

Approved: 3/22/2022

Paxton Cemetery Commission
Meeting Minutes from February 15, 2022
The John Bauer Senior Center, Activity Room
17 West Street, Paxton, MA 01612

Present:

- ✓ **Chairperson:** Christopher D. Stone (CS)
- ✓ **Vice-Chairperson:** Joanna A.H. MacGugan (JM)
- ✓ **Clerk:** Brian Brosnihan (BB)
- ✓ **Director of Public Works:** Travis Thibault (TT)
- ✓ **DPW Administrative Assistant:** Tiffany Sidhom

The meeting was called to order at 7:01 p.m.

| Subject | Discussion | Decision/Recommendation |
|--|--|---|
| Meeting Minutes | Review Meeting Minutes from the October 26, 2021 meeting | Motion (TT) seconded (JM) to approve the minutes as written. Unanimous, all in favor. |
| Mooreland Cemetery – Maintenance Update | (TT): Nothing other than typical winter maintenance to report. | |
| Mooreland Cemetery – Lot Information Cards | (TT): No action as this time. Project will be intensive and will resume in Spring. | |
| Center Cemetery – Maintenance Update | (TT): Nothing to report. | |
| Center Cemetery – Grave Markers Preservation | (CS) needs to speak further with Historical Commission/Anita Fenton regarding veteran grave markers; Anita and HC have expressed an interest in participating. Will be a Spring project. | |

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| Center Cemetery – Review Proposal by Historic Gravestone Services | (CS) presented the Commission with a copy of the proposal from Historic Gravestone Services to restore/repair 46 headstones at the Center Cemetery for \$19,800. | Motion (TT) seconded (JM) to approve the proposal and hire Historic Gravestone Services to perform the work at the Center Cemetery as proposed. Unanimous, all in favor. |
| New Business – Budget for FY23 | (TT) has been tracking actual costs of payroll hours and materials for the cemeteries, and notes that, modestly, the budget should be around \$39,000 for the fiscal year. Presently, the budget is at \$12,607. (CS) noted that the Cemetery budget has not been increased in roughly a decade. | The Commission agreed to have (TT) speak with the Town Administrator and the Finance Committee to see if there is any chance of increasing the FY23 Cemetery budget, even to a small degree. |
| New Business – Cemetery walk collaboration with Historical Commission | (JM) has been in touch with the Historical Commission about a potential walk/tour of the Center Cemetery, including the portrayal of a few of the individuals interred there. HC has proposed the weekend of Patriots Day in 2023. | The Commission agreed to the weekend of Patriots Day 2023, and to have (JM) schedule a joint meeting with HC and CC to discuss the endeavor further. |
| Public Comments | None. | |
| Next Meeting | | Tuesday, March 15, 2022 (Subject to Change) |
| Adjournment | | 8:09 p.m. |

Respectfully submitted by:



Tiffany Sidhom, DPW Administrative Assistant

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