

TOWN OF PAXTON
COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN MEETING



WORCESTER SS:

To either of the Constables of the Town of Paxton:

GREETINGS:

In the name of the Commonwealth, you are hereby directed to notify and warn the inhabitants of said Town, who are qualified to vote in Town affairs, to meet in the Paxton Center School Cafetorium, West Street, Paxton on May 6, 2024 at 7:00 p.m., then and there to act on the following articles:

ADMINISTRATIVE ARTICLES

Article 1. BYLAW - Revolving Fund Bylaw

To see if the Town will vote to amend the current Departmental Revolving Funds Bylaw with the revisions shown on the attached Amended Departmental Revolving Funds Bylaw, Section 5 (Table), or take any related action thereto.

Article submitted by the Town Administrator

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 2. BYLAW – Council on Aging Bylaw

To see if the Town will vote to replace the current Council on Aging Bylaw in its entirety with the Amended Council on Aging Bylaw, as attached, or take any related action thereto.

Article submitted by the COA Board

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 3. BYLAW – Recreation Commission Bylaw

To see if the Town will vote to replace the current Recreation Commission bylaws in their entirety with the Amended Recreation Commission Bylaw, as attached, or take any related action thereto.

Article submitted by the Recreation Commission

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 4. **Chapter 90 Authorization**

To see if the Town will vote to accept any funds to be allocated by the Commonwealth under authorization of Chapter 90 of the Massachusetts General Laws, (pertaining to Highway Funds); to authorize the Board of Selectmen to enter into contracts for the construction, reconstruction, and improvement of Town roads; and to authorize the Town Treasurer to borrow in anticipation of receipt of said funds; said funds to be expended under the direction of the Director of Public Works; or take any related action thereto.

Article submitted by Selectboard and DPW Director.

Selectboard recommendation approval.

Finance Committee recommends approval.

FINANCE ARTICLES

Article 5. **Repurpose Article**

To see if the Town will vote to repurpose the remaining funds of **\$15,000** previously appropriated by Article 5 of the 2022 Annual Town Meeting, for the purpose of Information Technology Improvements; or act in any way thereon.

Article submitted by Town Administrator.

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 6. **Revolving Fund Expenditure Limits**

To see if the Town will vote to set the annual expenditure limits for Fiscal Year 2025 for all revolving funds established under the General Bylaws, as set forth below, or act in any way thereon:

Fund	Maximum Expenditure
Council on Aging	\$2,000
Recreation	\$250,000
Paxton Days	\$ 5,000
Town Rentals/Leases	\$4,000
Planning Board	\$20,000
Library	\$500

Article submitted by the Selectboard.

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 7. Free Cash – Transfer – Police Cruiser Outfitting

To see if the Town will vote to transfer **\$9,200** from FY24 Certified Free Cash for the outfitting of the new cruiser provided by Anna Maria College, including all related expenses; or act in any way thereon.

Article submitted by Police Chief.

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 8. Free Cash – Transfer – Opioid Funds

To see if the Town will transfer the sum of **\$5,089.46** from FY24 Free Cash to the Opioid Settlement Special Revenue Fund; or act in any way thereon.

Article submitted by Town Administrator.

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 9. Ambulance Receipts Reserved – Transfer – Lucas & Cardiac

To see if the Town will vote to transfer the sum of **\$61,000** from the Ambulance Receipts Reserved for Appropriation Fund to purchase a Cardiac Monitor and Lucas Device for the Ambulances for the Fire Department, including all related expenses; or take any action related thereto.

Article submitted by the Fire Chief.

Selectboard recommends approval.

Finance Committee recommends approval.

Capital Improvements Planning Committee recommends approval.

Article 10. WATER ENTERPRISE -Water Department Receipts

To see if the Town will vote to raise and appropriate through Water Department receipts, water fees, or water charges, or transfer from available funds, a sum of money to operate the Water Enterprise, as follows:

Compensation	\$254,925
Expenses	\$874,047
<u>Debt</u>	<u>\$ 96,619</u>
Total	\$1,225,591

and that \$1,225,591 is raised as follows:

Department receipts **\$1,225,591**

Or act in any way thereon.

Article submitted by the Water Commissioners.

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 11. WATER ENTERPRISE - Water Tank Maintenance

To see if the Town will vote to appropriate from retained earnings of the Water Enterprise Fund the sum of **\$20,681**, or any other sum, to pay for the inspection, maintenance, repair or modification of the Asnebumskit Road Water Storage Tank in accordance with the sixth year of the existing contract with Veolia (FKA Suez Advanced Solutions); or act any way thereon.

Article submitted by the Water Commissioners.

Selectboard recommends approval.

Finance Committee recommends approval.

Article 12. Appropriate Funds to Road Improvement

To see if the Town will vote to raise and appropriate the sum of **\$121,841** to the Road Improvement Capital Stabilization Fund, or take any action related thereto.

Article submitted by the Selectboard.

Selectboard recommendation approve.

Finance Committee recommends approval.

Article 13. Use Funds from Road Improvement

To see if the Town will vote to appropriate the sum of **\$121,841** from the Road Improvement Capital Stabilization Fund for the purpose of resurfacing roads, or take any action related thereto.

Article submitted by the Selectboard.

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 14. Wachusett Greenways

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$1,100**, or any other sum, to be used for the expenses for Wachusett Greenways, an eight-town collaborative, said funds to be administered and expended by Wachusett Greenways; or act in any way thereon.

Article submitted by Wachusett Greenways.

Selectboard recommendation approval.

Finance Committee recommends approval.

Article 15.**BUDGET - Bay Path**

To see if the Town will vote to raise and appropriate the sum of **\$595,009** to pay its assessed share of the Bay Path Regional Vocational Technical School Budget for the fiscal year beginning on July 1, 2024; or act in any way thereon.

Article submitted by the Southern Worcester County Regional Vocational School District.

Selectboard recommendation approval.

Finance Committee recommends approval.

