



# TOWN OF PAXTON

## SELECT BOARD MEETING Monday, April 22, 2024 – 7:00pm Training Room – Public Safety Complex 576 Pleasant Street, Paxton MA 01612

*This agenda lists all matters anticipated for discussion, some items may be passed over, and other items not listed may be brought up for discussion to the extent permitted by law. Select Board meetings are recorded by the Local Cable Access Channel. Any member of the public planning to record the meeting must first notify the Chair. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be different.*

### CALL TO ORDER

1.	<b>OPEN MEETING</b>
2.	<b>CONSENT ITEMS</b>
7:00PM	1. Approve the meeting minutes from the Regular Meeting held on April 8, 2024.
	2. Appoint Britt Clark as an Associate member to the Zoning Board of Appeals with a term ending June 30, 2024.
	3. Reappoint David Stoica to the Board of Registrars with a term ending March 31, 2025.
	4. Approve a one-day liquor license for Seven Saws Brewery for Paxton Days/Summer Jam to be held on June 15, 2024, at the Paxton Center Field from 2pm to 8pm.
	5. Approve request from the Congregational Church to place a sign on the Town Common and along town roadsides for their yard sale and cookout to be held on May 18, 2024.
	6. Approve request from the Congregational Church to use the Town Common during the town wide yard sale to be held on May 18, 2024.
	7. Approve the updated list of exemptions from State Ethics requirements as requested by the Town Clerk.
3.	<b>UPDATE FROM TOWN COMMITTEES/BOARDS /DEPARTMENTS</b>
7:05PM	1. Board of Assessor's update
4.	<b>NEW BUSINESS</b>
5.	<b>OLD BUSINESS</b>
7:15PM	1. Continue override discussion/updates.
6.	<b>SELECTBOARD CORRESPONDENCE</b>
7.	<b>TOWN ADMINISTRATOR'S REPORT</b>
8.	<b>PUBLIC COMMENT</b>
9.	<b>EXECUTIVE SESSION</b>
7:45PM	1. To conduct strategy with respect to collective bargaining for the Police Lieutenant. MGL Chapter 30A, Sec. 21 (3).
	2. To conduct strategy session in preparation for negotiations with nonunion personnel. Town Administrator contract. MGL Chapter 30A, Sec. 21 (2).

- Times may be adjusted during the meeting.
- The documents that support this meeting can be located on the Town's website ([townofpaxton.net](http://townofpaxton.net)) on the Select Board page under meeting materials.

*The meeting room is handicapped accessible. With advance notice the Select Board can arrange for reasonable accommodation for persons with other disabilities. To request assistance please contact the Town Administrators Office at 508-799-7347*



Town of Paxton  
Board of Selectmen  
697 Pleasant Street, Paxton, MA 01612  
(508) 754-7638 – phone (508) 797-0966 – fax  
dparsons@townofpaxton.net

## Regular Meeting Minutes

Monday, April 8, 2024

Meeting Location: Training Room of the Public Safety Complex  
576 Pleasant Street, Paxton, MA 01612

Members Present: Julia N. Pingitore, Chair  
Kirk R. Huehls, Vice Chair  
Carol L. Riches, Clerk

Town Administrator: Heather M Munroe, Town Administrator

Attendees: see Attendee List

The Chair called the meeting to order at 6:06pm.

