

Committee: Trustees, Richards Memorial Library
Date: Tuesday January 10 2023
Location: Richards Memorial Library
44 Richards Ave
Paxton, MA

Topic: Richards Memorial Library Board of Trustees
Time: 7:00 PM

1. Minutes and Approval

2. Staff Updates

3. Circulation/Curbside Pickup

4. Maintenance

5. Budget

6. Old business

- Materials challenge policy

7. New business

- Director evaluation
- FY24 budget
- Boiler room vent - next steps
- Chimney sweep
- Building safety - Fire extinguishers, Emergency lights with spotlights, CO2 alarms
- Carpet cleaning FY23
- Friends updates

Submitted by
Catherine McCourt
Chairman, Board of Trustees

Posted on 01/05/23 at 3:00pm Town Hall and Website HSL