	FY2024 APPROVED	FY2025 Bay Path REQUEST	Town RECOMMEND
Bay Path Debt	61,374	62,878	62,878
Bay Path Assessment (includes Transportation)	437,590	532,130	532,130
	498,964	595,009	595,009

Article 16.**BUDGET – Wachusett Regional School District**

To see if the Town will vote to raise and appropriate the sum of **\$7,786,547** or any other sum to pay its assessed share of the Wachusett Regional School District Budget for the fiscal year beginning on July 1, 2024, and thereby approve the District's budget for said fiscal year; or act in any way thereon.

Article submitted by the Wachusett Regional School District.

Selectboard recommends approval.

Finance Committee recommendation to be made at Town Meeting.

	FY24 ATM APPROVED 06.2023	FY24 WRSD Revised Assessment 06.28.2023	FY25 WRSD REQUEST	FY25 RECOMMEND
Minimum Local Contribution	4,860,250	4,860,250	4,997,947	
Debt Service	220,647	220,647	88,287	
Discretionary	1,799,744	1,781,122	2,085,938	
Transportation	596,788	596,788	614,375	
	7,477,459	7,455,807	7,786,547	

Article 17.

FY25 BUDGET CONTINGENT ON OVERRIDE - Town

To see if the Town will vote to raise and appropriate the sum of **\$6,474,677** or any other sum, and to further appropriate, from the EMS Receipts Account, the sum of **\$300,000** or any other sum, and to raise and appropriate an additional **\$1,440,000** for a total appropriation of **\$8,214,677** or any other sum, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards, and Committees, provided that such appropriation shall be contingent upon the passage of a Proposition 2 ½ ballot question under General Laws Chapter 59, S 21C; or act in any way thereon.

Article submitted by the Select Board.

Selectboard recommends approval.

Finance Committee recommendation to be made at Town Meeting.

		CURRENT	ART 17
Account	Department	FY24 Approved	FY25 Override Contingen
1114	MODERATOR	-	
1122	SELECT BOARD	89,243	94,733
1123	TOWN ADMINISTRATOR	122,075	123,365
1129	TOWN SERVICES COORDINATOR	38,776	39,722
1131	FINANCE COMMITTEE	170	170
1132	RESERVE FUND	40,000	40,000
1135	TOWN ACCOUNTANT	33,547	34,341
1141	ASSESSORS	82,799	84,451
1145	TREASURER/COLLECTOR	97,449	99,734
1151	LEGAL SERVICES	23,500	23,500
1155	MUN INFO SERVICES (IT)	99,636	134,381
1161	TOWN CLERK	67,535	70,150
1162	ELECTIONS/REGISTRARS	18,279	24,920
1171	CONSERVATION COMMISSION	8,332	8,169
1177	REGIONAL PLANNING	1,544	1,583
1182	ECONOMIC DEVELOPMENT COMMITTEE	-	1,000
1183	HISTORICAL DISTRICT COM	-	-
1192	PUBLIC BUILDING MAINTENANCE	79,370	71,581
1193	TOWN INSURANCE	214,589	221,777
1196	TOWN REPORTS	1,150	-
1199	TOWN CLOCK	500	-
1210	POLICE DEPARTMENT	1,213,781	1,296,520
1215	REGIONAL DISPATCH	76,550	105,625
1220	FIRE DEPARTMENT	1,221,144	1,255,721
1241	BUILDING DEPARTMENT	47,938	53,008
1292	ANIMAL CONTROL OFFICER	17,127	18,280
1295	TREE WARDEN	7,675	7,675
1421	DEPT. PUBLIC WORKS	787,772	963,685
1423	SNOW & ICE	201,000	202,000
1424	STREET LIGHTS	18,393	20,280
1443	WASTE COLLECTION	409,506	435,651
1491	CEMETERY COMMISSION	6,650	9,004
1510	BOARD OF HEALTH	18,926	19,312
1541	COUNCIL ON AGING	70,194	63,941
1543	VETERANS AGENT	11,237	14,137
1610	LIBRARY	202,806	206,409
1630	RECREATION	31,140	32,707
1691	HISTORICAL COMMISSION	400	400
1710	EXCLUDED DEBT- PRINCIPAL	382,800	356,800
1711	NON-EXCLUDED DEBT- PRINCIPAL	88,200	88,200
1709	DEBT - BORROWING COST	-	3,500
1750	DEBT- INTEREST EXCLUDED	124,433	108,330
1751	DEBT- INTEREST NON-EXCLUDED	11,449	8,853
1752	DEBT- SHORT TERM INTEREST	2,500	-
1910	EMPLOYEE BENEFITS	691,988	772,121
1911	RETIREMENT ASSESSMENT	787,040	867,155
1915	CENTRAL PURCHASING	190,800	231,788
	TOTAL EXPENSES	\$ 7,639,942	8,214,677

Article 18.

FY25 BUDGET NOT CONTINGENT ON OVERRIDE - Town

To see if the Town will vote to raise and appropriate the sum of **\$6,474,726** or any other sum, and to further appropriate, from the Ambulance Receipts Reserved for Appropriations Account, the sum of **\$400,000** or any other sum, and to further appropriate, from Free Cash the sum of **\$500,000** or any other sum, for a total appropriation of **\$7,374,726** or any other sum, to defray the necessary and usual expenses of the several departments of the Town for the fiscal year beginning on July 1, 2024, and especially for any and all the items shown on the attached Budget; provided that this vote shall be deemed null and void if the vote taken pursuant to Article 17 on the warrant for this Annual Town Meeting and the associated override ballot question vote are both approved; or take any action related thereto.

Article submitted by the Select Board.

Selectboard recommends approval.

Finance Committee recommendation to be made at Town Meeting.