### DEPARTMENTAL PRESENTATION ON OVERRIDE BUDGET FOR FY25

- Slide presentation is available on the Town's website and through the Select Board office.
- (JP) End of presentation allowed questions from the public.
- **Neil Bagdis** What constitutes a full-time employee?
- (HM) To be benefited you need to work twenty hours or more. The Town Hall employees vary. Police works forty, Fire works forty-eight and DPW is forty.
- **Gary Hammerberg** What if the school vote is passed on an override?
- (JP) The school is not subject to the override. We cannot mandate the school budget to be turned down. If there is not a second town that turns down the school budget, then we would be hitting the town twice if the school budget fails. Explained that tax rates have gone down because the house values have gone up. A failure for the 2½ system has put us in the position we are in now.
- **Rick Bedard** So we have an \$840,000 deficit and then the receipts from the ambulance and the free cash. Why are we at this number?
- (JP) We have reduced our budgets over the last 10 years. As we have reduced budgets over the years and expenses have continued to go up, we have been using our free cash to balance the budget. Most towns use the free cash to fund one-time purchases or put it away into stabilization or capital. We have become reliant on free cash so that means we cannot put money away and we cannot purchase any capital items. We also started getting ambulance receipts in. This is highly unreliable. When we put the ALS service in place the intent was to use ambulance receipt for this service and to buy a new ambulance when needed. Over the years we have been using more and more of those ambulance receipts. Free cash and ambulance receipts are not reliable and one-time cash receipts so they should be used for one-time purchases. We are trying to release our reliability on free cash. If we were to pass a lower number, we would be right back where we are now in need of another override next year.

- **Mark Love** The Finance Committee came up with eight different options for the dollar amount that could be potentially voted on. The Finance Committee has favored option #3 in the amount of \$1,150,000, which was not unanimous. There were a couple of votes for option #2 as well. The Finance Committee is in favor of an override that will pass. \$1.4 million risks that the override will not pass. We do not want services to reduce you want to have it pass and be affordable to the residents. What the Finance Committee prosed has a much greater chance of passing. I think we have to work together. Let us practice the financial policies that we have in place. There is too much difference between Finances \$1,150,000 and the Select Boards at \$1,440,000. We need to try to get to one number that we can go to town meeting with.
- **Paul Riches** Can you please clarify if Finance supports #2 or #3.
- **Mark Love** It was a 3 to 2 vote in favor of #3. If put before Finance again with all seven members I think there would be a different outcome.
- **(HM)** The deadline was 5pm today to get the number on the ballot so the \$1,440,000 is going on the ballot.
- **Tony Dominick** Is there any chance that ambulance receipts will improve in the future?
- **Mike Pingitore** My projection is no. About \$460,000 is what we can survive on going into next year. The state is at an all-time shortage for EMT's and paramedics. That drove our increase in calls in the past years but that is now starting to level off. We are right around 90% of collections.
- **Ben Mitchel** I would like to request that we speak at option #3 in regard to the override amount because that is the number that Finance voted on.

Meeting recess at 8:04pm

Called back to order at 8:23pm

- **(JP)** Move to article #9 so that CIPC can vote and adjourn if they wish.
- **Article #9 – Ambulance Receipts Reserved – Transfer – Lucas & Cardiac (KH) motion (CR) second to recommend approval of the article. All in favor.**
- **Mark Love** Called for a vote of the Capital Improvement Committee for article #9. David Bloom motion Neil Bagdis second to recommend approval of article #9. All in favor.

#### **UPDATE FROM TOWN COMMITTEES/BOARDS/DEPARTMENTS**

- **Travis Thibault** Update on the water tank. Tank cleaning on April 29<sup>th</sup>. Water bans the week prior so we need to lower tank levels to the point at which point we can provide fire suppression and clean drinking water. The ban will be in place for roughly 2 to 3 weeks. Once we get back the result from sampling, we can put the tank back online. We will put out a code red to notify everyone that a water ban is put in place for the tank cleaning on April 29<sup>th</sup>.
- **(JP)** What will be banned?
- **Travis Thibault** All non-essential water use. Not using irrigation systems, not washing vehicles. If it does not sustain life, then you should not use the water.
- **Mike Pingitore** On Saturday we are holding another meet your department event at the Public Safety Complex. I strongly encourage people to come in and see us.

