials so when the project goes out for installation bids there will be no other turf materials necessary.

Also, please see the attached pictures that were taken recently. This shows the heavy use the field has taken and the wear that will not last much longer in its current state.

Please see the budget breakdown for the total project:

Turf / Infill - \$329,139 – **Purchased via Smart Buy**

Labor to be Bid:

Removal and Recycling of Turf -	\$50,000
Removal and disposal of Infill -	\$10,000
Fine Grade of Existing Base -	\$15,000
Installation of Materials -	\$90,000

Total Budget for the project - **\$494,139**

Thank you and feel free to call or email anytime with questions.

Andrew J. Dyjak



THE ULTIMATE
SURFACE EXPERIENCE

26 Boston Post Rd. Unit 178
Waterford CT 06385
United States

Tel: +1 860-333-7839
Email: Andrew.Dyjak@fieldturf.com

Montreal, Quebec (Canada)
Calhoun, Georgia (USA)

info@fieldturf.com
800-724-2969



THE ULTIMATE
SURFACE EXPERIENCE

Date: January 20, 2016

To: Jennifer Lynch, Athletic Direction
Wachusett Regional School District
1745 Main Street
Jefferson MA 01522
Phone: 508-829-6771 ext 3
Email: Jennifer_lynch@wrsd.net

From: Andrew Dyjak, Director of Sales – New England
Phone: (860) 333-7839
Email: andrew.dyjak@fieldturf.com

Subject: Wachusett Regional High School Field Replacement – Material – Budget Estimate

FieldTurf USA, Inc. is pleased to present the following proposal. Price estimates are based off of The National Joint Powers Alliance (NJPA) pricing. NJPA provides predetermined preferential pricing through approved vendors. Since the products have already been bid at the national level, individual schools do not have to duplicate the bidding process per NJPA Contract # 082114.

No.	Description	Quantity	Units	Unit Price	Total
	Synthetic Turf				
1	FieldTurf Revolution 360 2.5" (excluding installation)	89,700	SF	\$3.55646263	\$319,014.70
2	Inlaid Football Numbers / Arrows	1	EA	\$7,087.50	DONATED
3	Inlaid Football Hash Marks	1	EA	\$7,087.50	DONATED
4	Inlaid Soccer Markings	1	EA	\$7,087.50	DONATED
5	Inlaid Men's Lacrosse Tick Marks	1	EA	\$4,606.88	DONATED
6	Inlaid Women's Lacrosse Tick Marks	1	EA	\$4,606.88	DONATED
7	Inlaid Field Hockey Tick Marks	1	EA	\$4,606.88	DONATED
8	Center Logo, 30'-39', 1-3 Colors	1	EA	\$10,125.00	\$10,125.00
	Total Project				\$329,139.70
	Voluntary Alternates				
A1	Performance & Payment Bonds	1	LS	\$3,792.30	\$3,792.30
A2	GroomRight & SweepRight	1	EA	\$6,075.00	\$6,075.00

EXCLUSIONS:

- Installation – The FieldTurf product must be installed by a certified FieldTurf installer.
- Removal or disposal of the existing FieldTurf product.
- The base upon which the FieldTurf field will be placed. FieldTurf shall not be responsible for the stability, the porosity, nor the approval of the base upon which the FieldTurf surface will be installed, the drainage system, nor any construction or modification of existing installations around the fields.
- The supply or installation of the field edging
- Any costs associated with necessary charges relating to the delineation of the field.
- Unless otherwise specified, does not include any G-max testing.
- The supply of manholes or clean-outs or grates, or supply of the manhole covers.
- Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price.

- i) Site security (I.E. Patrols)
- j) Small vehicle to tow FieldTurf maintenance equipment
- k) All applicable sales taxes, owner to provide a tax exempt certificate

NOTES:

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) This bid proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*;
- b) Final payment shall be upon the substantial completion of FieldTurf's obligations;
- c) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 1.5% per month (19.56% per annum);
- d) FieldTurf requires a minimum of 21 days after receiving final approvals on shop drawings to manufacture, coordinate delivery and schedule arrival of installation crew. Under typical field size and scenario, FieldTurf further requires 28 days to install the Product subject to weather and *force majeure*.
- e) FieldTurf requires a suitable staging area. Staging area must be square footage of field x 0.12, have a minimum access of 15 feet wide by 15 feet high, and, no more than 100ft from the site. A 25 foot wide by 25 foot long hard or paved clean surface area located within 50 feet of the playing surface shall be provided for purposes of proper mixing of infill material. Access to any field will include suitable bridging over curbs from the staging area to permit suitable access to the field by low clearance vehicles.
- f) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- g) FieldTurf shall be accountable for its negligence but shall not be bound by any penalty clauses.
- h) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- i) All colors are to be chosen from FieldTurf's standard colors.
- j) The FieldTurf product carries an 8 year 3rd party insured warranty.

The price is valid for a period of 90 days. The price is subject to increase if affected by an increase in raw materials, freight, or other manufacturing costs, a tax increase, new taxes, levies or any new legally binding imposition affecting the transaction.

Please contact Eric Fisher if you have any questions or require additional information regarding FieldTurf's SmartBuy Cooperative Purchasing Program. 888-209-0065, ext. 246 or via e-mail at eric.fisher@fieldturf.com. Be sure to visit our website at www.fieldturf.com



**Wachusett Regional High School
Artificial Turf Field Replacement Project
Fact Sheet**

Wachusett Regional High School

- At just over 10-years old the artificial turf field is near the end of its useful life and needs replacement. As the result of years of wear the artificial turf field has numerous dark areas which are from the rubber pellets that go in between and hold up the fibers. The fibers are worn down so the black pellets are more noticeable. The shortened and thinned green fibers often break off and cling on to socks and shoes.
- As the condition of the field has worsened the school has limited its use. In recent years it has been noted that more and more after sporting events broken fibers can be seen on athletes' shoes and socks. Coaches have expressed concerns that as the fibers have worn the overall playing surface has become much harder. Within the past year representatives from both Field Turf and the Massachusetts Interlocal Insurance Association (MIIA) have inspected the field. Their recommendations are that although the field remains safe to play on the surface must be replaced within one (1) year.

Financing Scenarios

- New Borrowing – The District could authorize additional borrowing to make repairs to the athletic fields at the high school. In 2016 the District's financial advisor provided a financing schedule for borrowing of \$1 million to replace the fields and do additional work at the high school. However when this idea was discussed informally with the B/F Subcommittee and the Town Administrators the general consensus was to delay any new borrowing until the high school construction bonds were significantly reduced in 2025.
- Separate Question – Using a methodology similar to how debt service costs are allocated the District could allocate new costs stemming from a "separate question" by allocating costs to each Member Town based on student enrollment percentages. The separate question would result in a separate assessment to the member towns, separate from the operational assessment and separate from the capital budget.
- Financing - PNC Equipment Finance (PNCEF) provided the District with a proposal for financing of \$500,000 to replace the artificial turf field. Cost estimates were submitted for 3, 5, and 7-years terms. Under 7-year financing at 3.25% the annual payments would be \$78,568. The District had requested pricing on 10-year financing but could not get one because of the negative Moody's Credit Rating report.
- Athletic Revolving – A few years ago a large balance was available in the Athletic Revolving Fund in anticipation of using a portion to offset the cost to replace the artificial surfaces. In recent years additional general expenses have been charged to the fund and the available balance is lower.
- Other Ideas - At some point fund-raising may provide a means of offsetting some of the costs. Policy review has also been initiated to determine how the District could move forward if a decision was made to sell naming rights or advertising space at athletic events.

