



***Capital Improvements Planning Committee
(CIPC)***



FY 20

Capital Budget

Submissions



**Capital Improvements Planning Committee
(CIPC)**

**FY 20 Capital Requests
Summary Sheet**

**FY 20 Capital Projects
Requirement Total: \$3.981M**



1. DPW (\$344K):

- **Phase I Site Assessment for New DPW Facility / \$150K**
- **DPW Garage Roof / \$42K**
- **Sidewalk Plow/Sweeper / \$152K**

2. Police (\$125K):

- **Replace 3 Cruisers (Lease to Own) / \$125K**

3. Paxton Fire Department (\$3.345M)

- **Ladder 1 Replacement / \$1.1M**
- **Platform 1 Replacement / \$1.35**
- **Tanker Truck Replacement / \$370K**
- **Ambulance A-2 Replacement / \$285K**
- **FF Gear/PPE Replacement / \$153K**
- **Car #4 Replacement / \$53K**
- **Forestry 1 Refurbishment / \$34K**

4. Town Administrator (17K):

- **Boiler & Burner Replacement/John Bauer Senior Center**
- **\$17K**

5. Water Department (\$150K)

- **Water Line Replacement (Length of West Street to Suomi) / \$150K ¹**



***Capital Improvements Planning Committee
(CIPC)***



FY 20

Capital Budget

Submission

DPW



**TOWN OF PAXTON
DEPARTMENT OF PUBLIC WORKS**

107 Holden Road, Paxton, MA 01612
(508) 753-9077 Fax: (508) 753-6155

TO : Capital Improvement Committee

FROM : Mike Putnam
DPW Superintendent

DATE : February 25, 2019

RE : FY 20 Capital Request
Phase I Site Assessment for New DPW Facility

The Paxton DPW is once again requesting \$150,000. For a Phase I Site Assessment so we can start the process of building a new DPW facility. This is strictly for preliminary work which is needed to verify where things can go, location, what's in the ground, start of environmental permitting, and initial design layout. I have included other attachments which provide more details and a draft preliminary feasibility study from Weston Sampson. Let me know if you need anything else and I look forward to meeting with the CIC to discuss.

Respectfully,

Mike Putnam
DPW Superintendent



TOWN OF PAXTON
DEPARTMENT OF PUBLIC WORKS
107 Holden Road, Paxton, MA 01612
(508) 753-9077 Fax: (508) 753-6155

TO : Capital Improvement Committee

FROM : Mike Putnam
DPW Superintendent

DATE : January 31, 2019

RE : FY20 Capital Request
Roof – DPW Main Garage

The DPW is requesting to install a new roof on the main garage. This is to replace the existing rubber membrane which is leaking. For many years we have patched/repared small holes in the rubber and re-sealed asphalt flashing around chimneys. Each year the condition worsens and now there is major heaving of particle board (sub-roof) which, in turn, affects water shedding from the low side drip edge.

I obtained an estimate last year to repair approximately 25% of the rubber membrane. When I obtained a second opinion, that contractor told us that we would be throwing money away in only repairing a section of the roof. He further advised that the entire rubber roof needs to be stripped and a new membrane installed. This would also include replacing rotted wood fascia boards, drip edge, and new flashing around the vents and stacks.

The past two winter seasons we have had numerous instances of water dripping (and literally running) inside the building during snow melt and rainstorms. This is a safety issue and results in unbearable working conditions. In one instance, the water-soaked ceiling tiles fell on office equipment and furniture, which then needed to be replaced.

I know that this is a short-term solution to a larger problem (i.e., the need for a new facility), but something needs to be done so that the employees can work safely and efficiently and so that we can avoid the need to replace any further equipment as a result of damage.

Respectfully,

Mike Putnam
DPW Superintendent

Town of Paxton
FORM B
CAPITAL IMPROVEMENTS REQUEST
(Excluding equipment)

Department and Activity: <u>DPW</u>		Date Prepared: <u>1/31/19</u>
Contact Person: <u>MIKE PUTNAM</u>		Phone Number: <u>508-953-9077</u>
1. Project Title: <u>DPW ROOF</u>	2. Purpose of Project Request Form (Check One)	
3. Department Priority: <u>HIGH</u>	<input type="checkbox"/> Add a new item to the program <input type="checkbox"/> Delete an item in a year already a part of the program <input type="checkbox"/> Modify a project already in the adopted program	
4. Location: <u>DPW MAIN GARAGE</u>	5. Description: <u>INSTALL NEW ROOF TO REPLACE EXISTING RUBBER MEMBRANE WHICH IS LEAKING.</u>	
6. Justification & Useful Life: <u>EXISTING ROOF LEAKS CAUSING SAFETY HAZARD AND INTERIOR STRUCTURAL DAMAGE.</u>		
7. Cost & Recommended Sources of Financing:		
BUDGET FY	TOTAL*	RECOMMENDED SOURCES OF FINANCING
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
TOTAL SIX YEARS	_____	_____
After Sixth Year	_____	_____
If adjusted for inflation, indicate adjustment percentage here : * Interest cost not included.		
8. Net Effects on Operating Costs (±):		9. Net Effect on Municipal Income (±):
<u>Direct Costs</u> personnel: number _____ \$ amount _____ purchase of service _____ materials & supplies _____ equipment purchases _____ utilities _____ other _____ Subtotal () _____		taxes _____ other income _____ Subtotal _____ gain from sale of replaced assets _____ Total: _____
<u>Indirect Operating Costs</u> fringe benefits _____ general admin. costs _____ other _____ Subtotal () _____ Total Operating Cost _____ Debt Service (P & I) _____ Total Operating Cost <u>\$41,640.</u>		10. Submitting Authority:
		Date <u>1/31/19</u> Signature <u>[Signature]</u> Name <u>Michael E. Putnam</u> Position <u>DPW SUPT.</u>
		11. Reserved

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: <u>DPW</u>		Date Prepared: <u>1/31/19</u>	
Contact Person: <u>MIKE PUTNAM</u>		Phone Number: <u>508-953-9071</u>	
1. Project Title & Reference Number:	4. Cost:		
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental		Per Unit	Total
	Purchase or annual rental	\$	\$
3. Number of Units Requested:	Plus: Installation or other costs	\$	\$
5. Purpose of Expenditure (check appropriate): <input type="checkbox"/> Schedule replacement <input type="checkbox"/> Present Equipment obsolete <input type="checkbox"/> Replace worn-out equipment <input type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input type="checkbox"/> Increased safety <input type="checkbox"/> Improve procedures, records, etc.	Less: Trade in or other discount	\$	\$
	Net purchase cost or annual rental	\$	\$ <u>41,640.</u>
6. Number of Similar Items in Inventory: _____			
7. Estimated Use of Requested Item(s): Weeks per Year _____ Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week _____ Average hours per day used _____ Estimated useful life in years _____			
8. Replaced item(s):			
Prior Year's			
Item	Make & Age	Maintenance Costs	Breakdowns Rental Costs
A.			
B.			
C.			
D.			
E.			
9. Recommended Disposition of Replacement Item(s): <input type="checkbox"/> Possible use by other agencies <input type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:			
10. Submitting Authority:			
Signature: <u>[Signature]</u>		Name: <u>MICHAEL E. PUTNAM</u>	
Position: <u>DPW SUPT.</u>		Date: <u>1/31/19</u>	
11. Reserved			



TOWN OF PAXTON
DEPARTMENT OF PUBLIC WORKS

107 Holden Road, Paxton, MA 01612
(508) 753-9077 Fax: (508) 753-6155

TO : Capital Improvement Committee

FROM: Mike Putnam
DPW Superintendent

DATE : January 31, 2019

RE : FY20 Capital Request
Sidewalk Machine

The DPW is requesting to purchase a new sidewalk machine. I currently have two prices on different machines as we are still weighing out pros and cons of each. Both machines will do the same job, it's just a matter of cost versus versatility.