#### **NEW BUSINESS**

##### **Warrant article recommendations for the Annual Town Meeting**

- **Article #1 - Revolving Fund Bylaw (KH) motion (CR) recommend approval of the article. All in favor.**

- **Article# 2 - Council on Aging Bylaw**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article# 3 - Recreation Commission Bylaw**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #4 - Chapter 90**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #5 -Repurpose Article**  
(HM) \$15,000 to add to language.  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #6 – Revolving Fund Expenditure Limits**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #7 – Free Cash – Transfer – Police Cruiser Outfitting**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #8 – Free Cash – Transfer – Opioid Funds**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #10 – Water Enterprise – Water Department Receipts**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #11 – Water Enterprise – Water Tank Maintenance**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #12 – Appropriate Funds to Road Improvement**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #13 – use Funds from Road Improvement**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #14 – Wachusett Greenways**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #15 – Budget – Bay Path**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #16 – Budget – Wachusett Regional School District**  
(KH) motion (CR) second to recommend approval of the article. All in favor.
- **Article #17 – Budget – FY25 Budget contingent on override – Town**  
(KH) motion (CR) second to recommend approval of article #17. All in favor.  
(JP) Contingent upon approval by town counsel and as submitted by the Finance Committee but if the Finance Committee is uncomfortable with presenting this article, then The Select Board will submit it.

- **Article #18 – Budget – FY25 Budget not contingent on override - Town (KH) motion (CR) second to recommend approval of article #18. All in favor. (JP)** Contingent upon approval by town counsel and as submitted by the Finance Committee but if the Finance Committee is uncomfortable with presenting this article, then The Select Board will submit it.
- **(KH) motion (CR) second to approve the warrant contingent upon any changes made by Town Counsel.**

#### **CONSENT ITEMS**

- 1. Approve the meeting minutes from the Regular Meeting held on April 4th.
- 2. Accept the resignation from Donna Couture at the Parking Clerk for the Town of Paxton.
- 3. Appoint Donna Parsons as the Parking Clerk for the Town of Paxton.
- 4. Accept the resignation of Christopher Isperduli from the Local Historic District Commission.
- 5. Approve the new employee health insurance rates for FY25.
- **(JP)** Hearing no other comments, all consent items have been approved.

#### **April licenses**

- **Motion (KH) seconded (CR) to approve the April licenses as follows. Unanimous, all in favor.**

##### **Weekday Soft Drinks**

Paxton Marketplace Inc.

Soccer Asylum

Theo's

JLC Donuts Inc. d/b/a Dunkin Donuts

##### **Fruit and Vegetable**

Howe's Nursery Stand

##### **Jam/Syrup/Bread/Candy/Seeds/Honey**

Howe's Nursery Stand

##### **Nursery Stock & Florist**

Howe's Nursery Stand

Sterling Greenery

Robinson's Greenhouses

#### **Sign warrant for the Annual Town Election**

- **Motion (KH) seconded (CR) to approve the signing of the warrant for the Annual Town Election. Unanimous, all in favor.**

#### **Town Administrator update**

- Continue to work on the budget.
- DCR earmark that was previously subject to the cuts has been restored to the full earmark amount of \$27,000. This is for the basketball hoops, playground, and Wentworth bathrooms.

- **(CR)** Thank you for all the departments for all the additional work that they are putting into these override efforts to get the word out there.

**ADJOURN**

- **Adjourned Meeting at 8:56pm, Unanimous all-in favor. (KH) yes, (CR) yes, (JP) yes.**
- **The next meeting is scheduled for April 8, 2024, 7:00pm.**

**Documents from the Meeting filed in BOS office:**

Agenda

Attendance list

Budget information presentation

Respectfully submitted,

Donna Graf-Parsons, Executive Assistant

## Donna Graf-Parsons

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**From:** Britt Clark <blsavignac@gmail.com>  
**Sent:** Friday, April 12, 2024 9:22 AM  
**To:** brien@worcesterbdc.com  
**Cc:** Donna Graf-Parsons; Sheryl Lombardi  
**Subject:** Re: [Paxton, MA] ZBA Associate Member (Sent by Britt Clark, blsavignac@gmail.com)

Caution! This message was sent from outside your organization.

Morning Donna and Roberta,

Thanks for the replies. I will certainly plan to attend the meeting on the 24th and watch for information from Sheryl.

