Approved: 6 6 23

Paxton Cemetery Commission

Meeting Minutes from April 4, 2023 The John Bauer Senior Center, Activity Room 17 West Street, Paxton, MA 01612

Present:

√ Chairperson: Joanna A.H. MacGugan (JM)

√ Vice-Chairperson: Brian Brosnihan√ Clerk: Christopher D. Stone (CS)

√ **Director of Public Works**: Travis Thibault (TT)

√ **DPW Administrative Assistant**: Tiffany Sidhom (TS)

The meeting was called to order at 7:06 p.m.

Subject	Discussion	Decision/Recommendation
Meeting Minutes	Review Meeting Minutes from the March 7, 2023 meeting.	Motion (JM) seconded (BB) to approve the minutes as written.
Mooreland Cemetery – Maintenance Update	DPW staff is there doing clean up. DPW has begun to pour foundations for stones. (BB) asked when the dead trees will be addressed.	(TT) stated that DPW will try to take care of the trees the next time they receive the tree truck.
Mooreland Cemetery – New Monument Requests	Commission reviewed a headstone request for Pearson, located at 40 Willow East, plots 1 & 2.	Commission approved the headstone as it conforms to size requirements that are stated in the Rules and Regulations.
Center Cemetery – Maintenance Update	Crews have not had time to begin storm clean up yet. (CS) noted that there is a pine tree down at the far end.	DPW crews will address clean up and the fallen tree as soon as they are able.
Center Cemetery – Update re: damage to wall/monument from car accident		(TT) will check in with Mossy Rock Masonry to see when the wall will be repaired.

Center Cemetery – Veteran Grave Markers Preservation		(CS) continues to work on this project.
Center Cemetery – Gravestone Cleanup Project		(JM) will research materials to clean stones on Amazon and send links to Commission. Costs can be paid from Headstone Restoration.
FY23 and FY24 Budget Discussion/Proposal	Nothing to report.	
Other Business – Fee Schedule		The Commission agreed to keep the fee scheduled as voted upon at the last meeting and if there is a situation involving an infant burial, an emergency meeting could be held to discuss fees, if needed.
Other Business – Capital Item Request		(TT) is still waiting for CIPC to approve the purchase of the mower, and then it will need to be voted on at town meeting. (TT) hopes to have costs soon. The Commission has agreed to pay a portion of the cost, based on what funds the Commission may have available.
Public Comments	None.	
Next Meeting		May 9, 2023 (Subject to Change)
Adjournment		Motion (CS) seconded (JM) to adjourn at 7:36 p.m.

Respectfully submitted by:

Tiffany Sidhom, DPW Administrative Assistant