The DPW has never owned a piece of equipment like this and for twenty years we've had neighboring towns sweep our sidewalks as a favor! The sidewalk machine will be used to clear snow (by snowplow or snowblower attachment) on sidewalks during the winter months then it will sweep debris (by use of a power angle broom) in summer months. It can also be utilized for other jobs in all seasons (e.g., clean-ups, move materials, clear snow away from fire hydrants, etc.).

This machine is sized properly to drive on a sidewalk, behind utility poles or other obstacles where larger, heavy equipment cannot access. It is built and designed for municipal use as verified by numerous neighboring communities that own them. This is a major component for addressing safe pedestrian access around the town center, common, churches and school zone plus potentially expanding to other sidewalks throughout town.

Respectfully,

Mike Putnam
DPW Superintendent

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: <u>DPW</u>		Date Prepared: <u>1/31/19</u>	
Contact Person: <u>MIKE PUTNAM</u>		Phone Number:	

1. Project Title & Reference Number: 2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">Per Unit</th> <th style="width: 20%; text-align: center;">Total</th> </tr> <tr> <td>Purchase or annual rental</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Plus: Installation or other costs</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Less: Trade in or other discount</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Net purchase cost or annual rental</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$ <u>151,040</u></td> </tr> </table>		Per Unit	Total	Purchase or annual rental	\$	\$	Plus: Installation or other costs	\$	\$	Less: Trade in or other discount	\$	\$	Net purchase cost or annual rental	\$	\$ <u>151,040</u>
	Per Unit	Total														
Purchase or annual rental	\$	\$														
Plus: Installation or other costs	\$	\$														
Less: Trade in or other discount	\$	\$														
Net purchase cost or annual rental	\$	\$ <u>151,040</u>														
3. Number of Units Requested: <u>1</u>	6. Number of Similar Items in Inventory: <u> </u>															
5. Purpose of Expenditure (check appropriate): <input type="checkbox"/> Schedule replacement <input type="checkbox"/> Present Equipment obsolete <input type="checkbox"/> Replace worn-out equipment <input type="checkbox"/> Reduce personnel time <input checked="" type="checkbox"/> Expanded service <input checked="" type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input checked="" type="checkbox"/> Improve procedures, records, etc.	7. Estimated Use of Requested Item(s): Weeks per Year <u> </u> Approx. months (if seasonal) <u> </u> For the weeks used, estimate: Average days per week <u> </u> Average hours per day used <u> </u> Estimated useful life in years <u> </u>															

		Prior Year's	
Item	Make & Age	Maintenance Costs	Breakdowns Rental Costs
A.			
B.			
C.			
D.			
E.			

9. Recommended Disposition of Replacement Item(s): <input type="checkbox"/> Possible use by other agencies <input type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:	
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10. Submitting Authority: Signature <u><i>Michael R. Putnam</i></u> Name <u>Michael R. Putnam</u> Position <u>DPW Supt.</u> Date <u>1/31/19</u>	
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11. Reserved

Town of Paxton
FORM B
CAPITAL IMPROVEMENTS REQUEST
(Excluding equipment)

Department and Activity: <u>DPW</u>		Date Prepared: <u>1/31/19</u>
Contact Person: <u>MIKE PUTNAM</u>		Phone Number:
1. Project Title: <u>SIDEWALK MACHINE</u>	2. Purpose of Project Request Form (Check One)	
3. Department Priority: <u>HIGH</u>	<input type="checkbox"/> Add a new item to the program <input type="checkbox"/> Delete an item in a year already a part of the program <input type="checkbox"/> Modify a project already in the adopted program	
4. Location: <u>DPW</u>	5. Description: <u>MACHINE TO MAINTAIN TOWN SIDEWALKS</u>	
6. Justification & Useful Life: <u>PEDESTRIAN SAFETY</u> <u>20 + YEARS LIFE EXPECTANCY</u>		
7. Cost & Recommended Sources of Financing:		
<u>BUDGET FY</u>	<u>TOTAL*</u>	<u>RECOMMENDED SOURCES OF FINANCING</u>
		<u>PURCHASE OR LEASE</u>
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
Program year FY	_____	_____
TOTAL SIX YEARS	_____	_____
After Sixth Year	_____	_____
If adjusted for inflation, indicate adjustment percentage here : * Interest cost not included.		
8. Net Effects on Operating Costs (±):		9. Net Effect on Municipal Income (±):
<u>Direct Costs</u> personnel: number _____ \$ amount _____ purchase of service _____ materials & supplies _____ equipment purchases _____ utilities _____ other _____ Subtotal () _____		taxes _____ other income _____ Subtotal _____ gain from sale of replaced assets _____ Total: _____
<u>Indirect Operating Costs</u> fringe benefits _____ general admin. costs _____ other _____ Subtotal () _____ Total Operating Cost _____ Debt Service (P & I) _____ Total Operating Cost _____		10. Submitting Authority:
		Date _____ Signature _____ Name _____ Position _____
<div style="border: 1px solid black; border-radius: 50%; width: 150px; height: 50px; display: flex; align-items: center; justify-content: center; margin: 10px auto;"> <u>\$ 151,040.</u> </div>		11. Reserved



***Capital Improvements Planning Committee
(CIPC)***



FY 20

Capital Budget

Submission

Police

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: <u>Paxton Police Dept.</u>		Date Prepared: <u>01-22-2019</u>							
Contact Person: <u>Chief Mark Savasta</u>		Phone Number: <u>508-755-1104</u>							
1. Project Title & Reference Number:	4. Cost:								
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental <u>Lease to own</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">Per Unit</th> <th style="width: 20%; text-align: center;">Total</th> </tr> <tr> <td>Purchase or annual rental</td> <td style="text-align: center;">\$41,340.-</td> <td style="text-align: center;">\$124,020.-</td> </tr> </table>				Per Unit	Total	Purchase or annual rental	\$41,340.-	\$124,020.-
	Per Unit	Total							
Purchase or annual rental	\$41,340.-	\$124,020.-							
3. Number of Units Requested: <u>3</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Plus: Installation or other costs</td> <td style="width: 20%; text-align: center;">\$</td> <td style="width: 20%; text-align: center;">\$</td> </tr> </table>			Plus: Installation or other costs	\$	\$			
Plus: Installation or other costs	\$	\$							
5. Purpose of Expenditure (check appropriate): <input type="checkbox"/> Schedule replacement <input type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input type="checkbox"/> Increased safety <input type="checkbox"/> Improve procedures, records, etc.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Less: Trade in or other discount</td> <td style="width: 20%; text-align: center;">\$</td> <td style="width: 20%; text-align: center;">\$</td> </tr> <tr> <td>Net purchase cost or annual rental</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> </table>			Less: Trade in or other discount	\$	\$	Net purchase cost or annual rental	\$	\$
Less: Trade in or other discount	\$	\$							
Net purchase cost or annual rental	\$	\$							
6. Number of Similar Items in Inventory: _____									
7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week _____ Average hours per day used <u>16+</u> Estimated useful life in years _____									
8. Replaced item(s):									
Prior Year's									
Item	Make & Age	Maintenance Costs	Breakdowns						
A. Cruiser #5	2011 Ford								
B. Cruiser #6	2013 Ford								
C. Unmarked	2011 Ford								
D. Unmarked	2013 Ford								
E.									
9. Recommended Disposition of Replacement Item(s): <input type="checkbox"/> Possible use by other agencies <input type="checkbox"/> Trade-in <input type="checkbox"/> Sale Comments:									
10. Submitting Authority:									
Signature <u>Mark Savasta</u>		Name <u>Mark Savasta</u>							
Position <u>Chief of Police</u>		Date <u>01-22-2019</u>							
11. Reserved									



