



**TOWN OF PAXTON
WATER DEPARTMENT**

107 Holden Road, Paxton, MA 01612
(508) 753-9077 Fax: (508) 753-6155

WATER BOARD MEETING

REVISED AGENDA

Date: Thursday, January 14, 2021

Time: 7:00 PM

Location: REMOTE MEETING

Join Zoom Meeting:

<https://zoom.us/j/98106511748?pwd=NUZENC95YkxvcC8xQ05hOVduTmxmUT09>

Meeting ID: 981 0651 1748

Passcode: water

Dial by your location:

+1 646 558 8656, Meeting ID: 981 0651 1748, Passcode: 786865

- **Acceptance of any Meeting Minutes**
- **Approval of Water Billings Rendered**
- **FY22 Budget**
- **Water Van**
- **Personnel Update**
- **Water Enterprise Fund – FY22**
- **Reports and Updates**

Submitted by:

Travis Thibault for John Malone, Chair of Water Commissioners

January 12, 2021

Received by Town Clerk: _____

Posted at Town Hall and on Website: _____ **(time/date)**



Approved: _____
(date)

**TOWN OF PAXTON
Water Commissioners
Minutes of Meeting**

**Date: Thursday, November 19, 2020
Time: 7:00 p.m.
Remote Meeting via ZOOM**

Present: John Malone (JM), Chair
David Trulson (DT), Vice Chair
Rodney Jenkins (RJ), Clerk
Travis Thibault (TT), Director of Public Works
Tiffany Sidhom, Administrative Assistant

The meeting was called to order at 7:07 p.m.

Billings Rendered / Water Commitments

The Water Billings Rendered for October 2020 were approved.

(JM) joined the call at 7:13 p.m.

Water Foreman Position

(TT) stated that there was one applicant for the posted position of Water Foreman. The applicant, Peter DeFlorio, has worked for the Town of Rutland for 10 years. Mr. DeFlorio has held drinking water licenses since 2014, including a D2, T3, backflow testing certification and asbestos pipe training. (TT) recommends hiring Mr. DeFlorio at a yearly salary of approximately \$65,000 to start, with a six-month probationary period. (TT) also recommends allowing Mr. DeFlorio to take a Water Department vehicle home to be better able to quickly respond to emergencies. Motion (DT) seconded (RJ) to offer the position to Mr. DeFlorio under the stated terms. Unanimous, all in favor.

Personnel Update

(TT) updated the Board on the status of other department employees, including injured-on-duty claim status.

Asnebumskit Tank Rehabilitation Project

The exterior of the tank has been cleaned and painted. Safety items such as ladders, railings, etc. are still being installed. SUEZ estimates that they will complete the project within one to two weeks.

The 900' electrical service from the road to the tank has been installed, with the assistance of the Paxton Municipal Light Department. Brown Electric installed a new 100 amp breaker for the mixer valve, as well as new conduit in preparation for the SCADA system upgrades.

Department Reports and Updates

Water Main Breaks

On November 12, 2020, a service leak was discovered at 10 Shanandoah. The Water Department notified the homeowner that they were responsible for hiring a contractor and the homeowner did so, resulting in repairs being made the next day.

Pipe Locator

The existing pipe locator, which was 20-25 years old, has ceased to function. (TT) states that purchasing a new pipe locator, at a cost of approximately \$3,100.00, is crucial. Motion (DT) seconded (RJ) to authorize the purchase of a new pipe locator. Unanimous, all in favor.

Financials and Liens

The Board reviewed the FY2021 financials to date as well as the tax liens that have been issued by the Water Department. There are 19 such liens for FY2021, totaling \$17,793.86.

Meeting Minutes

Motion (DT) seconded (JM) to accept the meeting minutes from October 29, 2020.

Next meeting tentatively scheduled for January 14, 2021.

Motion (DT) seconded (RJ) to adjourn at 7:47 p.m. Unanimous, all in favor.

Respectfully submitted,

Tiffany Sidhom, Administrative Assistant

To: Town Treasurer
Paxton Water Department
Water Board
Town Accountant

From: Paxton Light Department
Date: **November 30, 2020**

Subject: Water Billings Rendered

The following water billings were rendered to Books 1: **From 11/01/20**
To 11/30/20

Rate #	Rate Name	Gallons Consumption	Water Rates	Late Charges	Total Water	Customers Billed
22	Residential Water	5,465,194	79,021.48		79,021.48	1292
23	Sprinkler Water	2813	163.72		163.72	6
24	Institutional Water	746,197	7,014.58		7,014.58	13
25	Commercial Water	242,333	2,648.60		2,648.60	26
	No Commercial Charge	2,988	0.00		0.00	2
26	Municipal Water	39,256	541.90		541.90	9
	Late Penalties Applied		0		0.00	0
Metered Water Sales Billed		6,498,781	\$ 89,390.28	\$ -	\$ 89,390.28	1,348
Water Connection Fees			0.00		0.00	0
Net Commitment Water Rates		6,498,781	\$ 89,390.28	\$ -	\$ 89,390.28	1,348
Water Adjustments (Included in Net above)					0.00	