Tantasqua Regional School District

- Joe Scanlon communicated with Deb Boyd Associate Superintendent at Tantasqua Regional because they recently replaced multiple artificial turf fields. There were a number of different topics discussed.
- Specifications – TRSD designed bid specs and contracts and "has an entire file draw full of documents from various stages of the project." They hired Gale Associates on the design and construction scope of work and Gale developed the construction bid specs which she said is an "enormous document".
- Procurement – To comply with MGL 30B Tantasqua decided not to issue a formal bid and made the purchase through a national coop NJPA (www.njpacoop.org). Three (3) vendors provided by NJPA presented quotes for product and for the construction. Ultimately Tantasqua bought the product directly from Shaw (the manufacturer) under the NJPA contract. TRSD construction bid specs called for the general contractor to be a certified Shaw installer. Deb Boyd estimates she "saved about \$300,000 between the two (2) fields this way."
- Financing – Deb said they provided the Selectman in all of their towns with information on the project and their intention to borrow and she attended many meetings to answer questions. Their intention is to pay for the field using School Choice funds and never charge an assessment to the towns unless "the bottom ever falls out of their School Choice and athletic revolving funds. Ultimately the District authorized

**Wachusett Regional High School
Artificial Turf Field Replacement Project
Fact Sheet**

additional borrowing of \$2 million for the full project which required getting five (5) towns to support it. The annual payments on debt service will be charged to School Choice and Athletic Revolving funds and no assessment billings are sent to the towns.

Gale Engineering

- Joe Scanlon and Carolyn Holden had a conference call with John Perry from Gale Engineering. Gale Engineering has done hundreds of new field projects for Towns and schools. Acton-Boxborough, Northampton, and Lincoln-Sudbury are some of them.
- Some school districts bid out the project themselves but most went through collaboratives like NJPA. If you go through NJPA you just have to get a quote from FieldTurf letting them know it's from the Coop and they will do the rest. It is simpler to go through the NJPA as they have already done the bidding, checking references and vendors.
- Gale Engineering services would involve assessing the field conditions to see if there are any drainage issues and if there were they suggest a drainage upgrade. They could help us decide which product for field to use, do we want a shock pad or not.
- They said that FieldTurf will tell us that we don't need a shock pad but will all of the concussion research and possible changes in regulations we may need it in the future so we may want to have a shock pad put in. Gale can answer questions on infill, rubber, sand, grade issues. They can be as involved as much as we want. Gale says that FieldTurf is a good company. They will tell you what the best system is to use. New fields should last 12-13 years where the old ones are about ten.
- Gale Engineering will send us a proposal that is in phases so we can use the ones that we want and don't want. They said that there probably isn't much if any reconstruction under the turf. If there haven't been any drainage issues then it's probably best to just replace the artificial turf.
- Gale Engineering has been charging between \$35,000-\$45,000 or about 8% of the \$500,000 estimate of field. He will add some options in the proposal. He says that we will save money using the NJPA contract but both that and bidding out are legal ways of doing it.

Next Steps

- The District is already a member of the National Joint Powers Alliance (NJPA). The District has two (2) options moving forward; hire an engineering firm to oversee bidding and installation (more expensive), or handle the project directly ourselves using a collaborative contract (less expense).
- The proposal that the District received from Field Turf and PNC Financing would qualify under the second scenario.
- The District will continue moving forward to procure the artificial turf field replacement through the NJPA cooperative and the District is confident there is no need to hire Gale Engineering. The District will aim to complete the procurement process and be in a position to make formal commitments by 2/1/18.



Joe Scanlon <joe_scanlon@wrsd.net>

Capital Projects for District Owned Schools

1 message

Joseph Bartulis, Jr. <jbartulis@fletcherilton.com>
To: Joe Scanlon <joe_scanlon@wrsd.net>

Thu, Nov 30, 2017 at 7:56 AM

Good morning Joe,

I agree with your approach to notifying Wachusett Regional School District ("WRSD") owned and town-owned schools about potential capital projects. In addition to providing the WRSD and town-owned schools with information about potential capital expenditures, the documents you sent me do not attempt to circumvent the WRSD's and/or towns' legal requirements to incur debt related to prospective capital projects.

As you know, to incur such debt(s), the WRSD and town-owned schools must ultimately comply with Massachusetts law, the Regional School District Agreement, and/or the School Town Lease. Regarding capital projects for WRSD-owned schools, Massachusetts law affords the WRSD two ways to borrow funds for such projects. Both options are outlined in Massachusetts General Laws Chapter 71, Section 16. Subsection (d) allows the WRSD to borrow with approval (or non-disapproval) from the Town Meetings in its member towns. Subsection (n) allows the WRSD to borrow with approval by a district-wide ballot. The WRSD, with certain exceptions, has elected to follow Subsection (n). See Section 15 of the Regional Agreement.

Regarding payment for such projects, and as you mention in your draft cover letter, Section 4 of the Regional Agreement indicates that all costs shall be apportioned and assessed to the member towns based upon the prior October 1st enrollment percentage of such towns and the requirements of Massachusetts laws. As you also know, under Massachusetts law, there are two methodologies available to regional school districts for calculating assessments to member towns, *i.e.*, those proscribed by statute or an alternative assessment method based on a Regional Agreement under which a district proposes a method to be approved by the Commonwealth of Massachusetts Department of Secondary Education ("DESE"). As the Regional Agreement indicates that it has been voted on and accepted by the member towns and approved by DESE, it is reasonable to assume that the apportionment method comports with Massachusetts law. Again, any capital expenditures will ultimately be subject to the procedures set forth in Subsection (n) referenced above and are not contravened by your notification process.

In addition, and with regard to town-owned schools, the School Town Lease indicates that capital expenditures should comply with DESE and Massachusetts Department of Revenue ("DOR") guidelines, which we think is good practice. Based on your prior dealings with towns concerning capital expenditures and the fact that certain expenditures will require approval from the appropriating authority, I concur with your suggested approach to notifying town-owned schools in this matter.

Please let me know if you want to discuss this matter further or if you have any questions.

Best regards,

Joe

Joseph T. Bartulis, Jr., Esq.

Labor and Employment Law Practice Group Chair

Fletcher Tilton PC

370 Main Street, 12th Floor

Worcester, MA 01608



Joe Scanlon <joe_scanlon@wrsd.net>

Capital Projects for District Owned Schools

1 message

Joe Scanlon <joe_scanlon@wrsd.net>

Thu, Nov 16, 2017 at 12:38 PM

To: Joe Bartulis FLETCHER TILTON <jbartulis@fletchertilton.com>

Hi Joe,

We are sending notices to the towns regarding potential capital projects in the schools. For schools that are owned by the towns this process has been pretty well defined with the recent updates to the school/town leases. For the first time we are also including capital projects in District owned schools such as the High School and the Early Childhood Center. For the District owned schools the requests are sent in compliance with the Regional Agreement. Since the latter process is new to us I'd appreciate you looking this all over and let me know if my approach is correct.