		CURRENT	ART 18
Account	Department	FY24 Approved	FY25 Not Contingent
1114	MODERATOR	-	-
1122	SELECT BOARD	89,243	93,198
1123	TOWN ADMINISTRATOR	122,075	122,165
1129	TOWN SERVICES COORDINATOR	38,776	39,622
1131	FINANCE COMMITTEE	170	170
1132	RESERVE FUND	40,000	40,000
1135	TOWN ACCOUNTANT	33,547	33,391
1141	ASSESSORS	82,799	83,626
1145	TREASURER/COLLECTOR	97,449	97,595
1151	LEGAL SERVICES	23,500	23,500
1155	MUN INFO SERVICES (IT)	99,636	101,181
1161	TOWN CLERK	67,535	67,648
1162	ELECTIONS/REGISTRARS	18,279	24,320
1171	CONSERVATION COMMISSION	8,332	8,169
1177	REGIONAL PLANNING	1,544	1,583
1182	ECONOMIC DEVELOPMENT COMMITTEE	-	-
1183	HISTORICAL DISTRICT COM	-	-
1192	PUBLIC BUILDING MAINTENANCE	79,370	63,440
1193	TOWN INSURANCE	214,589	221,777
1196	TOWN REPORTS	1,150	-
1199	TOWN CLOCK	500	-
1210	POLICE DEPARTMENT	1,213,781	948,241
1215	REGIONAL DISPATCH	76,550	105,625
1220	FIRE DEPARTMENT	1,221,144	1,002,461
1241	BUILDING DEPARTMENT	47,938	40,608
1292	ANIMAL CONTROL OFFICER	17,127	18,280
1295	TREE WARDEN	7,675	4,025
1421	DEPT. PUBLIC WORKS	787,772	740,675
1423	SNOW & ICE	201,000	202,000
1424	STREET LIGHTS	18,393	20,280
1443	WASTE COLLECTION	409,506	435,651
1491	CEMETERY COMMISSION	6,650	9,004
1510	BOARD OF HEALTH	18,926	19,312
1541	COUNCIL ON AGING	70,194	61,941
1543	VETERANS AGENT	11,237	14,137
1610	LIBRARY	202,806	197,730
1630	RECREATION	31,140	-
1691	HISTORICAL COMMISSION	400	-
1710	EXCLUDED DEBT- PRINCIPAL	382,800	356,800
1711	NON-EXCLUDED DEBT- PRINCIPAL	88,200	88,200
1709	DEBT - BORROWING COST	-	3,500
1750	DEBT- INTEREST EXCLUDED	124,433	108,330
1751	DEBT- INTEREST NON-EXCLUDED	11,449	8,853
1752	DEBT- SHORT TERM INTEREST	2,500	-
1910	EMPLOYEE BENEFITS	691,988	868,747
1911	RETIREMENT ASSESSMENT	787,040	867,155
1915	CENTRAL PURCHASING	190,800	231,788
	TOTAL EXPENSES	\$ 7,639,942	\$ 7,374,726

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AND YOU ARE DIRECTED TO SERVE THIS WARRANT by posting attested copies thereof, one of which shall be at the Post Office, as required by By-laws, seven days at least before the day set for holding said meeting.

HEREOF FAIL NOT and make due return of the Warrant with your doing thereon at the time and place of meeting aforesaid.

Given under our hands this April 8, 2024.

Respectfully submitted,

Julia N. Pingitore
Chair

Kirk R. Huehls
Vice Chair

Carol L. Riches
Clerk

ATTACHMENTS

Contents

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Article 1
Amended Departmental Revolving Funds Bylaw, Section 5 (Table)

In Section 5 (Table), new text underlined; deleted text in ~~strike through~~.

<u>A</u> Revolving Fund	<u>B</u> Department, Board, Committee, Agency or Officer Authorized to spend from fund	<u>C</u> Fees, Charges or other receipts credited to fund	<u>D</u> Program or activity expenses payable from fund	<u>E</u> Restrictions or conditions on expenses payable from fund	<u>F</u> Other requirement / reports	<u>G</u> Fiscal years
Council on Aging	Council on Aging	Donations and fees <u>Fares</u> from riders	Van costs	None, other than as set forth in 44, § 53E1/2, in this Bylaw, and by Town Meeting vote.	Annual reports	Fiscal Year 2018 and subsequent years
Recreation Revolving	Recreation Committee	donations, gifts, private sponsorships, facilities fees	Support of all recreation programs	None, other than as set forth in 44, § 53E1/2, in this Bylaw, and by Town Meeting vote.	Annual reports	Fiscal Year 2018 and subsequent years
Library	Board of Library Trustees	Fines for overdue books & videos <u>Lost and damaged book charges, copier fees, fax fees</u>	Purchase new books, videos, and library materials	None, other than as set forth in 44, § 53E1/2, in this Bylaw, and by Town Meeting vote.	Annual reports	Fiscal Year 2018 and subsequent years
Paxton Days	Paxton Days Committee	donations, gifts, private sponsorship	Support the Paxton Days Annual Event	None, other than as set forth in 44, § 53E1/2, in this Bylaw, and by Town Meeting vote.	Annual reports	Fiscal Year 2018 and subsequent years
Town Building Rentals/Leases	Town Administrator	Rental/Lease fees for Town Buildings	Property Maintenance costs for rented Town Buildings	None, other than as set forth in 44, § 53E1/2, in this Bylaw, and by Town Meeting vote.	Annual reports	Fiscal Year 2025 and subsequent years
Planning Board	Planning Board	Permit and Application Fees	Consultants, Advertising, Planning Board related expenses	None, other than as set forth in 44, § 53E1/2, in this Bylaw, and by Town Meeting vote.	Annual reports	Fiscal Year 2025 and subsequent years

Article 2
BYLAW
Amended Council on Aging Bylaw

PAXTON COUNCIL ON AGING BYLAW

ARTICLE I – ESTABLISHMENT OF COUNCIL ON AGING AND BOARD

There shall be a Council on Aging (COA) of the Town of Paxton and a COA Board as established by vote of the Annual Town Meeting of May 5, 1975 in accordance with the provisions of Massachusetts General Laws Chapter 40, Section 8B.

ARTICLE II – PURPOSES

The purposes of the COA Board are to:

- Section 1** Evaluate, promote, and encourage services and programs for the senior population, 60 years of age and older, who live in Paxton, Massachusetts.
- Section 2** Educate the community on the mission and purpose of the COA and encourage their support and participation.
- Section 3** Work with the COA Director to implement existing and new programs for seniors.

ARTICLE III – OFFICES

The office of the COA shall be located at the John Bauer Senior Center, 17 West Street, Paxton, Massachusetts.