***Capital Improvements Planning Committee
(CIPC)***



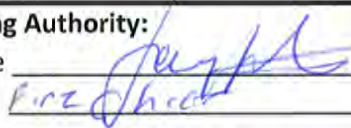
FY 20

Capital Budget

Submission

FIRE/EMS

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Fire Department		Date Prepared: 1/29/2019	
Contact Person: Chief Jay J. Conte, Assistant Chief Mike Pingitore		Phone Number: 508-981-3400	
1. Project Title & Reference Number: Ladder 1 Replacement	4. Cost: () Add a new item to the program Per Unit Total () Delete an item in a year Purchase or annual rental \$1,100,000.00 \$1,100,000.00 Plus: Installation or other costs \$ \$ Less: Trade in or other discount \$ \$ Net purchase cost or annual rental \$ \$		
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	5. Purpose of Expenditure (check appropriate): <input checked="" type="checkbox"/> Schedule replacement <input type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input type="checkbox"/> Improve procedures, records, etc.		
3. Number of Units Requested: 1	6. Number of Similar Items in Inventory: 0		
7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week <u>7</u> Average hours per day used <u>3</u> Estimated useful life in years <u>20</u>			
8. Replaced item(s):			
Prior Year's			
Item	Make & Age	Maintenance Costs	Breakdowns Rental Costs
A. Ladder 1 75' Quint	KME 2003	\$ 12,544.00	FY18/19 OOS 45 Days
B.			
C.			
D.			
E.			
9. Recommended Disposition of Replacement Item(s): () Possible use by other agencies (X) Trade-in () Sale Comments: May not get much due to frame rot			
10. Submitting Authority:			
Signature <u></u> Position <u>Fire Chief</u>		Name <u>Jay J. Conte</u> Date <u>1-29-2019</u>	
11. Reserved			

Ladder 1 Replacement

- 2003 KME Aerial Cat 75' Quint approved and purchased in FY 2002- \$550,000 to purchase
- Last piece of Fire Apparatus purchased by the Town, without assistance of a grant
- Replaced a 1981 American LaFrance 75' Quint- \$185,000 to purchase
- Paxton Fire Took Delivery of it in November 2002
- Ladder 1 is the first truck out to structure fires and alarm calls.
- Responds to almost all calls per year and goes to all trainings and department functions
- Designed to be 2 trucks in one to augment a call firefighting force
 - An Engine to supply water for fire attack
 - A Ladder to accommodate rescues and ventilation operations
 - Instead of 4 ff set up a ground ladder it only takes 1 with this truck
 - Some days it could be the only truck responding until mutual aid responds
 - It is designed to Save Time resulting in Saved lives
 - Designed to fit in tight, long driveways
- It is needed for the town of Paxton, i.e. Larger Homes- Wildewood, Brigham Hill, Crowningshield and Camp Street Neighborhoods along with Anna Maria Dorms, Senior Center, Town Hall and The Hills.
- Frame is rotted- under where the ladder mounts to the truck frame.
- There is no cost estimate to repair- the only estimates are from the KME Factory and are 250K – 400k to pull apart no guarantee truck can be fixed once it is apart.
- Replacement Cost is \$900,000 – \$1.2 Million will only increase by 5-10% each year

Mike Pingitore

From: Colin Boutin <cboutin@greenwoodev.com>
Sent: Wednesday, December 19, 2018 3:49 PM
To: Mike Pingitore
Subject: Greenwood EV - Aerial and Tanker Quotes

Good Afternoon Mike,

Thanks again for reaching out this morning. I have put some preliminary builds together to get estimated pricing for a summer 2019 purchase. This pricing includes the increase we had in September, and an estimated increase which may happen between now and the summer. The aerial will be approximately 1,060,000 including mounting and shelving allowances, equipment allowance, delivery, purchased through MAPC. As for the tanker, I believe you were more referring to our Watermaster style tanker, not a pumper tanker. The watermaster would be approximately \$390,000 with a summer 2019 purchase. This also includes a mounting/shelving allowance, MAPC purchase, equipment allowance, and delivery. Please let me know if I can provide anything else that will help you prepare. I can get preliminary specs and drawings if those would be of use.

I appreciate your time and consideration.

Best Regards,

Colin Boutin

Regional Sales Manager

Greenwood Emergency Vehicles

Office: (508) 695-7138

Cell: (603) 674-7575

Email: cboutin@greenwoodev.com

Disclaimer

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203 E. PARK AVENUE, LIBERTYVILLE, ILLINOIS 60048



847-247-0771



847-247-0772



www.taxexemptleasing.com

June 12, 2018

Town of Paxton
Paxton, Massachusetts

I am pleased to provide the following quote for Town of Paxton for the financing of a new E-One HR100 Metro with Pump and Tank. This quote is valid for 14 days and is subject to credit review and proper documentation.

Equipment Cost (Approximate):	\$989,960.00				
Down Payment:	\$0.00				
Financed Amount:	\$989,960.00				
Payment Frequency:	Annual, in arrears (first payment due one year from lease date)				
Term:	3-years	5-years	7-years	10-years	15-years
Rate*:	3.78%	3.79%	3.89%	3.99%	4.29%
Payment*:	\$355,242.12	\$221,061.64	\$164,267.02	\$121,992.35	\$90,853.01
Factor^:	.35884	.22330	.16593	.12323	.09177

* Rate and payment assumes that the Customer is a tax-exempt entity and the purchase of the equipment falls within the type of equipment allowed as tax-exempt under the I.R.S. Code. In the event this purchase is not exempt, the rate and payments will be adjusted accordingly. Further, it is assumed that the transaction will be "bank-qualified" and that the customer will not issue more than \$10 million in tax-exempt leases or bonds in the current calendar year.

^ Factor is based on quoted rates. If the equipment cost changes or a down payment is made, the new payment amount can be calculated by multiplying the new financed amount by the rate factor.

Note: If the equipment will require a "build-out period", the financed amount will be placed into an escrow account at lease signing and funds disbursed as instructed by the customer.

I have attached an application that must be completed in order to proceed with the credit process. In addition, we will need copies of the Town's last 2-years of audited financial statements, along with a copy of its current interim financial statement. Once these items are gathered, please fax all of the information to 866-2-FAX-APP (866-232-9277) or e-mail to markz@taxexemptleasing.com.

I appreciate this opportunity and look forward to proceeding. Please let me know if I can answer any questions. I can be reached at 847-247-0771.

Kind Regards,

Mark M. Zaslavsky
President



17 Winter St
PO Box 58
Woodville, MA 01784
508-435-4200
May 2, 2018

Chief Conte,

Thank you for contacting Bulldog Fire Apparatus for your repair needs. As always, we appreciate your business. Please see the findings in relation to the condition of your ladder truck below:

2002 KME GSO5109

VIN: 1K9AF42833N058583

MILEAGE: 8776

- The vehicle was brought to our service facility to evaluate the condition of the frame to determine what options are available to the department.
- The truck was put on the lift and it was inspected for frame rust.
- All corrosion on the frame rails is beyond simply sandblasting and treating. The rails are "rust jacking" between the multiple layers of the frame. This is caused from years of salt and debris building up and not being cleaned and protected.
- The corroded frame has damaged the suspension overload components as well which now can cause the suspension to not have any overload protection and potentially causing suspension issues and safety issues.
- The frame, in our opinion, should be changed if this truck was to stay in service. Due to the multiple layers of the frame, this is more complex. The changing of the frame rail would require removal of the aerial and the body to access the rails, as well as the suspension and all of the typical chassis components. The major unknowns with this type of repair have to do with everything which is mounted to the frame has similar corrosion and would require either treatment and or replacement. Until the disassembly process an estimate cannot be given.
- The overall condition of the front part of the frame is fair at best, making a sectioning option not worth the repair cost.
- This truck has been exposed to corrosive chemicals and overall the entire truck has signs of degradation.