I'm attaching information on two projects which includes a) a sample letter to one town, b) capital budget request forms for both projects, c) information sheet with photos for each project, d) a copy of a typical lease, and e) a copy of our regional agreement. I'd suggest reading the draft cover letter to Holden first and then going from there. Thanks in advance for your time.


Joseph Scanlon
Director of Business & Finance
Wachusett Regional School District
Office 508-829-1670 ext 226
Cell 413-461-5233
joe_scanlon@wrsd.net


7 attachments


 **FY19 Capital Project Photos WRHS ARTIFICIAL FIELD.doc**
812K


 **FY19 Capital Project Photos ECC PARKING LOT.doc**
2961K

 **FY19 Capital Budget Letter Holden 11-10-17.doc**
150K

 **FY19 Capital Project Request Form WRHS FIELD.xls**
35K

 **FY19 Capital Project Request Form ECC PARKING LOT.xls**
39K

 **Regional Agreement March 2017.pdf**
635K

 **Holden Lease signed 2017.pdf**
746K

FORM B
TOWN OF _____
CAPITAL PROJECT REQUEST
(Excluding equipment)

Department & Activity <u>Wachusett Regional School District</u>		Date Prepared <u>11/10/17</u>
Contact Person <u>Joseph Scanlon, Dir. of Business & Finance</u>		Phone Number <u>508-829-1670 ext 226</u>

1. Project Title Partial Reconstruction and Repaving of Parking Lot	2. Purpose of Project Request Form (Check One) <input checked="" type="checkbox"/> (X) Add a new item to the program <input type="checkbox"/> () Delete an item in a year already a part of the program <input type="checkbox"/> () Modify a project already in the adopted program																																																
3. Department Priority <p style="text-align: center;">1</p>																																																	
4. Location Early Childhood Center (ECC) Jefferson Building																																																	
5. Description <p>The parking lot has been in use since the Jefferson School was expanded in 1973. As the ECC has grown in use and enrollment the parking area has been informally expanded toward the playground and the rear athletic field. This area has always been uneven and experiences consistent flooding.</p>																																																	
6. Justification & Useful Life <p>The rear parking area needs to be excavated and reconstructed. Given the school's proximity to wetlands, runoff needs to be routed to the municipal storm system by the public roadway into a catch basin, or be processed through an underground stormwater detention and infiltration system. The project will require the services of an engineer and environmental permitting regarding capturing and discharging runoff.</p>																																																	
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Source: "A Capital Improvement Programming Handbook", Government Finance Officers Association.



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Early Childhood Center (ECC) Jefferson Building Photos of Partial Reconstruction and Repaving of Parking Lot

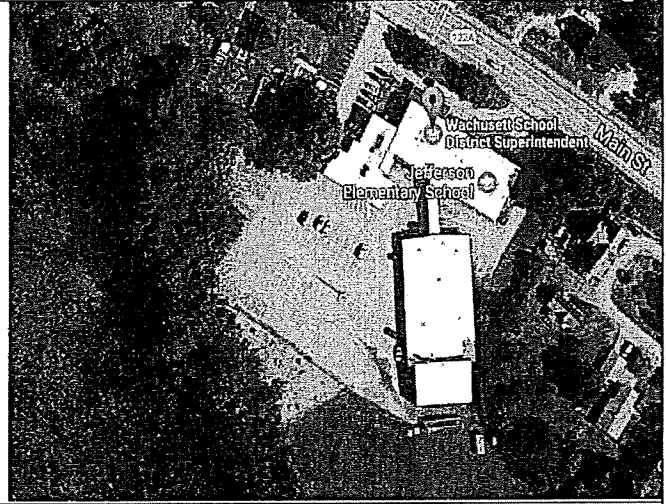
Description: The parking lot has been in use since the Jefferson School was expanded in 1973. As the ECC has grown in use and enrollment the parking area has been informally expanded toward the playground and the rear athletic field. This area has always been uneven and experiences consistent flooding.

Justification and Useful Life: The rear parking area needs to be excavated and reconstructed. Given the school's proximity to wetlands runoff needs to be routed to the municipal storm system by the public roadway, into a catch basin, or be processed through an underground stormwater detention and infiltration system. The project will require the services of an engineer and environmental permitting regarding capturing and discharging runoff.

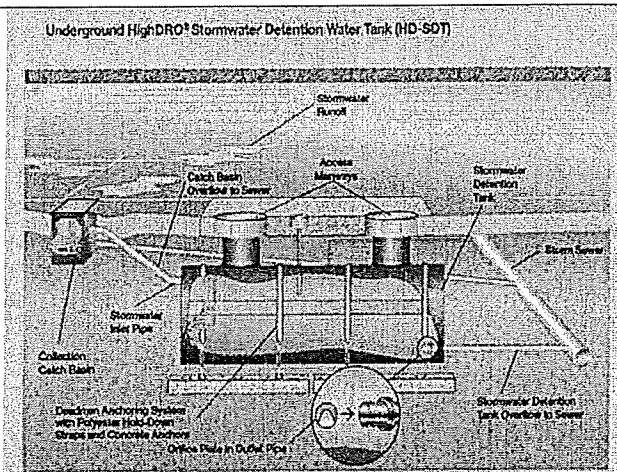
Estimated Cost: \$50,000 prorated by town per student enrollment.



Photo of Area



Satellite View



Example of Underground Stormwater Detention Tank



Example of Retaining Pond

Jefferson School

1745 Main Street, Jefferson, MA 01522

Telephone: (508) 829-1670 Facsimile: (508) 829-1680

www.wrsd.net



46 Milton Street Worcester, MA 01605
Ph. (508) 852-8345 Fax (508) 792-3056
JolinPaving@charter.net

*"The Bitterness of Poor Quality Lasts Long After
the Sweetness of the Low Price is Forgotten"*

The Jefferson School
Mr. James Carpello
1645 Main Street
Jefferson, MA

PROPOSAL

"Accidents Hurt – Safety Doesn't"

Proposal Page 1 of 2

Date June 22, 2017
Contact Name James Carpello
Cell Phone 508.667.6350

Home/Work Phone

Fax Phone

Email Jim_carpello@wrsd.net



Job Description

Drainage, grading and paving options of existing gravel area where water puddling.

We hereby submit specifications and estimates for:

We will notify Dig Safe and pre-mark before the start of any excavation and set grades using laser transit to assure proper water runoff.
OPTION I: Leaching Catch Basin

We propose to excavate area 20'x 20' by 8' in depth. Haul excavated fill off site. Install new 6" precast leaching catch basin with new 24"x 24" HD frame and grate. Install new masonry as needed. Fill complete hole around new catch basin using 2"+ rip-rap stone. Cover top of stone using fabric cloth so as not to contaminate new stone with gravel to prepare for paving.
All labor, equipment and material. LUMP SUM: \$ 12,850.00.