Tara Rondeau, General Manager PMLD

*Please return 1 Copy to PMLD.
Thank you*

Travis Thibault, Water Superintendant

John F. Malone, Water Board

David L. Trulson, Water Board

Rodney Jenkins, Water Board

Billing Summary

Town of Paxton

Component	Bill Code	Count	Qty	Amount
SERVICE:Electric				
SERVICE CLASS: Commercial				
RATE: Commercial Rate B				
MA SalesTax	Tax	73		377.65
Electric Rate B	BCC	123		861.00
Usage KWH B	bdl	123	67,394	8,680.31
Power Cost Adj	PCA	108	67,392	336.69
Total Commercial Rate B				\$10,255.65
RATE: Rate B Water Heating				
MA SalesTax	Tax	1		0.38
Water Heating B	bdl	1	46	5.92
Power Cost Adj	PCA	1	46	0.23
Total Rate B Water Heating				\$6.53
RATE: Commercial B Farm				
Electric Rate B Farm BFCI		4		25.20
Usage KWH BF	bdl	4	1,417	164.26
Power Cost Adj - Far	PCA	4	1,417	7.07
Total Commercial B Farm				\$196.53
Total Service Class: Commercial				\$10,458.71
SERVICE CLASS: Deposit Intere				
RATE: MD Interest on \$200				
Deposit Interest	MDI	2		(0.68)
Total MD Interest on \$200				(\$0.68)
RATE: MD Interest on \$300				
Deposit Interest	MDI	48		(24.48)
Total MD Interest on \$300				(\$24.48)
RATE: MD Interest on \$500				
Deposit Interest	MDI	4		(3.44)
Total MD Interest on \$500				(\$3.44)
RATE: MD Interest on \$2000				
Deposit Interest	MDI	1		(3.42)
Total MD Interest on \$2000				(\$3.42)
RATE: MD Interest on \$2500				
Deposit Interest	MDI	2		(8.56)
Total MD Interest on \$2500				(\$8.56)
RATE: MD Interest on \$1500				
Deposit Interest	MDI	2		(5.14)
Total MD Interest on \$1500				(\$5.14)
RATE: MD Interest on \$4500				
Deposit Interest	MDI	1		(7.70)
Total MD Interest on \$4500				(\$7.70)
RATE: MD Interest on \$150.00				
Deposit Interest	MDI	1		(0.26)
Total MD Interest on \$150.00				(\$0.26)
RATE: MD Interest on \$350				
Deposit Interest on \$:MDI		1		(0.60)
Total MD Interest on \$350				(\$0.60)
RATE: MD Interest on \$450				
Deposit Interest	MDI	1		(0.76)
Total MD Interest on \$450				(\$0.76)
Total Service Class: Deposit Interest Paid				(\$55.04)
SERVICE CLASS: Municipal				
RATE: Municipal Rate MB				
Electric Rate MB	MBC	15		105.00
Usage KWH MB	bdl	15	6,258	772.64
Power Cost Adj	PCA	14	6,258	31.26
Total Municipal Rate MB				\$908.90
RATE: Municipal Rate MC				
Electric Rate MC	MCC	5		125.00
Demand Rate MC	MCd	5	285	1,494.02
Usage KWH MC	bdl	5	73,490	7,277.49
Power Cost Adj	PCA	5	73,490	367.45

Component	Bill Code	Count	Qty	Amount
SERVICE:Electric				
SERVICE CLASS: Municipal				
RATE: Municipal Rate MC				
Total Municipal Rate MC				\$9,263.96
Total Service Class: Municipal				\$10,172.86
Total Service: Electric				\$243,164.11
SERVICE:Water				
SERVICE CLASS: Residential				
RATE: Residential Water				
Water Rate R1	WR1	1292		27,713.40
Usage Gallons R1	WR1	1292	5,465,194	51,308.08
Total Residential Water				\$79,021.48
Total Service Class: Residential				\$79,021.48
SERVICE CLASS: Sprinkler				
RATE: Sprinkler Water				
Water Rate SS	WSS	6		128.70
Usage Gallons S	WSS	6	2,813	35.02
Total Sprinkler Water				\$163.72
Total Service Class: Sprinkler				\$163.72
SERVICE CLASS: Institutional				
RATE: Institutional Water				
Water Rate C1	WC1	13		278.85
Usage Gallons AMC	WC1	13	746,197	6,735.73
Total Institutional Water				\$7,014.58
Total Service Class: Institutional				\$7,014.58
SERVICE CLASS: Commercial				
RATE: Commercial Water				
Water Rate C2	WC2	26		557.70
Usage Gallons C	WC2	26	242,333	2,090.90
Total Commercial Water				\$2,648.60
RATE: No Charge - Informational Record				
No Charge Energy OI	NCE	2	2,988	0.00
Total No Charge - Informational Record				\$0.00
Total Service Class: Commercial				\$2,648.60
SERVICE CLASS: Municipal				
RATE: Municipal Water				
Water Rate M1	WM1	9		193.05
Usage Gallons M	WM1	9	39,256	348.85
Total Municipal Water				\$541.90
Total Service Class: Municipal				\$541.90
Total Service: Water				\$89,390.28
SERVICE:Trash				
SERVICE CLASS: Residential				
RATE: Residential Trash - Flat Charge				
Municipal Trash	MT	1569		30,343.00
Total Residential Trash - Flat Charge				\$30,343.00
Total Service Class: Residential				\$30,343.00
SERVICE CLASS: Commercial				
RATE: Commercial Trash - Flat Charge				
Municipal Trash	CMT	3		57.00
Total Commercial Trash - Flat Charge				\$57.00