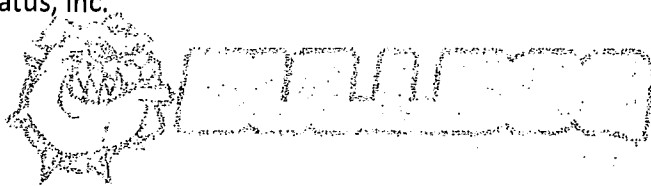
The estimated cost to replace the frame rails will be \$135,000.00. This is for the frame rails only and does not include any unforeseen items that may require replacement in addition to the frame rails. The trucks condition with suspension, air lines, air tanks, fuel tanks are all showing degradation and most likely will require repair/replacement prior to reassembly The unknown components could possibly put the cost in excess of \$250,000.00.

I know we discussed leasing a truck for a period if your truck is put out of service and we have a 1992 Pierce Quint with a 100' ladder and it has a 1250gpm pump. The truck belonged to the Mass Fire Academy and was only used for training so it was not used in a real fire situation. In addition the truck was ladder tested and pump tested and is ready to go if the town requires temporary replacement. The lease costs for open ended with no time limit is \$15,000.00 a month. We can extend and offer if it is leased with a new KME truck deal we can offer it for \$7500.00 a month until your replacement truck is in service. Either lease will require the town to register and insure the truck while in service.

If I may provide any assistance, please let me know.

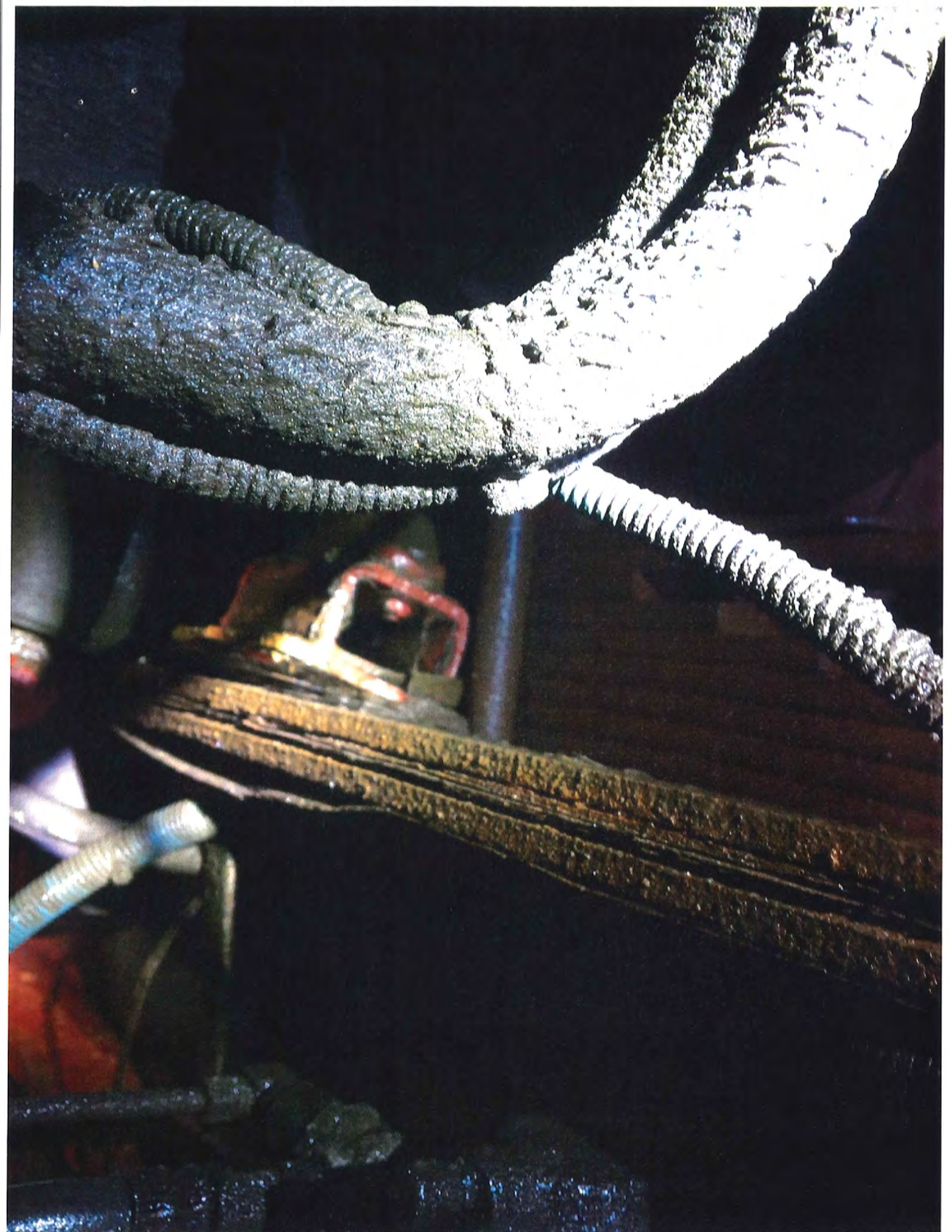
Thank you,

Brian Beaudoin,
General Manager
Bulldog Fire Apparatus, Inc.