ARTICLE IV – MEMBERSHIP

- Section 1** The COA Board shall consist of nine members who are Paxton residents. They shall be appointed by the Paxton Select Board for a term of three years. Reappointment for an additional three years may be requested by a current COA Board member.
- Section 2** The COA Board shall recommend to the Select Board candidates to fill vacancies on the COA Board, including vacancies due to the resignation of a Board Member.
- Section 3** The Select Board may fill any vacancy of an unexpired term on the COA Board.
- Section 4** Associate members are a source of future COA Board members and may be appointed at any time by the COA Board. There shall be no limit to the number of Associate members. Associate members may participate in COA Board meetings, but they may not vote. Outgoing Board members shall be eligible to be an Associate member.

ARTICLE V – VOTING RIGHTS OF BOARD MEMBERS

All voting rights shall be vested in the members and each individual member shall be entitled to one vote. A member must be present to vote. A majority vote shall prevail.

ARTICLE VI – MEETINGS OF MEMBERS

- Section 1** Regular meetings of the COA Board shall occur once a month and are subject to the Massachusetts Open Meeting Law.
- Section 2** Special meetings of the COA Board may be called at any time by the COA Board Chair or at the request of a majority of the members. The Clerk shall notify all members

of such a meeting. Special meetings are subject to the Massachusetts Open Meeting Law.

Section 3 At all meetings of the COA Board, the presence of five Board members entitled to vote shall be necessary and sufficient to constitute a quorum for the transaction of any business.

Section 4 The COA Board Chair may call an Executive Session, open to only the COA Board and additional parties selected by the COA Board, to discuss confidential matters in accordance with the Massachusetts Open Meeting Law. It may take place before, in the middle of, or at the end of a regular Board meeting.

ARTICLE VII – ATTENDANCE AND RESIGNATION

Section 1 Regular attendance is expected of all COA Board members. In the event of absence of any member for three consecutive meetings, except for reasons of health or extenuating circumstances, the COA Board may request the resignation of that member.

Section 2 In the event that a member wishes to resign from the COA Board, they shall notify the COA Board and the Town Clerk in writing. The COA Board shall notify the Select Board of such resignation and may recommend a replacement

ARTICLE VIII – OFFICERS

Section 1 Election and Term of Office

- a. The officers of the COA Board shall consist of a Chair, a Vice Chair, and a Clerk.
- b. Officers of the COA Board shall be elected annually at the July COA Board meeting by a majority vote of the members present and shall take office upon election. Terms of office shall be for one year.
- c. Election of officers to fill vacancies may take place at any regular or special COA Board meeting and shall be for the period of the unexpired term.

Section 2 Chair

- a. The Chair shall preside over all meetings of the COA Board.
- b. During the absence of the Chair, the Vice Chair or Clerk will, in that order, exercise the functions of the Chair.
- c. In consultation with the COA Director, the Chair shall prepare an agenda for each monthly meeting.
- d. The Chair or appointee shall post the agenda with the Town Clerk as required by Massachusetts General Laws.

Section 3 Vice Chair

The Vice Chair shall assist the Chair in their duties and shall perform the duties of the Chair in their absence.

Section 4 Clerk

- a. The Clerk shall record all meeting minutes and submit them for approval at the following meeting.
- b. In the absence of the Clerk, the Chair may appoint a Board member as Clerk for said meeting.

ARTICLE IX – COA DIRECTOR

- a. The COA Director reports to the Paxton Town Administrator.

- b. The COA Board is an advisory board to the COA Director. As such, the Board and its individual members shall refrain from interfering in the day-to-day operation of the COA.
- c. The Director is responsible for operating the COA and its programs and services for the seniors in the Town of Paxton.
- d. The Director recommends individuals for staff positions to the Town Administrator.
- e. The Director coordinates and recruits volunteers for all COA programs.
- f. The Director is required to attend all monthly COA Board meetings.
- g. In order to discuss confidential matters, the Director may request that the COA Chair call an Executive Session, according to Article VI, Section 4 of this Bylaw.
- h. The Director shall submit to the COA Board at monthly meetings a report of its finances.

ARTICLE X – AMENDMENTS

The COA Board may propose amendments to this Bylaw to the Select Board for possible inclusion on a Town Meeting warrant.

Article 3
BYLAW
Amended Recreation Commission Bylaw

Town of Paxton Recreation Commission Bylaw

Article I: Establishment and Purpose

1. Creation and Authority:
 - Pursuant to MGL Chapter 45, Section 14, the Paxton Recreation Commission (hereinafter referred to as “the Commission”) is hereby established.
 - The Commission shall serve as the governing body responsible for overseeing recreational activities, programs, and facilities within the town.

Article II: Membership and Structure

1. Composition:
 - The Commission shall consist of five members elected to terms of three years each.
 - Members shall serve staggered terms to ensure continuity, with two seats up for election in each of two successive years followed by a fifth single seat up for election in the third year.
2. Annual Elections:
 - Annually, the Commission shall elect from its members:
 - A Chair to preside over meetings and represent the Commission.
 - A Vice Chair to assist the Chair and act in their absence.
 - A Clerk to maintain records and correspondence.

Article III: Powers and Duties

1. Recreation Director:
 - The Commission may to appoint a Recreation Director.
 - The Recreation Director shall be responsible for implementing Commission-approved programs, managing facilities, and coordinating recreational events.

Article IV: Meetings and Procedures

1. Regular Meetings:
 - The Commission shall hold regular meetings at least once a month.
 - Meeting dates, times, and locations shall be determined by the Commission.
2. Quorum:
 - A quorum shall consist of three members.
 - Decisions shall be made by a **simple majority vote** of members present.