Thanks again!  
Britt

Britt Clark  
[blsavignac@gmail.com](mailto:blsavignac@gmail.com)

On Fri, Apr 12, 2024 at 8:53 AM Roberta Brien <[brien@worcesterbdc.com](mailto:brien@worcesterbdc.com)> wrote:

Hi Britt,

So glad to have you! Sheryl is the guru of process so she can guide you through. We are having a meeting on the 24<sup>th</sup> at 7:00 at the Senior Center. Even if your role is not official by then, please feel free to join us to observe the hearing. Thanks for your interest.

*Roberta Brien*



Invest. Improve. Accelerate Growth.

Executive Vice President

Phone | (508) 755-5734 ext. 121

Fax | (508) 755-9639  
[brien@worcesterbdc.com](mailto:brien@worcesterbdc.com)



Worcester Business Development Corporation  
89 Shrewsbury Street, Suite 300  
Worcester, MA 01604

[www.thewbdc.com](http://www.thewbdc.com)

**From:** Britt Clark <[blsavignac@gmail.com](mailto:blsavignac@gmail.com)>

**Sent:** Thursday, April 11, 2024 6:07 PM

**To:** Donna Graf-Parsons <[dparsons@townofpaxton.net](mailto:dparsons@townofpaxton.net)>

**Cc:** Roberta Brien <[brien@worcesterbdc.com](mailto:brien@worcesterbdc.com)>; Sheryl Lombardi <[slombardi@townofpaxton.net](mailto:slombardi@townofpaxton.net)>

**Subject:** Re: [Paxton, MA] ZBA Associate Member (Sent by Britt Clark, [blsavignac@gmail.com](mailto:blsavignac@gmail.com))

You don't often get email from [blsavignac@gmail.com](mailto:blsavignac@gmail.com). [Learn why this is important](#)

Hi Donna,

I would like to become an associate member on the zoning board. You may remember being copied on this email chain when I originally inquired at the beginning of the year. I apologize for the delay. Getting approval from my employer took much longer than expected. It's a newer approval process, and has its hiccups.

I grew up in town, lived here through college graduation, and moved back in 2017. I also work in the construction and design industry. Combining both makes me excited to be involved.

Can you let me know what additional information or action you need from me?

Thanks,

Britt

Britt Clark

[blsavignac@gmail.com](mailto:blsavignac@gmail.com)



On Thu, Jan 25, 2024 at 11:08 AM Sheryl Lombardi <[slombardi@townofpaxton.net](mailto:slombardi@townofpaxton.net)> wrote:

Hi Britt,

Yes, the alternate position is still open. Thank you for asking! Alternate members do usually attend every meeting reason being if a voting member is not present or cannot vote for whatever reason, an alternate member will vote in their place. You can still participate in the hearing even if your not voting, ask questions, make comments, etc. The Board of Appeals only meets when there is an application filed for a hearing. And in the last couple of years, they have been few and far between. We've only met a few times each year as we haven't had too many applications come in. They also will only meet once a month even with multiple applications. I would give an average of 4-6 meetings a year. I do expect a couple of Special Permit applications possibly for a February or March meeting so that would be a good time to get you started if your interested.

If your interested, you would need to send a letter/email to the Board of Selectmen to say you would like to become an alternate member. They are the appointing authority for the BOA. I believe their next meeting is on Feb. 12<sup>th</sup>. You can contact Donna Parsons in the Selectmen's office, I've cc'd her above. I've also cc'd the Chair of the BOA, Roberta Brien, if you would like to contact her about the position.

Any other questions, let me know.

Thank you,

Sheryl

*Sheryl Lombardi*

Town Services Coordinator

576 Pleasant St – office location

697 Pleasant St – mailing location

P: 508-753-2803

Office hours: Mon-Thurs 9-3

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**From:** Contact form at Paxton, MA <[cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com)>

**Sent:** Thursday, January 25, 2024 10:33 AM

**To:** Sheryl Lombardi <[slombardi@townofpaxton.net](mailto:slombardi@townofpaxton.net)>

**Subject:** [Paxton, MA] ZBA Associate Member (Sent by Britt Clark, [blsavignac@gmail.com](mailto:blsavignac@gmail.com))

Warning! This message was sent from outside your organization and we are unable to verify the sender.