OPTION II: Once Catch Basin Installed

Total area of work consisting of approximately 1,755 sq. yd. Recycle existing pavement in-place using the pulverization method. All excess material unsuitable for re-use will be hauled off site and disposed of. Area will then be rough/fine graded and compacted.
All labor, equipment and material. LUMP SUM: \$ 8,850.00.

OPTION III: Once Graded and All Areas Pitched Towards New Catch Basin – Paving Options

Install a bituminous concrete binder course with an average compacted thickness of 1.75" after compaction using 10/14 ton vibratory power roller. A bituminous concrete surface wearing course will follow with an average compacted thickness of 1.25" after power rolling as described above.

All labor, equipment and material. LUMP SUM: \$ 29,850.00.

OPTION IIIA: To Pave 1-2" Compacted Thickness

All labor, equipment and material. LUMP SUM: \$ 22,850.00. (continued page II)

Due to unstableness of liquid asphalt, quoted prices are subject to change weekly if additional increases occur prior to performing your project after the date of this proposal.

- We are a fully licensed and insured contractor.
- No landscaping included in the quote which includes, but not limited to, grass, seeding, loaming, and/or landscaping restoration, etc. Should any contractors loan or seed be installed, it is as courtesy only and not an attempt to landscape or restore disturbed lawn areas. Restoration of landscaping is homeowners responsibility.
- Payment is expected in full upon completion unless prior written agreement has been made. Interest at a rate of 1 1/2% will accrue after 15 days. Should we need to pursue collection, homeowner will be responsible for, but not limited to, any legal or other costs and fees resulting in the pursuit of collection over and above contract price. All and any certificate and or tax forms, etc. including but not limited to COI, W9, etc. must be requested by homeowner or company prior to project start. Payment cannot be withheld as collateral for such request after job completion.
- We will not be held responsible for any scuffing, marks, divots, etc. incurred after we leave project. We will not be held responsible for any sinkholes, etc. due to unsuitable sub soil.
- Disclaimer: Private underground utilities: Jolin Paving & Excavating, Inc. is not responsible for any undisclosed or unforeseen wires, pipes, sprinklers, etc. during excavation. Owner will be responsible to have repairs made at owners expense. Unsuitable sub-base: Once excavated to the depth proposed and clay, peat, ledge, large boulders, dewatering, hazardous materials or any other unsuitable material found, owner will be notified and informed of additional cost to excavate, remove, have stone hauled in and spread in place. We are not responsible for determining if proposed work areas are within owners boundaries.

Payment to be made as follows: Payment Due In Full Upon Completion, as above.

Credit Policy: We gladly accept credit as long as you are at least 80 years of age and accompanied by both parents. No exceptions. Thank you for the opportunity to bid your project.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature: _____

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Payment will be made in full upon completion.

Signature: X _____

Date of Acceptance: X _____

Signature: X _____



46 Milton Street Worcester, MA 01605
Ph. (508) 852-8345 Fax (508) 792-3056
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The Jefferson School
Mr. James Carpello
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Jefferson, MA

PROPOSAL

"Accidents Hurt – Safety Doesn't"

Proposal Page 2 of 2

Date June 22, 2017
Contact Name James Carpello
Cell Phone 508.667.6350

Home/Work Phone

Fax Phone

Email Jim_carpello@wrsd.net

Job Description

Drainage, grading and paving options of existing gravel area where water puddling.

We hereby submit specifications and estimates for:

Notes: Prices above exclude 6.26% applicable MA Sales tax, on materials only, and based upon receipt of tax exempt certificate at the time of proposal acceptance.

Dear James,

After shooting grades and no existing drainage system in place nor being able to swale lawn area next to playground, this is the only solution I could come up with to help solve your existing water problem. You also said what we proposed is also not an option. You are further than 100' from wetlands. Again, I'm not sure of all your restrictions but this is the only option I could come up with.

Very best,

John Jolin

Thank you for allowing our company the opportunity to provide you with a quote for a quality project.

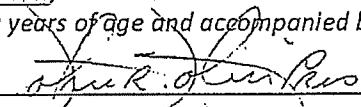
Due to unstableness of liquid asphalt, quoted prices are subject to change weekly if additional increases occur prior to performing your project after the date of this proposal.

- We are a fully licensed and insured contractor.
- No landscaping included in the quote which includes, but not limited to, grass, seeding, loaming, and/or landscaping restoration, etc. Should any contractors loam or seed be installed, it is as courtesy only and not an attempt to landscape or restore disturbed lawn areas. Restoration of landscaping is homeowners responsibility.
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All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully cover by Worker's Compensation Insurance.

Authorized Signature: 

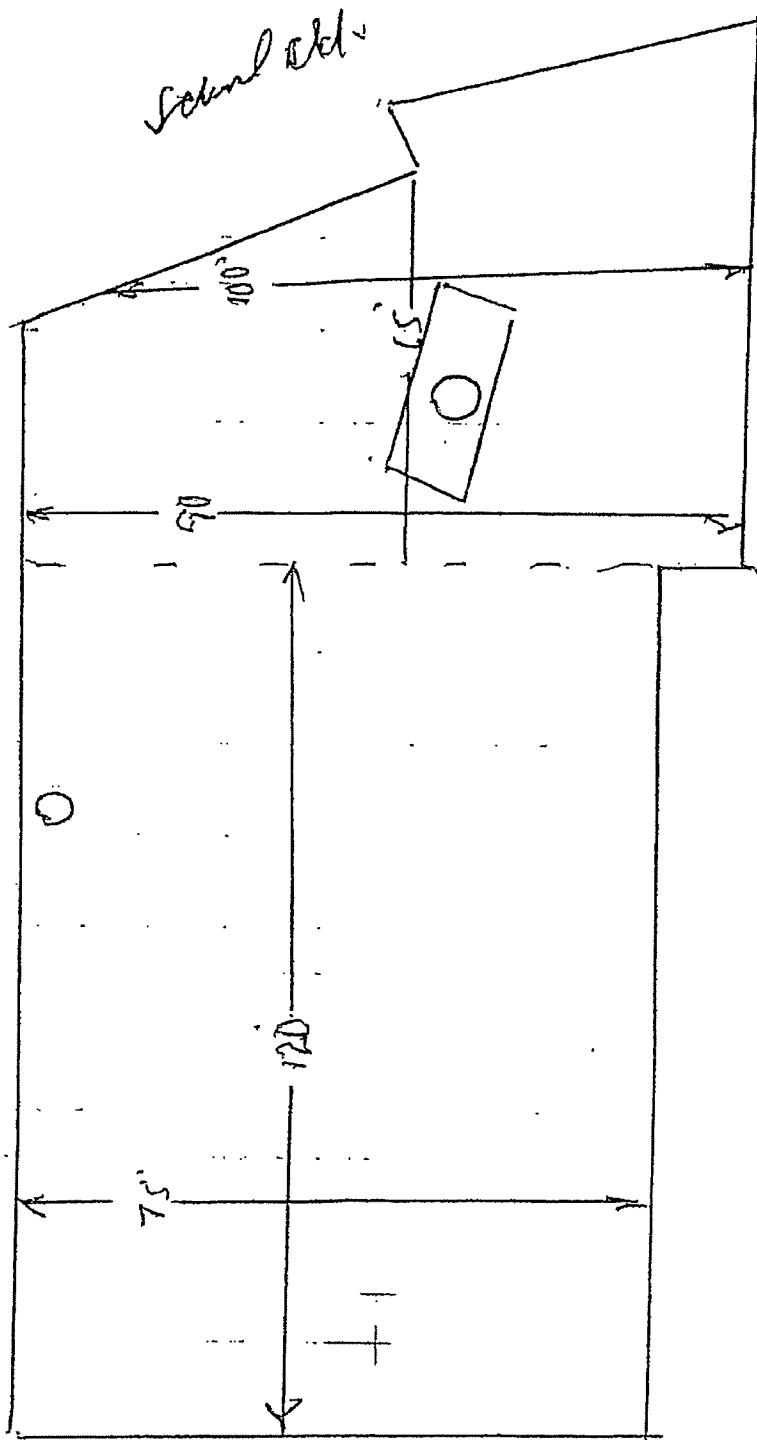
Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made in full upon completion.