Article 17
Town Budget – Contingent on an Override

Revenue Estimates

	CURRENT	Related Art 17	Related Art 18
	FY24- Submitted	FY25- ESTIMATE CONTINGENT OVERRIDE	FY25 - ESTIMATE NOT CONTINGENT
PROPERTY TAX LEVY			
Prior Year Levy Limit	11,322,451	11,679,950	11,679,950
Amended Growth	-	-	-
2 1/2 % Increase	283,061	291,999	291,999
New Growth	74,438	80,000	80,000
2 1/2 Override FY25		1,440,000	
Capital - Excluded	-	-	-
Baypath Excluded	61,374	62,878	62,878
Road Exclusion Fund	118,870	121,841	121,841
Debt Service Override - School	220,647	88,287	88,287
Debt Service Override - Municipal	507,233	465,130	465,130
Unused Levy Limit	6,603		
<i>Less overlay</i>	(47,386)	(53,326)	(53,326)
LEVY TOTAL	\$ 12,547,291	\$ 14,176,760	\$ 12,736,760

STATE AID			
Unrestricted Governmental Aid	646,903	666,310	666,310
State Owned Land	140,022	140,689	140,689
Veteran's Benefits Reimbursement	6,792	6,622	6,622
Vet. Blind, SSP Elderly	11,170	10,256	10,256
Chapter 70	-	-	-
Misc State Revenue	-	-	-
Public Library Offset	13,851	14,073	14,073
Subtract out Public Library Offset	(13,851)	(14,073)	(14,073)
Reduce by State Assessments	(44,794)	(50,648)	(50,648)
CHERRY SHEET TOTAL	\$ 760,093	\$ 773,229	\$ 773,229

LOCAL RECEIPTS REVENUE			
Other Taxes & Excise	733,000	747,000	
Penalties and Interest on Taxes	20,000	20,000	747,000
PILOTS	36,000	48,394	20,000
Charges for Services - Trash Fees	409,506	435,651	48,394
Fees	48,500	49,500	435,651
Rentals	4,000	-	49,500
Cemeteries	15,000	10,000	-
Other Dept Revenue (WRSD Maint.)	28,061	20,000	10,000
Building Permits	25,000	35,000	20,000
Other Licenses & Permits	46,350	46,350	35,000
Fines & Forfeits	14,000	13,600	46,350
Investment Income	17,000	29,464	13,600
Miscellaneous (Recurring)	6,794	14,275	29,464
Miscellaneous (Non-recurring)	-	-	14,275
TOTAL LOCAL SOURCE REVENUE	\$ 1,403,211	\$ 1,469,234	\$ 1,469,234

Additional Funds (Voted Articles)			
Indirect Costs Water	-	-	-
Stabilization Transfer- Capital	38,816	-	-
Stablization Transfer- Operating	86,179	-	-
Stabilization Transfer - OPEB	-	-	-
Transfer from Cemetery Sale of Lots	-	-	-
Transfer from Title V Fund	-	-	-
Transfer from DPW Roof Fund	-	-	-
Transfer from Ambulance Receipts	400,000	361,000	461,000
Free Cash	584,124	9,200	509,200
Additional Funds	\$ 1,109,119	\$ 370,200	\$ 970,200

TOTAL REVENUE	\$ 15,819,714	\$ 16,789,423	\$ 15,949,423
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BUDGET SUMMARY

		CURRENT	ART 17	ART 18
		FY24 Approved	FY25 Override Contingent2	FY25 Not Contingent
Account	Department			
1114	MODERATOR			
1122	SELECT BOARD	89,243	94,733	93,198
1123	TOWN ADMINISTRATOR	122,075	123,365	122,165
1129	TOWN SERVICES COORDINATOR	38,776	39,722	39,622
1131	FINANCE COMMITTEE	170	170	170
1132	RESERVE FUND	40,000	40,000	40,000
1135	TOWN ACCOUNTANT	33,547	34,341	33,391
1141	ASSESSORS	82,799	84,451	83,626
1145	TREASURER/COLLECTOR	97,449	99,734	97,595
1151	LEGAL SERVICES	23,500	23,500	23,500
1155	MUN INFO SERVICES (IT)	99,636	134,381	101,181
1161	TOWN CLERK	67,535	70,150	67,648
1162	ELECTIONS/REGISTRARS	18,279	24,920	24,320
1171	CONSERVATION COMMISSION	8,332	8,169	8,169
1177	REGIONAL PLANNING	1,544	1,583	1,583
1182	ECONOMIC DEVELOPMENT COMMITTEE	-	1,000	-
1183	HISTORICAL DISTRICT COM	-	-	-
1192	PUBLIC BUILDING MAINTENANCE	79,370	71,581	63,440
1193	TOWN INSURANCE	214,589	221,777	221,777
1196	TOWN REPORTS	1,150	-	-
1199	TOWN CLOCK	500	-	-
1210	POLICE DEPARTMENT	1,213,781	1,296,520	948,241
1215	REGIONAL DISPATCH	76,550	105,625	105,625
1220	FIRE DEPARTMENT	1,221,144	1,255,721	1,002,461
1241	BUILDING DEPARTMENT	47,938	53,008	40,608
1292	ANIMAL CONTROL OFFICER	17,127	18,280	18,280
1295	TREE WARDEN	7,675	7,675	4,025
1300	WACHUSETT ASSESSMENTS	7,477,459	7,786,547	7,786,547
1310	VOCATIONAL SCHOOL ASSESSMENT	498,964	595,058	595,009
1421	DEPT. PUBLIC WORKS	787,772	963,685	740,675
1423	SNOW & ICE	201,000	202,000	202,000
1424	STREET LIGHTS	18,393	20,280	20,280
1443	WASTE COLLECTION	409,506	435,651	435,651
1491	CEMETERY COMMISSION	6,650	9,004	9,004
1510	BOARD OF HEALTH	18,926	19,312	19,312
1541	COUNCIL ON AGING	70,194	63,941	61,941
1543	VETERANS AGENT	11,237	14,137	14,137
1610	LIBRARY	202,806	206,409	197,730
1630	RECREATION	31,140	32,707	-
1691	HISTORICAL COMMISSION	400	400	-
1710	EXCLUDED DEBT- PRINCIPAL	382,800	356,800	356,800
1711	NON-EXCLUDED DEBT- PRINCIPAL	88,200	88,200	88,200
1709	DEBT - BORROWING COST	-	3,500	3,500
1750	DEBT- INTEREST EXCLUDED	124,433	108,330	108,330
1751	DEBT- INTEREST NON-EXCLUDED	11,449	8,853	8,853
1752	DEBT- SHORT TERM INTEREST	2,500	-	-
1910	EMPLOYEE BENEFITS	691,988	772,121	868,747
1911	RETIREMENT ASSESSMENT	787,040	867,155	867,155
1915	CENTRAL PURCHASING	190,800	231,788	231,788
				-
		FY24 Approved	FY25 Override Contingent2	FY25 Not Contingent
EXPENSES (Budgeted)				-
Subtotal- Budget Expenses		15,616,365	16,596,282	15,756,282
Subtotal - Town Article Expenses		138,786	193,141	193,141
TOTAL EXPENSES		15,755,151	16,789,423	15,949,423
REVENUES (Estimated)		15,819,714	16,789,423	15,949,423
				-
DIFFERENCE		64,562.92	(0)	(0)