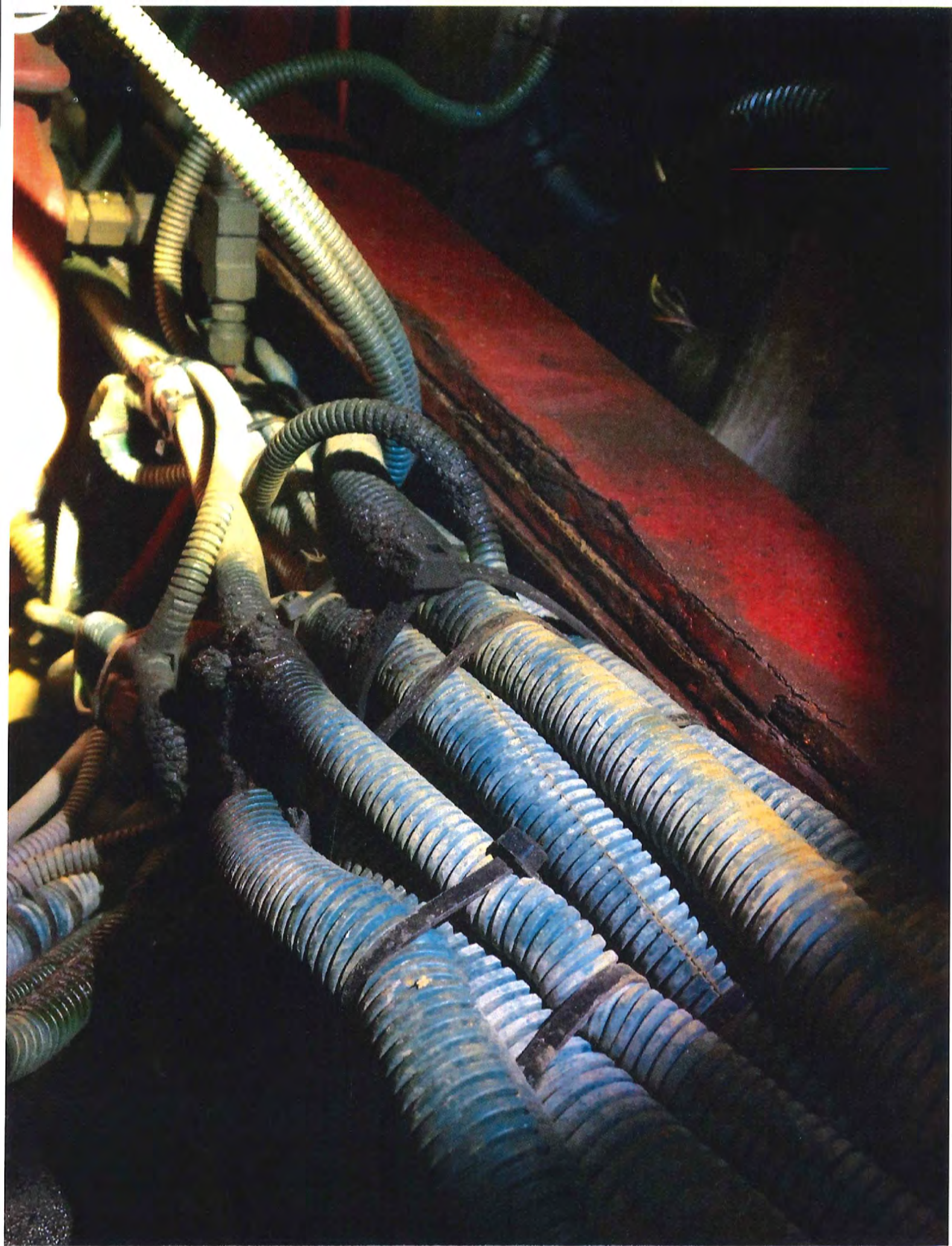




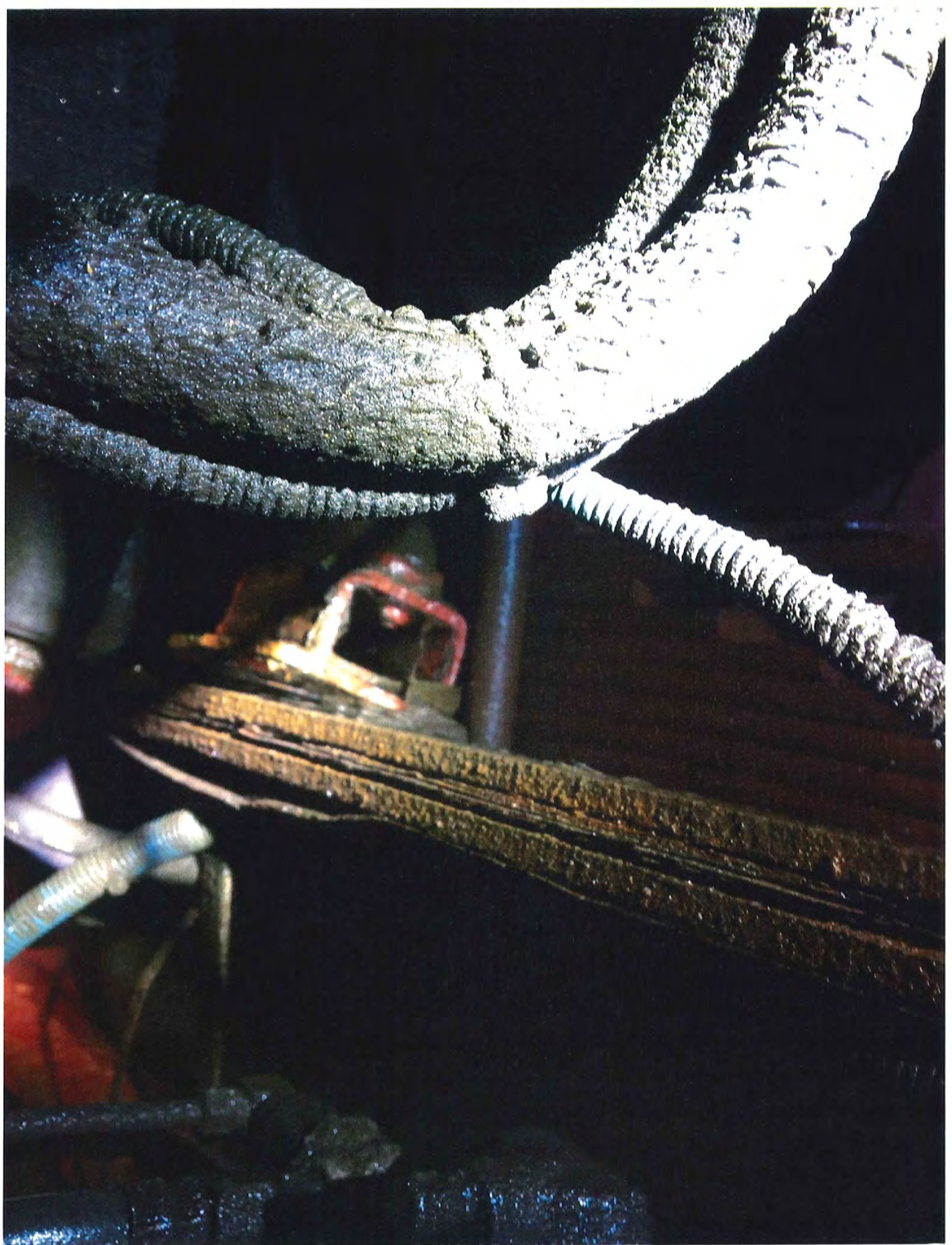














Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Fire Department		Date Prepared: 1/29/2019	
Contact Person: Chief Jay J. Conte, Assistant Chief Mike Pingitore		Phone Number: 508-981-3400	

1. Project Title & Reference Number: Platform 1 Replacement	4. Cost: <div style="display: flex; justify-content: space-between;"> () Add a new item to the program Per Unit Total </div> <div style="display: flex; justify-content: space-between;"> () Delete an item in a year </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Purchase or annual rental \$1,350,000.00 \$1,350,000.00 </div>
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	
3. Number of Units Requested: 1	Plus: Installation or other costs \$ \$
5. Purpose of Expenditure (check appropriate): (x) Schedule replacement (X) Present Equipment obsolete (X) Replace worn-out equipment () Reduce personnel time () Expanded service () New operation (X) Increased safety () Improve procedures, records, etc.	Less: Trade in or other discount \$ \$ Net purchase cost or annual rental \$ \$ 6. Number of Similar Items in Inventory: 0 7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week <u>3</u> Average hours per day used <u>2</u> Estimated useful life in years <u>10</u>

8. Replaced item(s):		<u>Prior Year's</u>		
Item	Make & Age	<u>Maintenance Costs</u>	<u>Breakdowns</u>	<u>Rental Costs</u>
A. Aerial Platform 95'	1985 Pierce	\$2,200.00		
B.				
C.				
D.				
E.				

9. Recommended Disposition of Replacement Item(s): () Possible use by other agencies (X) Trade-in (X) Sale Comments:
--

10. Submitting Authority: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Signature <u></u> Position <u>Fire Chief</u> </div> <div style="width: 45%;"> Name <u>JAY J. CONTE</u> Date <u>1-29-2019</u> </div> </div>

11. Reserved

Paxton Fire Department
Short Term and Long Range Capital Plan

Description	2020	2021	2022	2023	2024	2025	2026	2027	2027	2028	2020	2030
Short Term Capital Plan												
Firefighter Gear 10 year replacement	153,000											
10 year SCBA replacemnet			400,000									
10 year 2006 Forestry refurb past due	34,000											
Long Range Capital Plan												
2006 Replace Forestry 1 Truck							350,000					
2008 Command Car 4 replacement	53,000											80,000
Replace Engine 2												
1987 Replace Tanker Truck	370,000											
2003Ladder 1 Year Replacement	1,100,000											
2015 A-1 Ambulance replacement						410,000						
2004 Forestry 2 replacement				230,000								
Replace Engine 1		600,000										
Command Car 1 replacement		55,000										80,000
A-2 Ambulance replacement	285,000	hhfunds										550,000
1986 Platform 1 replacement	1,350,000											
Totals	3,345,000	655,000	400,000	230,000	0	410,000	350,000	0	0	0	0	710,000