Signature: X _____

Date of Acceptance: X _____

Signature: X _____





BUSY BEE Nursery
LANDSCAPE DESIGN AND CONSTRUCTION
57 BROAD ST. • P.O. BOX 109 • JEFFERSON, MA 01522

TELEPHONE
(508) 829-5380

FAX
(508) 829-6668

Estimate

Jefferson School
1745 Main Street
Jefferson, MA 01522
Attn: Jim Covello

Quoted by Rick Lovely
June 6 2017
508-667-6350

- #1 **Regrade and Pave Back Upper parking Lot 14,000 sq. ft. ±**
Remove 3" of sub material . Regrade area pitching grade to field. Install 2 dry well pits
between parking lot and field. Pave area with 2" of 3/8" binder and 1" of top.
- Labor & Equipment and Materials \$54,100.00
-
- #2 **Repair Old Trenchs**
Repair trenches in front, right side, and back of school building by grinding a 3' wide
area over trench and paving with 1/2" of top.
- Labor & Equipment and Materials \$7,000.00

RECEIVED

JUN 08 2017

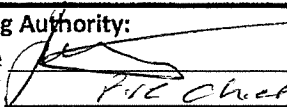
WRSD

Material Prices & Availability subject to change.
There will be a 2.75% surcharge if paying by credit card.

Paxton Fire Department
Short Term and Long Range Capital Plan

Description	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Short Term Capital Plan											
Fire Fighter Gear 10 year Replacement	145,000										
10 year SCBA replacement				400,000							300,000
10 year 2003 LADDER 1 refurbish	110,000										
10 year 2006 FORESTRY 1 refurb	25,000										
Long Range Capital Plan											
Replace Forestry 1 2006 Ford								225,000			
Engine 1 25 year replacement			600,000								
Replace Forestry 2 2004 ford						215,000					
PURCHASED donated funds Replace Car 4	48,000										
FEMA GRANT Replace Engine 2											
31 years Replace 1987 Tanker Truck	360,000										
FEMA GRANT Ambulance 1 replacem									340,000		
1986 Platform 1		1,200,000									
Donated funds Replace Command Car 1			50,000								
A-2 2008 Ford Replace Ambulance	275,000	hh funds									
Replace Ladder 1 Truck					1,100,000						
					1,100,000	215,000	0	225,000	340,000	0	300,000
Totals	963,000	1,200,000	650,000	400,000	1,100,000	215,000	0	225,000	340,000	0	300,000

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Paxton Fire Department/Replacement 2007 Tahoe		Date Prepared: 12/15/2017		
Contact Person: Chief Jay J. Conte		Phone Number: 508-981-3400		
1. Project Title & Reference Number:		4. Cost:		
2. Form of Acquisition (check appropriate): <input type="checkbox"/> Purchase <input type="checkbox"/> Rental		Per Unit	Total	
		Purchase or annual rental	\$ 48,000.00 \$ 48,000.00	
3. Number of Units Requested: 1		Plus: Installation or other costs	\$ \$	
5. Purpose of Expenditure (check appropriate): <input checked="" type="checkbox"/> Schedule replacement <input checked="" type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input checked="" type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input checked="" type="checkbox"/> Improve procedures, records, etc.		Less: Trade in or other discount	\$ \$	
		Net purchase cost or annual rental	\$ \$	
			48,000.00 48,000.00	
		6. Number of Similar Items in Inventory: 1		
		7. Estimated Use of Requested Item(s): Weeks per Year 52 Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week 7 Average hours per day used 9 Estimated useful life in years 10Years		
8. Replaced item(s):				
Prior Year's				
Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs
A. Command/Inspectional Vehicle	Chevy Tahoe/2007			
B.				
C.				
D.				
E.				
9. Recommended Disposition of Replacement Item(s): <input type="checkbox"/> Possible use by other agencies <input type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:				
10. Submitting Authority:				
Signature 		Name Jay J. Conte		
Position Fire Chief		Date 1-11-2018		
11. Reserved				

	Ladder 1 '02 KME	Ambulance 2 '08 E450	Car 4 '07 Tahoe	Forestry 1 '06 F550	Tanker 1 '87 GMC
FY 2016	\$ 164.00 \$ 10.00 \$ 255.00 \$ 791.00 \$ 112.00 \$ 99.00 \$ 255.00 \$ 54.00 \$ 159.00 \$ 6.00 \$ 179.00 \$ 20.00 \$ 133.00 \$ 5.00 \$ 168.00 \$ 31.00 \$ 5.00 \$ 550.00	\$ 279.00 \$ 17.00 \$ 99.00 \$ 68.00 \$ 77.00	\$ 361.00 \$ 147.50 \$ 145.00 \$ 190.00 \$ 97.00 \$ 38.00 \$ 7.00 \$ 20.00 \$ 120.00 \$ 42.00 \$ 102.00	\$ 552.00 \$ 8.00 \$ 94.00 \$ 100.00 \$ 751.00	\$ 18.00 \$ 582.00 \$ 209.00 \$ 35.00 \$ 60.00 \$ 39.00
Total FY 16	\$ 2,996.00	\$ 540.00	\$ 1,269.50	\$ 1,505.00	\$ 943.00
					\$ 7,253.50

	Ladder 1	Ambulance 2	Car 4	Forestry 1	Tanker 1
FY 2017	\$ 80.00 \$ 47.00 \$ 106.00 \$ 148.00 \$ 3,345.00 \$ 481.00 \$ 1,859.00 \$ 165.00 \$ 325.00	\$ 70.00 \$ 11.00 \$ 6.00 \$ 53.00	\$ 9.00 \$ 38.00 \$ 2.00 \$ 2,290.00 \$ 1,721.00	\$ 364.00 \$ 13.00 \$ 4,980.00 \$ 105.00 \$ 50.00 \$ 9.00 \$ 13.00	\$ 183.00 \$ 106.00 \$ 148.00 \$ 85.00 \$ 803.00 \$ 662.00 \$ 142.00
Total FY 17	\$ 6,556.00	\$ 140.00	\$ 4,060.00	\$ 5,534.00	\$ 2,129.00
					\$ 18,419.00