FY25
Expense Details

<u>Department</u>	<u>Line</u>	<u>Description</u>	CURRENT	ART 17	ART 18
			<u>FY24</u> <u>Approved</u>	<u>FY25</u> <u>Override Contingent</u>	<u>FY25</u> <u>Not Contingent</u>
1114 MODERATOR	5100 Compensation		-	-	-
	5101 Salary		-	-	-
	5200 Purchased Services		-	-	-
	TOTAL		-	-	-
1122 SELECT BOARD	5101 Committee Compensation (3)		-	-	-
	5103 Exec Assistant Wages		62,504	64,067	64,067
	5200 Purchased Services		3,839	5,516	5,131
	5400 Supplies		500	500	300
	5700 Other Expenses		3,000	1,650	700
	5701 Annual Town Audit		18,000	21,500	21,500
	5702 MMA Dues		1,400	1,500	1,500
	TOTAL		89,243	94,733	93,198
1123 TOWN ADMINISTRATOR	5102 Town Admin Salary		116,150	117,875	117,875
	5200 Purchased Services		2,925	2,490	1,290
	5201 Car Allowance		3,000	3,000	3,000
	5400 Supplies		-	-	-
	TOTAL		122,075	123,365	122,165
1129 TOWN SERVICES COORDINATOR	5102 Town Services Coordinator Wages		37,826	38,772	38,772
	5200 Purchased Services		700	700	600
	5400 Supplies		250	250	250
	TOTAL		38,776	39,722	39,622
1131 FINANCE COMMITTEE	5200 Purchased Services		170	170	170
	5400 Supplies		-	-	-
	TOTAL		170	170	170
1132 RESERVE FUND	5700 Reserve Fund		40,000	40,000	40,000
	TOTAL		40,000	40,000	40,000
1135 TOWN ACCOUNTANT	5102 Accountant Salary		31,772	32,566	32,566
	5200 Purchased Services		1,375	1,375	425
	5400 Supplies		400	400	400
	TOTAL		33,547	34,341	33,391

FY25
Expense Details

			CURRENT	ART 17	ART 18
<u>Department</u>	<u>Line</u>	<u>Description</u>	<u>FY24 Approved</u>	<u>FY25 Override Contingent</u>	<u>FY25 Not Contingent</u>
1141 ASSESSORS	5101	Committee Compensation (3)	5,532	5,532	5,532
	5102	Principal Assessor Salary	46,178	47,332	47,332
	5200	Purchased Services	4,260	4,560	3,735
	5400	Supplies	500	698	698
	5700	Other Expenses	26,329	26,329	26,329
	TOTAL		82,799	84,451	83,626
1145 TREASURER/COLLECTOR	5101	Treasurer/Collector Salary	68,999	70,724	70,724
	5103	Assistant Treasurer/Collector Wages	11,850	12,410	10,371
	5200	Purchased Services	15,300	15,300	15,200
	5400	Supplies	1,300	1,300	1,300
	TOTAL		97,449	99,734	97,595
1151 LEGAL SERVICES	5200	Legal Services	15,500	15,500	15,500
	5201	Tax Title Legal Fees- (60 S50B)	8,000	8,000	8,000
	TOTAL		23,500	23,500	23,500
1155 MUN INFO SERVICES (IT)	5103	Compensation	-	-	-
	5200	Purchased Services	66,336	59,631	56,631
	5201	IT Consultant	30,000	44,550	44,550
	5800	Equipment (hardware)	3,300	30,200	-
	TOTAL		99,636	134,381	101,181
1161 TOWN CLERK	5101	Town Clerk Salary	50,835	52,106	52,106
	5102	Town Clerk Stipends	1,840	1,840	1,840
	5103	Assistant Town Clerk Wages	11,500	12,654	10,482
	5200	Purchased Services	1,985	2,150	1,870
	5400	Supplies	1,375	1,400	1,350
	5702	Other Expenses	-	-	-
TOTAL		67,535	70,150	67,648	
1162 ELECTIONS/REGISTRARS	5101	Board Registrars Compensation (3)	1,650	1,650	1,650
	5103	Election Teller Wages	5,854	8,685	8,685
	5200	Purchased Services	8,125	11,285	11,285
	5400	Supplies	2,650	3,300	2,700
	5800	Equipment	-	-	-
TOTAL		18,279	\$ 24,920	\$ 24,320	
1171 CONSERVATION COMMISSION	5102	Con Com Agent Wages	6,161	6,869	6,869
	5103	Clerk Stipend	711	-	-
	5200	Purchased Services	1,210	1,050	1,050
	5700	Conferences	250	250	250
	TOTAL		8,332	8,169	8,169

FY25
Expense Details

<u>Department</u>	<u>Line</u>	<u>Description</u>	CURRENT	ART 17	ART 18
			<u>FY24</u> <u>Approved</u>	<u>FY25</u> <u>Override Contingent</u>	<u>FY25</u> <u>Not Contingent</u>
1177 REGIONAL PLANNING	5700	Assessment	1,544	1,583	1,583
	TOTAL		1,544	1,583	1,583
1182 ECONOMIC DEVELOPMENT COMMITTEE	5200	Purchased Services	-	500	-
	5400	Supplies	-	500	-
	5700	Dues/Memberships	-	-	-
	TOTAL		-	1,000	-
1183 HISTORICAL DISTRICT COM	5400	Supplies	-	-	-
	TOTAL		-	-	-
1192 PUBLIC BUILDING MAINTENANCE	5103	Property Custodian Wages	18,775	18,161	10,090
	5200	Purchased Services - Town Hall/COA	16,645	16,645	16,625
	5201	Purchased Services - PSB Complex	37,250	30,125	30,125
	5400	Property Supplies	6,700	6,650	6,600
	TOTAL		79,370	71,581	63,440
1193 TOWN INSURANCE	5200	General Liability	88,820	91,118	91,118
	5201	Injured on Duty	89,880	93,475	93,475
	5202	Worker's Comp	25,889	27,183	27,183
	5203	Deductible	10,000	10,000	10,000
	TOTAL		214,589	\$ 221,777	\$ 221,777
1196 TOWN REPORTS	5200	Purchased Services	1,150	-	-
	TOTAL		1,150	-	-
1199 TOWN CLOCK	5200	Purchased Services	500	-	-
	500		500	-	-
1210 POLICE DEPARTMENT	5102	Police Chief Salary	129,828	134,207	134,207
	5103	Employee Wages	780,423	852,301	534,042
	5104	LT Salary	105,232	105,232	114,137
	5105	Admin Assistant Wages	56,160	57,775	57,775
	5106	PT Window Help Wages	-	-	-
	5200	Purchased Services	49,003	51,750	39,325
	5400	Supplies	59,650	60,650	34,150
	5702	Dues	1,650	2,750	2,750
	5850	Cruiser Lease	31,835	31,855	31,855
	TOTAL		1,213,781	1,296,520	948,241
1215 REGIONAL DISPATCH	5200	Purchased Services	7,000	7,000	7,000
	5300	Regional Assessment	69,550	98,625	98,625
	TOTAL		76,550	105,625	105,625

