**Minutes of the Finance Committee June 13, 2018**

Members attending: Mr. Fenton (Chairman), Mrs. Herron, Mrs. Lennon, Mr. Love, and Mr. Runstrom

Members not attending: Mr. Linton

Additional Attendees: Mrs. Carol Riches, town administrator; Lt. Mark Savasta, police

Meeting called to order at 7:00pm.

Year-end Transfer Requests:

From Treasurer account 1145-5801 to Town Accountant Account 1135-5102: $5,000 for the purpose of retroactively increasing Town Accountant salary for FY2018. Motion by Mrs. Herron, seconded by Mr. Love; Approved unanimously.

From Highway compensation account 1421-5103 to Snow & Ice compensation account 1423-5103: $3,605 to pay for Snow & Ice deficit. Excess compensation from unused budgeted overtime and unused compensation resulting from employee leaving with replacement by new employee at lower rate. Motion by Mrs. Herron, seconded by Mr. Love; Approved unanimously.

From Central Purchasing Oil account 1915-5812 to Treasurer Purchased Services account 1145-5200: $800 to Harpers payroll & Kelley & Ryan invoices for handling additional tax taking. Taxes received by town exceeded this transfer. Motion by Mr. Runstrom, seconded by Mrs. Lennon. Approved unanimously.

From MIS compensation account 1155-5103 to MIS purchased services account 1155-5200: $2,000 for the purpose of compensation for additional hours needed to update town-wide computer system. Motion by Mr. Love, seconded by Mr. Runstrom; Approved unanimously.

From Central Purchasing Oil account 1915-5812 to Veteran Services account 1543-5700: $550 to pay for veteran services – higher health costs - that exceeded the anticipated budget. Motion by Mr. Love, seconded by Mr. Runstrom. Approved unanimously.

From Central Purchasing Oil account 1915-5812 to Norfolk County Transportation: $3,000. Motion by Mr. Love, seconded by Mr. Runstrom. Approved unanimously.

From Police compensation account 1210-5103 to Police Supplies account 1210-5400: $12,000 to pay for replacement of outdated computers. Motion by Mr. Love, seconded by Mr. Runstrom. Approved unanimously.

From Highway Compensation account 1421-5103 to Snow & Ice Compensation account 1423-5400: $16,394 to pay Snow & Ice deficit. Motion by Mrs. Herron, seconded by Mrs. Lennon. Approved unanimously.

Moving along to Reorganization: Mr. Runstrom nominated as Secretary, Mr. Love nominated as vice-Chair, Mr. Fenton nominated as Chair. Approved unanimously.

Adjourned at 7:28 pm.

Respectfully Submitted,

Richard Fenton, Chair.