	Ladder 1	Ambulance 2	Car 4	Forestry 1	Tanker 1
FY 2018	\$ 35.00 \$ 78.00 \$ 2,666.00 \$ 71.00 \$ 98.00 \$ 44.00	\$ 243.00 \$ 31.00 \$ 152.00 \$ 717.00 \$ 6.00 \$ 36.00 \$ 85.00	\$ 1,346.00 \$ 607.00 \$ 20.00 \$ 150.00	\$ 23.00 \$ 9.00	
	\$ 2,992.00	\$ 1,270.00	\$ 2,123.00	\$ 32.00	\$ 6,417.00

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Paxton Fire Department/ Ladder 1 Refurb.		Date Prepared: 12/15/2017	
Contact Person: Chief Jay J. Conte		Phone Number: 508-981-3400	
1. Project Title & Reference Number:		4. Cost:	
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental		Per Unit	Total
		Purchase or annual rental	\$ 110,000.00 \$ 110,000.00
3. Number of Units Requested:		Plus: Installation or other costs	\$ \$
5. Purpose of Expenditure (check appropriate):		Less: Trade in or other discount	\$ \$
<input checked="" type="checkbox"/> Schedule replacement Refurbishment		Net purchase cost or annual	\$ 110,000.00 \$ 110,000.00
<input type="checkbox"/> Present Equipment obsolete		rental	
<input checked="" type="checkbox"/> Replace worn-out equipment		6. Number of Similar Items in Inventory: _____	
<input checked="" type="checkbox"/> Reduce personnel time		7. Estimated Use of Requested Item(s): 30 more years	
<input type="checkbox"/> Expanded service		Weeks per Year <u>52</u> Approx. months (if seasonal) _____	
<input type="checkbox"/> New operation		For the weeks used, estimate:	
<input checked="" type="checkbox"/> Increased safety		Average days per week <u>5</u>	
<input type="checkbox"/> Improve procedures, records, etc.		Average hours per day used <u>6</u>	
		Estimated useful life in years <u>30+</u> years if refurbished	
8. Replaced item(s):		Prior Year's	
Item	Make & Age	Maintenance Costs	Breakdowns
Rental Costs			
A. Refurbishment of Ladder	KME 2002		
B.			
C.			
D.			
E.			
9. Recommended Disposition of Replacement Item(s):			
<input type="checkbox"/> Possible use by other agencies <input type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:			
10. Submitting Authority:			
Signature <u>[Signature]</u>		Name <u>Jay Conte</u>	
Position <u>Fire Chief</u>		Date <u>1-11-2018</u>	
11. Reserved			

	Ladder 1 '02 KME	Ambulance 2 '08 E450	Car 4 '07 Tahoe	Forestry 1 '06 F550	Tanker 1 '87 GMC
FY 2016					
	\$ 164.00	\$ 279.00	\$ 361.00	\$ 552.00	\$ 18.00
	\$ 10.00	\$ 17.00	\$ 147.50	\$ 8.00	\$ 582.00
	\$ 255.00	\$ 99.00	\$ 145.00	\$ 94.00	\$ 209.00
	\$ 791.00	\$ 68.00	\$ 190.00	\$ 100.00	\$ 35.00
	\$ 112.00	\$ 77.00	\$ 97.00	\$ 751.00	\$ 60.00
	\$ 99.00		\$ 38.00		\$ 39.00
	\$ 255.00		\$ 7.00		
	\$ 54.00		\$ 20.00		
	\$ 159.00		\$ 120.00		
	\$ 6.00		\$ 42.00		
	\$ 179.00		\$ 102.00		
	\$ 20.00				
	\$ 133.00				
	\$ 5.00				
	\$ 168.00				
	\$ 31.00				
	\$ 5.00				
	\$ 550.00				
Total FY 16	\$ 2,996.00	\$ 540.00	\$ 1,269.50	\$ 1,505.00	\$ 943.00
					\$ 7,253.50

	Ladder 1	Ambulance 2	Car 4	Forestry 1	Tanker 1
FY 2017					
	\$ 80.00	\$ 70.00	\$ 9.00	\$ 364.00	\$ 183.00
	\$ 47.00	\$ 11.00	\$ 38.00	\$ 13.00	\$ 106.00
	\$ 106.00	\$ 6.00	\$ 2.00	\$ 4,980.00	\$ 148.00
	\$ 148.00	\$ 53.00	\$ 2,290.00	\$ 105.00	\$ 85.00
	\$ 3,345.00		\$ 1,721.00	\$ 50.00	\$ 803.00
	\$ 481.00			\$ 9.00	\$ 662.00
	\$ 1,859.00			\$ 13.00	\$ 142.00
	\$ 165.00				
	\$ 325.00				
Total FY 17	\$ 6,556.00	\$ 140.00	\$ 4,060.00	\$ 5,534.00	\$ 2,129.00
					\$ 18,419.00

	Ladder 1	Ambulance 2	Car 4	Forestry 1	Tanker 1
FY 2018					
	\$ 35.00	\$ 243.00	\$ 1,346.00	\$ 23.00	
	\$ 78.00	\$ 31.00	\$ 607.00	\$ 9.00	
	\$ 2,666.00	\$ 152.00	\$ 20.00		
	\$ 71.00	\$ 717.00	\$ 150.00		
	\$ 98.00	\$ 6.00			
	\$ 44.00	\$ 36.00			
		\$ 85.00			
Total FY 18	\$ 2,992.00	\$ 1,270.00	\$ 2,123.00	\$ 32.00	\$ 6,417.00

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Paxton Fire Department/Replacement of Tanker 1					Date Prepared: 12/15/2017				
Contact Person: Chief Jay J. Conte					Phone Number: 508-981-3400				
1. Project Title & Reference Number:			4. Cost:		Per Unit		Total		
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental									
			Purchase or annual rental		\$ 360,000.00		\$ 360,000.00		
3. Number of Units Requested:			Plus: Installation or other costs		\$		\$		
5. Purpose of Expenditure (check appropriate): <input checked="" type="checkbox"/> Schedule replacement <input checked="" type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input checked="" type="checkbox"/> Reduce personnel time <input checked="" type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input checked="" type="checkbox"/> Improve procedures, records, etc.			Less: Trade in or other discount		\$		\$		
			Net purchase cost or annual rental		\$ 360,000.00		\$ 360,000.00		
			6. Number of Similar Items in Inventory: _____						
			7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week <u>3-4</u> Average hours per day used <u>4</u> Estimated useful life in years <u>30 years</u>						
8. Replaced item(s):					Prior Year's				
Item		Make & Age		Maintenance Costs		Breakdowns		Rental Costs	
A. 1987 Tanker		GMC 30yrs							
B.									
C.									
D.									
E.									
9. Recommended Disposition of Replacement Item(s): <input checked="" type="checkbox"/> Possible use by other agencies <input type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:									
10. Submitting Authority:									
Signature <u>Jay Conte</u>				Name <u>Jay Conte</u>					
Position <u>Fire Chief</u>				Date <u>1-11-2018</u>					
11. Reserved									