FY25
Expense Details

			CURRENT	ART 17	ART 18
<u>Department</u>	<u>Line</u>	<u>Description</u>	<u>FY24 Approved</u>	<u>FY25 Override Contingent</u>	<u>FY25 Not Contingent</u>
1220 FIRE DEPARTMENT	5102	Fire Chief Salary	133,796	136,961	136,961
	5103	Fire Employees Wages	175,332	968,884	759,000
	5104	EMS Employees Wages	755,000	-	-
	5105	Admin Assistant Wages	18,416	18,877	-
	5200	Purchased Services - Fire	43,600	70,000	60,000
	5201	Purchased Services - EMS	31,000	-	-
	5400	Supplies - Fire/EMS	21,000	21,000	16,500
	5800	Equipment	18,000	15,000	5,000
	5850	Lease	25,000	25,000	25,000
	TOTAL	1,221,144	1,255,721	1,002,461	
1241 BUILDING DEPARTMENT	5102	Building Com Wages	36,763	37,683	25,783
	5103	Local Inspector Wages	1,000	1,000	500
	5104	Wiring Inspector Wages	3,850	6,000	6,000
	5105	Plumbing/Gas Wages	6,000	8,000	8,000
	5200	Purchased Services	325	325	325
		TOTAL	47,938	53,008	40,608
1292 ANIMAL CONTROL OFFICER	5102	ACO Wages	-	-	-
	5200	Purchased Services	17,127	18,280	18,280
	5400	Supplies	-	-	-
		TOTAL	17,127	18,280	18,280
1295 TREE WARDEN	5101	Tree Warden Compensation	1,000	1,000	1,000
	5200	Purchased Services	6,475	6,475	3,025
	5400	Supplies	-	-	-
	5700	Trees	200	200	-
		TOTAL	7,675	7,675	4,025
1300 WACHUSETT ASSESSMENTS	5300	WRSD Assessment	7,256,812	7,698,260	7,698,260
	5701	WRSD Debt - Excluded	220,647	88,287	88,287
		TOTAL	7,477,459	7,786,547	7,786,547
1310 VOCATIONAL SCHOOL ASSESSMENT	5300	Voc School Assessment	437,590	532,180	532,131
	5701	Vocational Debt - Excluded	61,374	62,878	62,878
		TOTAL	498,964	595,058	595,009
1421 DEPT. PUBLIC WORKS	5102	DPW Director Salary	89,900	92,160	92,160
	5103	Employee Wages	445,803	466,410	453,328
	5104	Admin Assistant Wages	26,344	30,807	29,748
	5200	Purchased Services	173,102	239,508	117,439
	5400	Supplies	36,300	42,800	18,000
	5700	MS4 Permit Work	6,800	92,000	30,000
	5801	Equipment Leases	9,524	-	-
		TOTAL	787,772	963,685	740,675

FY25
Expense Details

<u>Department</u>	<u>Line</u>	<u>Description</u>	CURRENT	ART 17	ART 18
			<u>FY24</u> <u>Approved</u>	<u>FY25</u> <u>Override Contingent</u>	<u>FY25</u> <u>Not Contingent</u>
1423 SNOW & ICE	5130	Overtime Wages	54,000	55,000	55,000
	5200	Purchased Services	10,000	10,000	10,000
	5400	Salt & Sand	130,000	130,000	130,000
	5800	Equipment	7,000	7,000	7,000
	TOTAL		201,000	202,000	202,000
1424 STREET LIGHTS	5200	Electricity	18,393	20,280	20,280
	TOTAL		18,393	20,280	20,280
1443 WASTE COLLECTION	5200	Purchased Services	409,506	435,651	435,651
	TOTAL		409,506	435,651	435,651
1491 CEMETERY COMMISSION	5101	Superintendent Salary	-	-	-
	5102	Wages	-	-	-
	5200	Purchased Services	1,750	3,577	3,577
	5400	Supplies	4,900	5,427	5,427
	TOTAL		6,650	9,004	9,004
1510 BOARD OF HEALTH	5101	Committee Compensation (3)	438	438	438
	5102	Stipend - Inspector for Animals	2,164	2,218	2,218
	5103	Compensation- Sanitation Engineer	13,274	13,606	13,606
	5200	Purchased Services	3,000	3,000	3,000
	5400	Supplies	50	50	50
	TOTAL		18,926	19,312	19,312
1541 COUNCIL ON AGING	5102	Director Salary	41,434	45,301	45,301
	5103	Van Drivers Wages	16,971	-	-
	5104	Office Assistant Wages	-	-	-
	5200	Purchased Services	5,200	10,950	8,950
	5400	Supplies	4,900	6,900	6,900
	5700	Other Expenses	1,690	790	790
	TOTAL		70,194	63,941	61,941
1543 VETERANS AGENT	5101	Veteran's Agent Compensation	1,137	1,137	1,137
	5200	Purchased Services	100	-	-
	5700	Benefits	10,000	13,000	13,000
	TOTAL		11,237	14,137	14,137