Hello slombardi,

Britt Clark ([blsavignac@gmail.com](mailto:blsavignac@gmail.com)) has sent you a message via your contact form (<https://www.townofpaxton.net/user/148/contact>) at Paxton, MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.townofpaxton.net/user/148/edit>.

Message:

Hi Sheryl - are you able to share some more information with me regarding the open associate member position on one zoning board? Is the position still open? Should associate members plan to attend all meetings and they just vote when a regular member is unavailable? I'm interested in applying, since I live in and grew up in town and my job at a contracting and design company requires me to be familiar with reading zoning regulations and variances. I just need some more information on the time commitment so I can verify it's not a conflict of interest with my employer. Thanks in advance!

## Donna Graf-Parsons

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**From:** Laurie Becker  
**Sent:** Wednesday, April 10, 2024 12:16 PM  
**To:** Donna Graf-Parsons  
**Cc:** Carol Riches; Julia Pingitore; Kirk Huehls  
**Subject:** Board of Registrars - Re-appointment

Hi Donna,

Can you please put it on the agenda for the next Select Board meeting to re-appoint David Stoica for a 3 year term for the Board of Registrars? This would be for a term ending March 31, 2027.

Per MGL chapter 51 section 15, this reappointment should have been made April 1st. I apologize I missed sending a reminder sooner.

<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleVIII/Chapter51/Section15>

*Laurie Becker, CMMC*

Town Clerk

Town of Paxton

697 Pleasant Street, Paxton, MA 01612

(508) 556-5583

[lbecker@townofpaxton.net](mailto:lbecker@townofpaxton.net)



# Town of Paxton

Select Board Office  
697 Pleasant Street  
Paxton, MA 01612  
Phone: 508-754-7638

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: Seven Saws Brewing  
Address: 112 Industrial Drive Holden, MA 01520

### Individual Applicant Information

Individual's Name: Megan Goddard  
Home Address: 11 Haverhead Road Holden, MA 01520  
Telephone: 774-418-3020  
E-Mail Address: mgoddard@sevensawsbrewing.com

### Event Information

Date of Event: 6/15/24  
Start Time: 10AM End Time: 8PM

Location of Event: \_\_\_\_\_

Purpose of Event: Paxton Days - Summer JAM

Will there be music or entertainment? Yes ☒ No ☐

Is the event being catered? Yes ☐ No ☒

Name of Caterer: \_\_\_\_\_

Approximate number of People Attending

Adults: \_\_\_\_\_ Children: \_\_\_\_\_

### Type of License (circle one)

One-Day All-Alcohol

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction

### Purchase and Service

Alcohol for a one-day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Select Board Office by 4:00 pm the last business day before the event.



# Town of Paxton

Select Board Office  
697 Pleasant Street  
Paxton, MA 01612  
Phone: 508-754-7638

Where is the liquor being purchased from? Seven Saws Brewing

**All alcohol must be purchased through a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved.**

Who will be serving the alcohol? Seven Saws Brewing

The server must be certified in safe service of alcohols (commonly referred to as TIPS certified) Please attach a copy of the certification for each server listed above.

Please attach a copy of the liquor liability insurance held by the server/applicant.

**If the server does not have liquor liability insurance, then the application will not be approved.**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on town's property, approval from the Select Board is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- A copy of the receipts for alcohol purchases are due to the Select Board's office no later than 4 pm on the workday before the event.

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Paxton.

Signature: [Signature]

Please contact the Select Board's Office for any licensing questions

6504 Bridge Point Parkway, Suite 100 | Austin



**CERTIFIED**

Issued: 09/12/2023

Expires: 09/11/2026

Certificate #: DN-000029695229

**kaiflyn meservey**

78 Toronita Ave

Worcester

MA 01505





**TOWN OF PAXTON  
USER PERMIT APPLICATION  
FOR  
REQUEST TO PLACE SIGNAGE  
ON THE TOWN COMMON OR ROADSIDE**

To request sign placement on the Town Common or along the road side as you enter into town. Request must be proved at least thirty days prior to event.

