**Minutes of the Finance Committee January 3, 2019**

Members attending: Mr. Fenton (Chairman), Ms. Herron, Mr. Linton, Mr. Love, and   
Mr. Runstrom.

Members not attending: Ms. Lennon.

Additional Attendees: Carol Riches (Town Administrator).

Meeting called to order at 7:35pm.

### Consider Reserve Transfers

**Requested $4,500 reserve transfer to fix heat in basement of the white building.**

Ms. Riches: Basement needs 2 units to be heated. We were considering one plus supplementing with a fan. Company out today proposed replacing with 60,000 btu Heil propane heater instead. Fire inspector also suggested adding a propane heater. I’m thinking that we will install one Mitsubishi 18,000btu heat pump now and see how it does.

Mr. Love: Is $4,500 enough? Should we increase to $5,500? Mr. Riches: If you want.

**Motion to transfer $5,500** to provide heat made by Mr. Love and seconded by Ms. Herron.  
**Approved unanimously**.

Ms. Riches: We plan to have it done in a few weeks.

Meeting adjourned at 7:55pm.

Respectfully Submitted,

Scott Runstrom, Secretary.