FY25
Expense Details

<u>Department</u>	<u>Line</u>	<u>Description</u>	CURRENT	ART 17	ART 18
			<u>FY24</u> <u>Approved</u>	<u>FY25</u> <u>Override Contingent</u>	<u>FY25</u> <u>Not Contingent</u>
1610 LIBRARY	5102	Library Director Salary	55,601	56,991	56,991
	5104	Children's Librarian Salary	46,392	47,552	33,255
	5103	Employee Wages	39,743	40,745	48,740
	5106	Custodian Wages	7,994	8,193	8,193
	5200	Purchased Services	10,818	10,832	8,582
	5400	Supplies	2,710	2,750	2,750
	5401	Library Books & Materials	39,548	39,346	39,218
	5700	Equipment	-	-	-
			\$ 202,806	\$ 206,409	\$ 197,730
1630 RECREATION	5102	Recreation Director Salary	31,140	32,707	-
	TOTAL		31,140	32,707	-
1691 HISTORICAL COMMISSION	5200	Purchased Services	400	400	-
	TOTAL		400	400	-
1710 EXCLUDED DEBT- PRINCIPAL	5713	Public Safety Complex Amb & Dump Truck	356,800 -	356,800 -	356,800 -
	5717	DPW Backhoe	26,000	-	-
	TOTAL		382,800	356,800	356,800
1711 NON-EXCLUDED DEBT- PRINCIPAL	5705	School Windows	6,000	6,000	6,000
	5709	DPW Doors & Windows	2,200	2,200	2,200
	5718	DPW Truck & Paving	45,000	45,000	45,000
	5719	DPW Freightliner Truck	35,000	35,000	35,000
	TOTAL		88,200	88,200	88,200
1750 EXCLUDED INTEREST-LONG TERM DEBT	5713	Public Safety Complex	123,939	108,330	108,330
	5716	Amb & Dump Truck	-	-	-
	5717	DPW Backhoe	494	-	-
	TOTAL		124,433	108,330	108,330
1751 DEBT- INTEREST NON-EXCLUDED	5705	School Windows	803	540	540
	5709	DPW Doors & Windows	396	300	300
	5718	DPW Truck & Paving	3,600	2,588	2,588
	5719	DPW Freightliner Truck	6,650	5,425	5,425
	TOTAL		11,449	8,853	8,853
1752 DEBT- SHORT TERM INTEREST	5715	Short Term Interest	2,500	-	-
	TOTAL		2,500	-	-
1709 DEBT - BORROWING COST	5200	Short Term Interest	-	3,500	3,500
	TOTAL		-	3,500	3,500

FY25
Expense Details

			CURRENT	ART 17	ART 18
<u>Department</u>	<u>Line</u>	<u>Description</u>	<u>FY24 Approved</u>	<u>FY25 Override Contingent</u>	<u>FY25 Not Contingent</u>
1910 EMPLOYEE BENEFITS	5206	Town Share Medicare	50,000	55,000	55,000
		Unemployment Insurance	-	-	102,724
	5207	Reitree Health Insurance Premiums	112,422	135,541	135,541
	5208	Health Insurance Premiums	528,067	580,080	573,982
	5209	Life Insurance Premiums	1,499	1,500	1,500
		TOTAL	691,988	772,121	868,747
1911 RETIREMENT ASSESSMENT	5210	Retirement Assessment	787,040	867,155	867,155
		TOTAL	787,040	867,155	867,155
1915 CENTRAL PURCHASING	5812	Heating Oil	55,300	63,235	63,235
	5813	Postage	7,500	9,000	9,000
	5814	Telephone	11,000	12,252	12,252
	5815	Electricity	68,000	92,600	92,600
	5816	Diesel	49,000	54,701	54,701
		TOTAL	190,800	231,788	231,788
GRAND TOTAL				16,596,282	15,756,282
TOWN MEETING ARTICLES - PROJECTS					
GREENWAYS Article			1,100	1,100	1,100
DPW DEPARTMENT	5860	Road Surfacing (Sep. Article)	118,870	121,841	121,841
POLICE DEPARTMENT		Outfitting Cruiser (ATM ART __)		9,200	9,200
FIRE DEPARTMENT		Lucas & Cardic Monitor (ATM 25 ART		61,000	61,000
DPW DEPARTMENT		Lawn Mower ATM 24 A3	4,666		-
DPW DEPARTMENT		Ditcher Head Attachment ATM 24 A4	14,150		-
			138,786	193,141	193,141

FY25
Expense Details

				CURRENT	ART 17	ART 18
<u>Department</u>	<u>Line</u>	<u>Description</u>	<u>FY24</u> <u>Approved</u>		<u>FY25</u> <u>Override Contingent</u>	<u>FY25</u> <u>Not Contingent</u>
OTHER EXPENSES NOT RAISED AND APPROPRIATED						
CARRYFOR WARD						
PUBLIC BUILDING MAINTENANCE	5806	Town Building Phones ATM23 A5	16,381.72			
SCHOOL	5804	PSC Security Cameras STM23 A1	5,200.00			
RECREATION	5801	Tivnan Field Lights (ATM 2022)	79,969			
DPW DEPARTMENT	5845	Site Plan Design Phase One	34,250.00			
DPW DEPARTMENT	5860	Road Surfacing (Sep. Article)	34,584.18			
DPW DEPARTMENT	5800	Dump Truck Project FY22	231,710.00			
CEMETERY COMMISSION	5801	Pavement of Roads	12,525			
CEMETERY COMMISSION	5802	Headstone RestFOR ation	400			
			415,020.22			
ENCUMBRANCES						
1196 TOWN REFOR TS	5999		592.38			
1421 DPW DEPARTMENT	5999		869.72			
1421 DPW DEPARTMENT	5999		1,800			
			3,262.10			
STATE ASSESSMENTS						
1820 STATE ASSESSMENTS	8610	Retired Teachers Health Insurance	4263			
STATE ASSESSMENTS	5615	Air Pollution	1476			
STATE ASSESSMENTS	5618	Registry Non-Renewal	2260			
STATE ASSESSMENTS	5620	MBTA	35819			
STATE ASSESSMENTS	5663	Regional Transit AuthFOR ity	976			
			44,794			