



Regular Meeting

Monday, November 9, 2009

**ATTENDANCE:**

MEMBER	PRESENT(x)	ABSENT(X)
Neil Bagdis	X	
Julie Jacobson		X
David L. Bennett	X	
Henry B. Stidsen, Jr.	X	
Pamela Vasil	X	

Other Attendees: None.

Chairman Neil Bagdis called meeting to order at 7:00 p.m.

**Minutes:** Discussion of the AMC Parking Lot revised plan as compared to minutes of September 21, 2009 meeting met all requirements. Board reviewed letter and revised plan for drainage report and found it meets the requirements previous approval. H.S. made motion, seconded by D.B. to accept September 21, 2009 minutes on a 3-1 abstention (N.B. was not in attendance 9.21.09).

Request by Spaulding Woods to continue their hearing. September 21, 2009 minutes (page 5) show that they asked to continue and Board agreed. Board asked them to file a written request which they did at that meeting. On that date, the Board approved extension to January 12, 2010 or subsequent date, the latest being January 25, 2010.

**Temporary Accessory Use Apartments: Whitworth, 351 Marshall ST and Tessier, 57 Richards AV:** Notarized letters were reviewed. Upon N.B.'s motion to approve and D.B.'s seconding, both were unanimously approved. N.B. instructed N.W. to sign permits.

**Larson, 46 Brooks RD and Yopez, 112 Holden RD:** No response from either to date. Send Yopez a letter. He is non-compliant, needs to get approval up to date. Copy in building inspector, Rick Trifero.

**Larson** needs plans, something drawn to scale. We have not received the plan. We assume they are not interested in pursuing it and will deny it if not received by the January meeting.

**Unfinished business:** None.

**Authorization and Re-organization:** On a motion (D.B., P.V.), members would continue in their current positions through the remainder of the 2010 fiscal year. Unanimous vote in favor.

On a motion (N.B., P.V.), all members should have signing privilege for bill warrants and other Planning Board documents needing signatures. Unanimous in favor.

**Budget:** Discussed that budget be level funded for fiscal year 2011. Purchased Services, \$672; Supplies, \$294 for a total regular Planning Board budget of \$966.00 [later Purchased Services was to be adjusted downward reflecting paragraph which follows].

For the Central Mass Regional Planning Commission (CMRPC) assessment, the Board initially left the assessment at fiscal year 2010 level (\$1,057). It was further discussed that N.W. would research the average change in assessment from year to year and adjust the \$1,057 figure for

FY2010 upward for FY2011 to reflect the average yearly increase, reducing the Purchased Services budget to apply this amount to the CMRPC assessment so that there are adequate monies when the assessment becomes known. After this discussion, on a motion by N.B., seconded by D.B., vote was unanimous in favor of adjusting the amounts to accomplish the above.

**Spaulding Woods Subdivision:** A discussion as to the status of the application took place. It was noted that the hearing, at the request of the petitioners, was continued to the January meeting. Brown & Rudnick's October letter was reviewed.

**Other Business:** There were no bill warrants to sign.

Kevin Quinn, representing the Master Plan Implementation Committee, has requested appearing before the Board at its next meeting (Monday, December 14, 2009) to discuss the implementation of the newly accepted Master Plan.

No other business.

On a motion by N.B., seconded by P.V. and unanimously approved, meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Nancy Wilby