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Fire Department		Date Prepared: 1/29/2019	
Contact Person: Chief Jay J. Conte, Assistant Chief Mike Pingitore		Phone Number: 508-981-3400	
1. Project Title & Reference Number: Tanker 1 Replacement	4. Cost: () Add a new item to the program Per Unit Total () Delete an item in a year Purchase or annual rental \$370,000 \$370,000		
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental			
3. Number of Units Requested: 1	Plus: Installation or other costs \$ \$		
5. Purpose of Expenditure (check appropriate): <input checked="" type="checkbox"/> Schedule replacement <i>Past Due</i> <input type="checkbox"/> Present Equipment obsolete <input checked="" type="checkbox"/> Replace worn-out equipment <input type="checkbox"/> Reduce personnel time <input type="checkbox"/> Expanded service <input type="checkbox"/> New operation <input checked="" type="checkbox"/> Increased safety <input type="checkbox"/> Improve procedures, records, etc.	Less: Trade in or other discount \$ \$		
	Net purchase cost or annual rental \$ \$		
	6. Number of Similar Items in Inventory: 0		
	7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week <u>7</u> Average hours per day used <u>3</u> Estimated useful life in years <u>20</u>		
	8. Replaced item(s):		
Prior Year's			
Item	Make & Age	Maintenance Costs	Breakdowns Rental Costs
A. Tanker 1	GMC 1987	\$ 3,104.00	
B.			
C.			
D.			
E.			
9. Recommended Disposition of Replacement Item(s): () Possible use by other agencies (X) Trade-in () Sale Comments:			
10. Submitting Authority: Signature <u><i>Jay J. Conte</i></u> Name <u>Jay J. Conte</u> Position <u>Fire Chief</u> Date <u>1-29-2019</u>			
11. Reserved			

Tanker 1 Replacement

- Tanker 1 purchased in 1987 purchased new for \$150,000
- Truck is 32 years old
- Nearly impossible to find parts for when something breaks
- Truck has no tank baffles, making it unsafe when its stopping or turning
- No Engine Brake to slow the heavy truck
- 30-year-old power steering
- No Anti -lock brakes
- No Anti-roll/stabilization control
- Not everyone is able to drive due to the lack of modern safety features
- Pump is undersized for the demand of structural firefighting
- Tank is undersized, 2000 gallons, our smallest pump on a primary attack piece is 1500 gpm.
- Dump valve needs to be replaced and is seeping water, if it gets worse truck won't be able to hold water
- Supplies water for fire incidents (structure and brush) outside of the hydrant district which is a lot of homes
- Larger homes were built outside of the water district in the last 30 years
- Multi-function truck, DPW uses on occasion for catch basin cleaning, setting up recreations ice rink.
- Cost of a new replacement is \$370,000.00

Mike Pingitore

From: Colin Boutin <cboutin@greenwoodev.com>
Sent: Wednesday, December 19, 2018 3:49 PM
To: Mike Pingitore
Subject: Greenwood EV - Aerial and Tanker Quotes

Good Afternoon Mike,

Thanks again for reaching out this morning. I have put some preliminary builds together to get estimated pricing for a summer 2019 purchase. This pricing includes the increase we had in September, and an estimated increase which may happen between now and the summer. The aerial will be approximately 1,060,000 including mounting and shelving allowances, equipment allowance, delivery, purchased through MAPC. As for the tanker, I believe you were more referring to our Watermaster style tanker, not a pumper tanker. The watermaster would be approximately \$390,000 with a summer 2019 purchase. This also includes a mounting/shelving allowance, MAPC purchase, equipment allowance, and delivery. Please let me know if I can provide anything else that will help you prepare. I can get preliminary specs and drawings if those would be of use.

I appreciate your time and consideration.

Best Regards,

Colin Boutin

Regional Sales Manager

Greenwood Emergency Vehicles

Office: (508) 695-7138

Cell: (603) 674-7575

Email: cboutin@greenwoodev.com

Disclaimer

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Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR RENTAL

Department and Activity: Fire Department		Date Prepared: 1/29/2019																														
Contact Person: Chief Jay J. Conte, Assistant Chief Mike Pingitore		Phone Number: 508-981-3400																														
1. Project Title & Reference Number: Ambulance 2	4. Cost: () Add a new item to the program Per Unit Total () Delete an item in a year Purchase or annual rental \$285,000 \$285,000																															
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	3. Number of Units Requested: 1 Plus: Installation or other costs \$ \$																															
5. Purpose of Expenditure (check appropriate): (x) Schedule replacement - <i>TRUCK DUE</i> (x) Present Equipment obsolete (X) Replace worn-out equipment () Reduce personnel time () Expanded service () New operation (X) Increased safety () Improve procedures, records, etc.	Less: Trade in or other discount \$ \$ Net purchase cost or annual rental \$ \$																															
	6. Number of Similar Items in Inventory: _____ 0 _____																															
	7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week <u>5</u> Average hours per day used <u>3</u> Estimated useful life in years <u>20</u>																															
	8. Replaced item(s): <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 25%;">Item</th> <th style="width: 15%;">Make & Age</th> <th style="width: 25%;">Maintenance Costs</th> <th style="width: 20%;">Breakdowns</th> <th style="width: 15%;">Rental Costs</th> </tr> </thead> <tbody> <tr> <td>A. Ambulance 2</td> <td>Ford Lifeline 2008</td> <td>\$ 1,950.00</td> <td></td> <td></td> </tr> <tr> <td>B.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>C.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>D.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>E.</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs	A. Ambulance 2	Ford Lifeline 2008	\$ 1,950.00			B.					C.					D.					E.			
Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs																												
A. Ambulance 2	Ford Lifeline 2008	\$ 1,950.00																														
B.																																
C.																																
D.																																
E.																																
9. Recommended Disposition of Replacement Item(s): () Possible use by other agencies (X) Trade-in () Sale Comments:																																
10. Submitting Authority: Signature <u><i>Jay Conte</i></u> Name <u>Jay Conte</u> Position <u>Fire Chief</u> Date <u>1-29-2019</u>																																
11. Reserved																																

Ambulance 2 Replacement

Ambulance 2- 2008 Lifeline

- Purchased in January 2019 -Leased with Holden Hospital Funds
- Truck becoming obsolete for parts and safety
- No air bags in patient compartment
- Air Conditioning unreliable
- Starting to affect patient safety
- No reliable stretcher restraint system, required by OEMS
- Unreliable as a first out due to numerous mechanical issues with Ford Diesel Engine
from that time period, eventually unreliable as back up
- Increased usage due to the amount of EMS calls
- Ambulances need to be replaced at 10 -year mark
- No four-wheel drive
- Excessive wear and tear on Ambulance 1, which needs to last another six years

\$25,000 increase in budget



203 E. PARK AVENUE, LIBERTYVILLE, ILLINOIS 60048



847-247-0771



847-247-0772



www.taxexemptleasing.com

January 3, 2019

Town of Paxton
Paxton, Massachusetts

I am pleased to provide the following quote for Town of Paxton for the financing of a 2019 Horton Class I Type I Ambulance for the Paxton Fire Department. This quote is valid for 14 days and is subject to credit review and proper documentation.

Equipment Cost (Approximate):	\$285,000.00		
Down Payment:	\$0.00		
Financed Amount:	\$285,000.00		
Payment Frequency:	Annual, in arrears (first payment due one year from lease date)		
Term:	5-years	7-years	10-years
Rate*:	3.79%	3.84%	3.98%
Payment*:	\$63,641.53	\$47,203.37	\$35,102.94
Factor^:	.22330	.16563	.12317

** Rate and payment assumes that the Customer is a tax-exempt entity and the purchase of the equipment falls within the type of equipment allowed as tax-exempt under the I.R.S. Code. In the event this purchase is not exempt, the rate and payments will be adjusted accordingly. Further, it is assumed that the transaction will be "bank-qualified" and that the customer will not issue more than \$10 million in tax-exempt leases or bonds in the current calendar year.*

^ Factor is based on quoted rates. If the equipment cost changes or a down payment is made, the new payment amount can be calculated by multiplying the new financed amount by the rate factor.