	Ladder 1 '02 KME	Ambulance 2 '08 E450	Car 4 '07 Tahoe	Forestry 1 '06 F550	Tanker 1 '87 GMC
FY 2016	\$ 164.00 \$ 10.00 \$ 255.00 \$ 791.00 \$ 112.00 \$ 99.00 \$ 255.00 \$ 54.00 \$ 159.00 \$ 6.00 \$ 179.00 \$ 20.00 \$ 133.00 \$ 5.00 \$ 168.00 \$ 31.00 \$ 5.00 \$ 550.00	\$ 279.00 \$ 17.00 \$ 99.00 \$ 68.00 \$ 77.00	\$ 361.00 \$ 147.50 \$ 145.00 \$ 190.00 \$ 97.00 \$ 38.00 \$ 7.00 \$ 20.00 \$ 120.00 \$ 42.00 \$ 102.00	\$ 552.00 \$ 8.00 \$ 94.00 \$ 100.00 \$ 751.00	\$ 18.00 \$ 582.00 \$ 209.00 \$ 35.00 \$ 60.00 \$ 39.00
Total FY 16	\$ 2,996.00	\$ 540.00	\$ 1,269.50	\$ 1,505.00	\$ 943.00
					\$ 7,253.50

	Ladder 1	Ambulance 2	Car 4	Forestry 1	Tanker 1
FY 2017	\$ 80.00 \$ 47.00 \$ 106.00 \$ 148.00 \$ 3,345.00 \$ 481.00 \$ 1,859.00 \$ 165.00 \$ 325.00	\$ 70.00 \$ 11.00 \$ 6.00 \$ 53.00	\$ 9.00 \$ 38.00 \$ 2.00 \$ 2,290.00 \$ 1,721.00	\$ 364.00 \$ 13.00 \$ 4,980.00 \$ 105.00 \$ 50.00 \$ 9.00 \$ 13.00	\$ 183.00 \$ 106.00 \$ 148.00 \$ 85.00 \$ 803.00 \$ 662.00 \$ 142.00
Total FY 17	\$ 6,556.00	\$ 140.00	\$ 4,060.00	\$ 5,534.00	\$ 2,129.00
					\$ 18,419.00

	Ladder 1	Ambulance 2	Car 4	Forestry 1	Tanker 1
FY 2018	\$ 35.00 \$ 78.00 \$ 2,666.00 \$ 71.00 \$ 98.00 \$ 44.00	\$ 243.00 \$ 31.00 \$ 152.00 \$ 717.00 \$ 6.00 \$ 36.00 \$ 85.00	\$ 1,346.00 \$ 607.00 \$ 20.00 \$ 150.00	\$ 23.00 \$ 9.00	
	\$ 2,992.00	\$ 1,270.00	\$ 2,123.00	\$ 32.00	\$ 6,417.00



October 19, 2017

RE – Town of Paxton – Municipal Finance Quote

REV Financial Services is pleased to present the following proposal for the transaction described below:

PROPOSAL:

Customer:	Town of Paxton						
PROPERTY:	KME Pumper						
EXPIRATION:	November 18, 2017						
INDEX:	Indexed to Like term SWAPS						
FINANCING PROPOSAL:	Amount	Rate	Payments	Factor	Pmts / Year	Term	Adv. / Arr.
No Payments for 24 months	\$ 360,000.00	3.07%	\$ 99,990.17	0.2777505	1	5 years, 4 Pmts	Arrears
No Payments for 24 months	\$ 360,000.00	3.15%	\$ 68,889.64	0.1913601	1	7 years, 6 Pmts	Arrears
No Payments for 24 months	\$ 360,000.00	3.23%	\$ 48,242.92	0.134008	1	10 years, 9 Pmts	Arrears

***Please see page 2 of this proposal for sample payment tables

FINANCING: This is a tax-exempt, municipal government lease purchase with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance and taxes, are paid by Lessee for the term of the lease. Rates assume municipal/bank qualified.

NOTES: There is a \$400.00 documentation fee due at closing. Additional structures can be proposed. Please contact us for details

APPROVAL: This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor. The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates. The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor. The quoted interest rate assumes the Lessee designates the Lease as "bank-qualified" pursuant to Section 265(b) of the Code.

Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below.

Sincerely,

Todd Stevenson
National Sales Manager
(303) 254-6350
todd.stevenson@revgroup.com
www.REVgroup.com

Proposal Acceptance:

Option: 5 / 7 / 10 years (please circle)

Signed: _____

Name: _____

Title: _____

Date: _____

Sample Payment Table

Assumes Contract Acceptance or Delivery on 11/01/2017

Please note the dates on the table

Year	Date	Payment
1	11/1/2018	\$ -
2	11/1/2019	\$ 99,990.17
3	11/1/2020	\$ 99,990.17
4	11/1/2021	\$ 99,990.17
5	11/1/2022	\$ 99,990.17

Sample Payment Table

Assumes Contract Acceptance or Delivery on 11/01/2017

Please note the dates on the table

Year	Date	Payment
1	11/1/2018	\$ -
2	11/1/2019	\$ 68,889.64
3	11/1/2020	\$ 68,889.64
4	11/1/2021	\$ 68,889.64
5	11/1/2022	\$ 68,889.64
6	11/1/2023	\$ 68,889.64
7	11/1/2024	\$ 68,889.64

Sample Payment Table

Assumes Contract Acceptance or Delivery on 11/01/2017

Please note the dates on the table

Year	Date	Payment
1	11/1/2018	\$ -
2	11/1/2019	\$ 48,242.92
3	11/1/2020	\$ 48,242.92
4	11/1/2021	\$ 48,242.92
5	11/1/2022	\$ 48,242.92
6	11/1/2023	\$ 48,242.92
7	11/1/2024	\$ 48,242.92
8	11/1/2025	\$ 48,242.92
9	11/1/2026	\$ 48,242.92
10	11/1/2027	\$ 48,242.92

Please email application to:
Todd Stevenson
todd.stevenson@revgroup.com
Fax: 855-202-8021

REV Financial



Ph: 303-746-0449

MUNICIPAL CREDIT APPLICATION

COMPLETION OF THIS APPLICATION IS NOT A BINDING COMMITMENT

APPLICANT DATA

Applicant Legal Name		Applicant Federal Tax ID # (FEIN)		
Address		City	State	Zip Code
Person to Contact	Phone #	Fax #	E-Mail Address	
Person to Contact	Phone #	Fax #	E-Mail Address	
Current Fleet Size:				
Has the Municipality ever defaulted or non-appropriated on an obligation? Yes <input type="checkbox"/> No <input type="checkbox"/>				
If Yes, please explain:				
Will the Municipality issue in excess of \$10 million in tax-exempt obligations during the current fiscal year?				

NEW EQUIPMENT INFORMATION

Quantity	Year, Mfg. Model, Body Type	\$ Requested	Replacement <input type="checkbox"/>	Expansion <input type="checkbox"/>
Quantity	Year, Mfg. Model, Body Type	\$ Requested	Replacement <input type="checkbox"/>	Expansion <input type="checkbox"/>
Term of Financing (in Years)		Estimated Closing Date		
Payment Frequency Required (All Payments are in Advance) Annual <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Quarterly <input type="checkbox"/> Monthly <input type="checkbox"/>				
How long has your Municipality been providing the current service?				
What Department will be utilizing the equipment?				
Is this equipment lease payment included in the current Municipal Budget?				
Will this lease payment be made from the Municipal general fund? If not, please explain the source of the payments.				