Name of Applicant: Annette Joseph Organization: First Cong Church Paxton

(Contact Person) please print  
Address: 1 Church St Paxton

Telephone #s (H) 508 957-5256 (W) \_\_\_\_\_ (Cell) 508 612-9702

Dates requested to display sign: Common 5/14/24 - 5/18/24 , Small signs on roadway 4/27/24

Sign location(s): 3 large signs on common, Small signs Rt 122, 31, 56 5/19/24

Sign dimensions: Large 25x32 small 12x30 and 8x24

Sign content: See Attached

Signs can only be placed on the common for a period no longer than two weeks and this may be adjusted if there is an event scheduled to occur on the common. If possible please provide a copy of what the sign will look like. Please forward your request in a timely manner so that it may be reviewed at a Board of Selectmen meeting. Please keep in mind that the Board of Selectmen only meet every other week.

\* Mail completed form to -

Paxton Town Hall  
Board of Selectmen  
697 Pleasant St.  
Paxton, MA 01612

**BOARD OF SELECTMEN OFFICE USE ONLY:**

Sign request approved on: \_\_\_\_\_

Comments: \_\_\_\_\_

Paxton Congregational Church

**YARD SALE,  
COOK OUT &  
BAKE SALE**

**8 am - 2pm  
Saturday, May 19**

*Roadside*

**8 AM - 2 PM**

**BAKE SALE**

**BURGERS, HOT DOGS  
& CHILI**

**ON THE COMMON**

**&**

**INSIDE CONG'L  
CHURCH**

**20+ TABLES**

**HAVE LUNCH ON  
THE COMMON**





## TOWN OF PAXTON

### USER PERMIT APPLICATION FOR USE OF THE TOWN COMMON OR ROADWAYS

To request use of the Town Common or Roadways. Request must be provided at least thirty days prior to event.

Event Date: May 18, 2024

Begin Time: 8<sup>A</sup> End Time: 2<sup>P</sup>

Description of Event: Paxton Congregational Church Yard Sale, Food sale  
(burgers, hot dogs, chili, chowder) Musical Entertainment -

Number of Attendees: 50+

When the Town property is used for an event the Paxton Police, Fire and Emergency Management must be contacted and provided the details of the event to ensure that any public safety concerns are handled. Please contact the following departments and obtain their approval prior to the request going before the Board of Selectmen for final approval. Call Paxton Dispatch at (508) 755-1104 to reach:

Paxton Police Department: sign off: Mark Sarata

Paxton Fire Department: sign off: [Signature]

Paxton Emergency Manager: sign off: [Signature]

Name of Applicant: Annette Joseph Organization: First Congregational Church  
(Contact Person) please print Paxton

Address: 1 Church St Paxton

Telephone #s (H) 508-757-5256 (Cell) 508-612-9702 (email) ajahlin@charter.net

Mail completed form to - Paxton Town Hall  
Board of Selectmen  
697 Pleasant St.  
Paxton, MA 01612

\* Please feel free to use the back of this form to provide further details or you may attach any other information that may assist in the review process of this request.

BOARD OF SELECTMEN'S OFFICE USE ONLY:

Town property use approved on: \_\_\_\_\_



## **The Town of Paxton**

### **Exemptions from the State Ethics Commission Education and Training Requirements**

Positions which may be exempted from the distribution of summaries and the online training requirements:

- Unpaid volunteer positions in which employees do not have or exercise governmental authority and do not participate in or have responsibility for government decision-making, contracting, hiring, investigation or any other discretionary governmental action.
- Short-term temporary or seasonal compensated positions in which employees do not have or exercise governmental authority and do not participate in or have responsibility for government decision-making, contracting, hiring, investigation or any other discretionary governmental action.

The following is a list of positions in Paxton that are exempt from the State Ethics Commission Education and Training Requirements starting in 2024 and continuing until further notice.

- Poll Workers (paid or unpaid)
- Senior Work-off Employees
- Seasonal/Temporary Employees of the Recreation Department in non-supervisory roles
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Approved by vote of the Board of Selectmen on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Select Board, Chair

\_\_\_\_\_  
Date