Note: If the equipment will require a "build-out period", the financed amount will be placed into an escrow account at lease signing and funds disbursed as instructed by the customer.

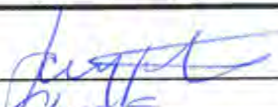
I have attached an application that must be completed in order to proceed with the credit process. In addition, we will need copies of the Town's last 2-years of audited financial statements, along with a copy of its current interim financial statement. Once these items are gathered, please fax all of the information to 866-2-FAX-APP (866-232-9277) or e-mail to markz@taxexemptleasing.com.

I appreciate this opportunity and look forward to proceeding. Please let me know if I can answer any questions. I can be reached at 847-247-0771.


Kind Regards,

Mark M. Zaslavsky
President

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR RENTAL

Department and Activity: Fire Department		Date Prepared: 1/29/2019	
Contact Person: Chief Jay J. Conte, Assistant Chief Mike Pingitore		Phone Number: 508-981-3400	
1. Project Title & Reference Number: Gear Replacment	4. Cost: <div style="display: flex; justify-content: space-between;"> () Add a new item to the program Per Unit Total </div> <div style="display: flex; justify-content: space-between;"> () Delete an item in a year </div>		
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> X Purchase <input type="checkbox"/> Rental	Purchase or annual rental \$153,000 \$153,000		
3. Number of Units Requested: 1	Plus: Installation or other costs \$ \$		
5. Purpose of Expenditure (check appropriate): (x) Schedule replacement (x) Present Equipment obsolete (X) Replace worn-out equipment () Reduce personnel time () Expanded service () New operation (X) Increased safety () Improve procedures, records, etc.	Less: Trade in or other discount \$ \$		
	Net purchase cost or annual rental \$ \$		
	6. Number of Similar Items in Inventory: 0		
	7. Estimated Use of Requested Item(s): Weeks per Year <u>52</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week <u>7</u> Average hours per day used <u>3</u> Estimated useful life in years <u>10</u>		
	8. Replaced item(s):		
<u>Prior Year's</u>			
Item	Make & Age	Maintenance Costs	Breakdowns Rental Costs
A. 30 Sets of Turnout gear	Sperion 2010		1200.00 per year per set
B.			
C.			
D.			
E.			
9. Recommended Disposition of Replacement Item(s): () Possible use by other agencies () Trade-in () Sale Comments:			
10. Submitting Authority: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Signature <u></u> Position <u>Fire Chief</u> </div> <div style="width: 45%;"> Name <u>Jay J. Conte</u> Date <u>1-28-2019</u> </div> </div>			
11. Reserved			

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR
RENTAL

Department and Activity: Fire Department		Date Prepared: 1/29/2019		
Contact Person: Chief Jay J. Conte, Assistant Chief Mike Pingitore		Phone Number: 508-981-3400		
1. Project Title & Reference Number: Forestry Refurb	4. Cost: <div style="display: flex; justify-content: space-between;"> () Add a new item to the program Per Unit Total </div> <div style="display: flex; justify-content: space-between;"> () Delete an item in a year </div>			
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	Purchase or annual rental \$34,000 \$34,000			
3. Number of Units Requested: 1	Plus: Installation or other costs \$ \$			
5. Purpose of Expenditure (check appropriate): (x) Schedule refurbishment ***Past Due () Present Equipment obsolete (X) Replace worn-out equipment () Reduce personnel time () Expanded service () New operation (X) Increased safety () Improve procedures, records, etc.	Less: Trade in or other discount \$ \$			
	Net purchase cost or annual rental \$ \$			
	6. Number of Similar Items in Inventory: 0			
	7. Estimated Use of Requested Item(s): Weeks per Year <u>26</u> Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week <u>5</u> Average hours per day used <u>3</u> Estimated useful life in years <u>10</u>			
	8. Replaced item(s):			
Prior Year's				
Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs
A. Forestry Truck	2006 FORD CMT	\$7,039.00	60 Days in FY 18	
B.				
C.				
D.				
E.				
9. Recommended Disposition of Replacement Item(s): () Possible use by other agencies () Trade-in () Sale Comments:				
10. Submitting Authority: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Signature <u></u> Position <u>P.R. Chief</u> </div> <div style="width: 45%;"> Name <u>JAY J. Conte</u> Date <u>1-28-2019</u> </div> </div>				
11. Reserved				

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR RENTAL

Department and Activity: Fire Department		Date Prepared: 1/29/2019		
Contact Person: Chief Jay J. Conte, Assistant Chief Mike Pingitore		Phone Number: 508-981-3400		
1. Project Title & Reference Number: Car 4 Replacement	4. Cost: <div style="display: flex; justify-content: space-between;"> () Add a new item to the program Per Unit Total </div> <div style="display: flex; justify-content: space-between;"> () Delete an item in a year </div>			
2. Form of Acquisition (check appropriate): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Rental	Purchase or annual rental \$53,000 \$53,000			
3. Number of Units Requested: 1	Plus: Installation or other costs \$ \$			
5. Purpose of Expenditure (check appropriate): (x) Schedule replacement ***Past Due () Present Equipment obsolete (X) Replace worn-out equipment () Reduce personnel time () Expanded service () New operation (X) Increased safety () Improve procedures, records, etc.	Less: Trade in or other discount \$ \$			
	Net purchase cost or annual rental \$ \$			
	6. Number of Similar Items in Inventory: 0			
	7. Estimated Use of Requested Item(s): Weeks per Year 52 Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week 5 Average hours per day used 8 Estimated useful life in years 10			
8. Replaced item(s):				
<u>Prior Year's</u>				
Item	Make & Age	Maintenance Costs	Breakdowns	Rental Costs
A. Car 4 Command and Inspection Vehicle	2007 Chevy Tahoe	\$7,452.00	Multiple	
B.				
C.				
D.				
E.				
9. Recommended Disposition of Replacement Item(s): () Possible use by other agencies () Trade-in () Sale Comments:				
10. Submitting Authority: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Signature Position <u>Fire Chief</u> </div> <div style="width: 45%;"> Name <u>Jay J. Conte</u> Date <u>1-28-2019</u> </div> </div>				
11. Reserved				



***Capital Improvements Planning Committee
(CIPC)***



FY 20

Capital Budget

Submission

***Town
Administrator***

John Bauer Senior Center Boiler Capital Request

Submitted by Carol L. Riches, Town Administrator

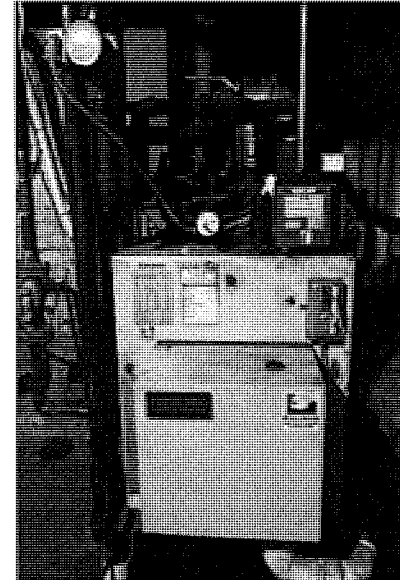


John Bauer Senior Center Boiler

- The Center is the home to the Council on Aging and Historical Commission.
- The Center accommodates most Town Boards as their meeting place including the Board of Selectmen, ZBA, Planning Board, Recreation Commission, Cemetery Commission and Water Commissioners. Recreation activities also take place here
- Many groups use the Center including the Boy Scouts, Girl Scouts, Lions Club, Soccer and Baseball leagues.