RATING AGENCY UNDERLYING BOND RATINGS

Moody's Investors Service	Bond Obligation Type	Contact	Telephone #
Standard & Poor's	Bond Obligation Type	Contact	Telephone #
Fitch	Bond Obligation Type	Contact	Telephone #

CERTIFICATION

The undersigned certifies that the above information given for credit purposes is true and correct and authorizes REV Financial by credit bureau or investigation agency to investigate the references, statements or other data listed or accompanying the application. The undersigned authorizes all parties contacted to release credit and financial information as a part of said investigation. The undersigned also confirms that the equipment described above is essential to the functions of the municipality or to the services the municipality provides its citizens. Further, the municipality has an immediate need for, and expects to make immediate use of, substantially all such equipment, which need is not temporary or expected to diminish in the foreseeable future. Such equipment will be used by the municipality only for the purpose of performing one or more of the municipality's governmental or proprietary functions consistent with the permissible scope of its authority.

Signature	Title	Date
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Keep your crews fighting with no payments for two years

Take delivery of a brand-new KME fire truck with a 10-year commitment, and skip your payments for the first two years. The only company in the country to offer this flexible payment plan, REV Group wants to ensure that crews with tight budgets can still get the job done.



EXCLUSIVE 10 YEAR TERM
ZERO PAYMENTS
FOR FIRST TWO YEARS



Todd Stevenson | National Sales Manager, Fire & Emergency | REV Financial Services, Inc.
todd.stevenson@revgroup.com | 303-254-6350 (Office)

OUR VEHICLES CONNECT AND PROTECT
PEOPLE AROUND THE WORLD EVERY DAY.
www.revgroup.com

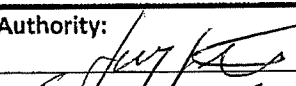
Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Paxton Fire Department Refurbish Forestry 1		Date Prepared: 12/15/2017	
Contact Person: Chief Jay J. Conte		Phone Number: 508-981-3400	

1. Project Title & Reference Number: 2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	4. Cost: <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">Per Unit</th> <th style="width: 20%; text-align: center;">Total</th> </tr> <tr> <td>Purchase or annual rental</td> <td style="text-align: center;">\$ 25,000.00</td> <td style="text-align: center;">\$ 25,000.00</td> </tr> <tr> <td>Plus: Installation or other costs</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Less: Trade in or other discount</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Net purchase cost or annual rental</td> <td style="text-align: center;">\$ 25,000.00</td> <td style="text-align: center;">\$ 25,000.00</td> </tr> </table>		Per Unit	Total	Purchase or annual rental	\$ 25,000.00	\$ 25,000.00	Plus: Installation or other costs	\$	\$	Less: Trade in or other discount	\$	\$	Net purchase cost or annual rental	\$ 25,000.00	\$ 25,000.00
	Per Unit	Total														
Purchase or annual rental	\$ 25,000.00	\$ 25,000.00														
Plus: Installation or other costs	\$	\$														
Less: Trade in or other discount	\$	\$														
Net purchase cost or annual rental	\$ 25,000.00	\$ 25,000.00														
3. Number of Units Requested:	6. Number of Similar Items in Inventory: _____															
5. Purpose of Expenditure (check appropriate): <input checked="" type="checkbox"/> Schedule replacement Refurbishment <input checked="" type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input checked="" type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input checked="" type="checkbox"/> Improve procedures, records, etc.	7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week <u>4</u> Average hours per day used <u>4</u> Estimated useful life in years <u>30+</u> years															

8. Replaced item(s):		Prior Year's		
Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs
A. Refurbishment of Forestry	CTE/Ford-2006			
B.				
C.				
D.				
E.				

9. Recommended Disposition of Replacement Item(s): <input type="checkbox"/> Possible use by other agencies <input type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:	
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10. Submitting Authority:	
Signature <u></u> Position <u>Public Works</u>	Name <u>Jay Conte</u> Date <u>1-18-2018</u>

11. Reserved

	Ladder 1 '02 KME	Ambulance 2 '08 E450	Car 4 '07 Tahoe	Forestry 1 '06 F550	Tanker 1 '87 GMC	
FY 2016	\$ 164.00	\$ 279.00	\$ 361.00	\$ 552.00	\$ 18.00	
	\$ 10.00	\$ 17.00	\$ 147.50	\$ 8.00	\$ 582.00	
	\$ 255.00	\$ 99.00	\$ 145.00	\$ 94.00	\$ 209.00	
	\$ 791.00	\$ 68.00	\$ 190.00	\$ 100.00	\$ 35.00	
	\$ 112.00	\$ 77.00	\$ 97.00	\$ 751.00	\$ 60.00	
	\$ 99.00		\$ 38.00		\$ 39.00	
	\$ 255.00		\$ 7.00			
	\$ 54.00		\$ 20.00			
	\$ 159.00		\$ 120.00			
	\$ 6.00		\$ 42.00			
	\$ 179.00		\$ 102.00			
	\$ 20.00					
	\$ 133.00					
	\$ 5.00					
	\$ 168.00					
	\$ 31.00					
	\$ 5.00					
	\$ 550.00					
Total FY 16	\$ 2,996.00	\$ 540.00	\$ 1,269.50	\$ 1,505.00	\$ 943.00	\$ 7,253.50

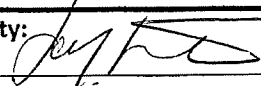
Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Paxton Fire Department/Replace Ambulance 2		Date Prepared: 12/15/17	
Contact Person: Chief Jay J. Conte		Phone Number: 508-981-3400	

1. Project Title & Reference Number: 2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	4. Cost: <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">Per Unit</th> <th style="width: 20%; text-align: center;">Total</th> </tr> <tr> <td>Purchase or annual rental</td> <td style="text-align: right;">\$ 275,000.00</td> <td style="text-align: right;">\$ 275,000.00</td> </tr> <tr> <td>Plus: Installation or other costs</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">\$</td> </tr> </table>		Per Unit	Total	Purchase or annual rental	\$ 275,000.00	\$ 275,000.00	Plus: Installation or other costs	\$	\$
	Per Unit	Total								
Purchase or annual rental	\$ 275,000.00	\$ 275,000.00								
Plus: Installation or other costs	\$	\$								
3. Number of Units Requested: 1	5. Purpose of Expenditure (check appropriate): <input checked="" type="checkbox"/> Schedule replacement <input checked="" type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input checked="" type="checkbox"/> Reduce personnel time <input checked="" type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input checked="" type="checkbox"/> Improve procedures, records, etc.									
6. Number of Similar Items in Inventory: 1										
7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week <u>7</u> Average hours per day used <u>6</u> Estimated useful life in years <u>10</u> years										

8. Replaced item(s):		Prior Year's		
Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs
A. Ambulance Type 3 Class 1	LifeLine/Ford 2008			
B.				
C.				
D.				
E.				

9. Recommended Disposition of Replacement Item(s): <input type="checkbox"/> Possible use by other agencies <input type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:	
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10. Submitting Authority:	
Signature <u></u> Position <u>Fire Chief</u>	Name <u>Jay Conte</u> Date <u>1-11-2018</u>

11. Reserved