John Bauer Senior Center Current Boiler

- The current boiler is 10 years old and is straining to heat the building reliably.
- Service calls are starting to become expensive:
- June 2018 \$1,025
- October 2018 \$388
- December 2018 \$1,161
- January 2019 \$650



John Bauer Senior Boiler

New Boiler Proposal

- Up to 86.6% Energy Star Efficient.
- Natural Draft Venting.
- Deluxe insulated enameled steel jacket that reduces boiler heat loss.
- High Efficiency, flame retention burner.
- Full plate swing out door for easy cleaning.



John Bauer Senior Boiler

- On the occasions that the building is without heat it effects:
- The Director has to add an electric heater in her office and work from home
- The Boards have to cancel their meeting or ensure the cold wrapped up outer wear.
- COA activities have to be cancelled
- Recreation Commission activities have to be cancelled
- Outside group have to find alternates
- The John Bauer Senior Center is one of the only public buildings in Town that is used extensively by so many people and groups.
- Discussion for many years has been that we need a new building. We all know that this isn't on the horizon at this time. Consequently, we have to maintain what we have.
- Cindy Love, has done an excellent job making the first floor welcoming and attractive *but* we need to maintain!

John Bauer Senior Boiler : Quotes

- I have received a quote for \$16,900 to replace the boiler.
- I know this is reasonable as I replaced the Town Hall boiler in 2018 at a cost of \$9,900 and it was a smaller unit.

John Bauer Senior Center Needs New
Boiler

Thank you for your support!

Town of Paxton
FORM B
CAPITAL IMPROVEMENTS REQUEST
(Excluding equipment)

Department and Activity: Town Hall		Date
Contact Person: Carol Riches		Prepared:
		Phone
		Number:
1. Project Title: COA Boiler & Burner	2. Purpose of Project Request Form (Check One)	
3. Department Priority:	() Add a new item to the program	
4. Location: 17 West St	() Delete an item in a year already a part of the program	
5. Description: Replace aging boiler with larger one to meet heat needs of the building		
6. Justification & Useful Life: Ten plus years		
7. Cost & Recommended Sources of Financing:		
<u>BUDGET FY</u>	<u>TOTAL*</u>	<u>RECOMMENDED SOURCES OF FINANCING</u>
Program year FY20	\$16,900	raise & appropriate
Program year FY	_____	
Program year FY	_____	
Program year FY	_____	
Program year FY	_____	
8. Net Effects on Operating Costs (±):		9. Net Effect on Municipal Income (±):
<u>Direct Costs</u>		
personnel:	number _____	
	\$ amount _____	
purchase of service	_____	taxes
materials & supplies	_____	_____
equipment purchases	_____	other
utilities	_____	income
other	_____	
Subtotal	() _____	
<u>Indirect Operating Costs</u>		10. Submitting Authority:
fringe benefits	_____	Date
general admin. costs	_____	
other	_____	
Subtotal ()	_____	
Total Operating Cost	_____	11. Reserved
Debt Service (P & I)	_____	
Total Operating Cost	_____	

Town of Paxton
FORM C
CAPITAL IMPROVEMENTS REQUEST for EQUIPMENT PURCHASE or MAJOR RENTAL

Department and Activity: Town Hall		Date Prepared: 2/4/19																														
Contact Person: Carol Riches, Town Administrator		Phone Number:																														
1. Project Title & Reference Number: 2. Form of Acquisition (check appropriate): _X_ Purchase ___ Rental	4. Cost: <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">Per Unit</th> <th style="width: 20%; text-align: center;">Total</th> </tr> <tr> <td>Purchase or annual rental</td> <td style="text-align: center;">\$16,900</td> <td style="text-align: center;">\$16,900</td> </tr> <tr> <td>Plus: Installation or other costs</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Less: Trade in or other discount</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Net purchase cost or annual rental</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$16,900</td> </tr> </table>				Per Unit	Total	Purchase or annual rental	\$16,900	\$16,900	Plus: Installation or other costs	\$	\$	Less: Trade in or other discount	\$	\$	Net purchase cost or annual rental	\$	\$16,900														
	Per Unit	Total																														
Purchase or annual rental	\$16,900	\$16,900																														
Plus: Installation or other costs	\$	\$																														
Less: Trade in or other discount	\$	\$																														
Net purchase cost or annual rental	\$	\$16,900																														
3. Number of Units Requested: 1	6. Number of Similar Items in Inventory: _____																															
5. Purpose of Expenditure (check appropriate): () Schedule replacement () Present Equipment obsolete () Replace worn-out equipment () Reduce personnel time () Expanded service () New operation () Increased safety () Improve procedures, records, etc.	7. Estimated Use of Requested Item(s): Weeks per Year 52 Approx. months (if seasonal) _____ For the weeks used, estimate: Average days per week _____ Average hours per day used _____ Estimated useful life in years __10__																															
	8. Replaced item(s):																															
	<u>Prior Year's</u>																															
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9. Recommended Disposition of Replacement Item(s): () Possible use by other agencies () Trade-in () Sale Comments:																																
10. Submitting Authority: Signature _____ Name <u>Carol Riches</u> Position <u>Town Administrator</u> Date <u>2/4/19</u>																																
11. Reserved																																



***Capital Improvements Planning Committee
(CIPC)***



FY 20

Capital Budget

Submission

***Water
Department***

Town of Paxton
FORM B
CAPITAL IMPROVEMENTS REQUEST
(Excluding equipment)

Department and Activity: Water Department		Date Prepared: 2/12/19																												
Contact Person: Travis Thibeault, Water Superintendent		Phone Number: 508-753-9077																												
1. Project Title: West Street Water Main Engineering		2. Purpose of Project Request Form (Check One) <input checked="" type="checkbox"/> (x) Add a new item to the program <input type="checkbox"/> () Delete an item in a year already a part of the program <input type="checkbox"/> () Modify a project already in the adopted program																												
3. Department Priority:																														
4. Location: West St																														
5. Description: To complete the engineering necessary to replace the water line infratructure for the length of West Street from the Town Center to South Street. This will allow the department to submit applications for grants to																														
6. Justification & Useful Life:																														
7. Cost & Recommended Sources of Financing: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 20%;"><u>BUDGET FY</u></th> <th style="text-align: left; width: 20%;"><u>TOTAL*</u></th> <th style="text-align: left; width: 60%;"><u>RECOMMENDED SOURCES OF FINANCING</u></th> </tr> </thead> <tbody> <tr> <td>Program year FY 20</td> <td>\$110,000</td> <td>Water Enterprise Funds _____</td> </tr> <tr> <td>Program year FY</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Program year FY</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Program year FY</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Program year FY</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Program year FY</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>TOTAL SIX YEARS</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>After Sixth Year</td> <td></td> <td></td> </tr> </tbody> </table> <p style="margin-top: 10px;">If adjusted for inflation, indicate adjustment percentage here : * Interest cost not included.</p>				<u>BUDGET FY</u>	<u>TOTAL*</u>	<u>RECOMMENDED SOURCES OF FINANCING</u>	Program year FY 20	\$110,000	Water Enterprise Funds _____	Program year FY	_____	_____	Program year FY	_____	_____	Program year FY	_____	_____	Program year FY	_____	_____	Program year FY	_____	_____	TOTAL SIX YEARS	_____	_____	After Sixth Year		
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8. Net Effects on Operating Costs (±): <u>Direct Costs</u> personnel: number _____ \$ amount _____ purchase of service _____ materials & supplies _____ equipment purchases _____ utilities _____ other _____ Subtotal () _____ <u>Indirect Operating Costs</u> fringe benefits _____ general admin. costs _____ other _____ Subtotal () _____ Total Operating Cost _____ Debt Service (P & I) _____ Total Operating Cost _____		9. Net Effect on Municipal Income (±): taxes _____ other income _____ Subtotal _____ gain from sale of replaced assets _____ Total: _____ 10. Submitting Authority: Date _____ Signature _____ Name _____ Position _____ 11. Reserved																												