Billing Summary

Town of Paxton

Component	Bill Code	Count	Qty	Amount
SERVICE:Trash				
SERVICE CLASS:Commercial				
Total Service Class: Commercial				\$57.00
Total Service: Trash				\$30,400.00
Total All Services				\$362,954.39

Billing Summary

Town of Paxton

<u>Tax Type</u>	<u>Service Type</u>	<u>Taxable Revenue</u>	<u>NonTaxable Revenue</u>	<u>Total Revenue</u>	<u>Tax</u>	<u>Total Revenue & Tax</u>
MA SalesTax	Electric	23,695.17	217,987.91	241,683.08	1,481.03	\$243,164.11
	Water	0.00	89,390.28	89,390.28	0.00	\$89,390.28
	Trash	0.00	30,400.00	30,400.00	0.00	\$30,400.00
		<u>\$23,695.17</u>	<u>\$337,778.19</u>	<u>\$361,473.36</u>	<u>\$1,481.03</u>	<u>\$362,954.39</u>

Billing Summary

Town of Paxton

Tax Exempt Reason Report

<u>Tax Type</u>	<u>Service Type</u>	<u>Reason</u>	<u>NonTaxable Revenue</u>
MA SalesTax	Electric		217,987.91
	Total Electric		<u>\$217,987.91</u>
	Water		89,390.28
	Total Water		<u>\$89,390.28</u>
	Trash		30,400.00
	Total Trash		<u>\$30,400.00</u>
Total MA SalesTax			<u>\$337,778.19</u>

Report Setup Information

Report Design Billing Summary
 Output Type Graphics
 Start Date 11/1/2020
 End Date 11/30/2020

To: Town Treasurer
 Paxton Water Department
 Water Board
 Town Accountant

From: Paxton Light Department
 Date: **December 31, 2020**

Subject: Water Billings Rendered

The following water billings were rendered to Books 1 **From** 12/01/20
To 12/31/20

Rate #	Rate Name	Gallons Consumption	Water Rates	Late Charges	Total Water	Customers Billed
22	Residential Water	4,492,044	68,095.72		68,095.72	1283
23	Sprinkler Water	0	0.00		0.00	0
24	Institutional Water	369,631	3,561.83		3,561.83	13
25	Commercial Water	169,467	1,979.37		1,979.37	25
	No Commercial Charge	2,197	0.00		0.00	2
26	Municipal Water	37,191	503.06		503.06	25 8
	Late Penalties Applied		0		0.00	
Metered Water Sales Billed		5,070,530	\$ 74,139.98	\$ -	\$ 74,139.98	1,348 1,331
Water Connection Fees			0.00		0.00	0
Net Commitment Water Rates		5,070,530	\$ 74,139.98	\$ -	\$ 74,139.98	1,348 1,331
Water Adjustments (Included in Net above)					0.00	



Tara Rondeau, General Manager PMLD

*Please return 1 Copy to PMLD
 Thank you*

Travis Thibault, Water Superintendent

John F. Malone, Water Board

David L. Trulson, Water Board

Rodney Jenkins, Water Board

Billing Summary

Town of Paxton

Component	Bill Code	Count	Qty	Amount	Component	Bill Code	Count	Qty	Amount
SERVICE:Electric					SERVICE:Electric				
SERVICE CLASS: Commercial					SERVICE CLASS: Municipal				
RATE: Commercial Rate B					RATE: Municipal Rate MC				
MA SalesTax	Tax	73		372.25	Total Municipal Rate MC				
Electric Rate B	BCC	123		861.00	<hr/>				
Usage KWH B	bdl	123	64,453	8,301.54	Total Service Class: Municipal				
Power Cost Adj	PCA	107	64,450	321.96	<hr/>				
Total Commercial Rate B				\$9,856.75	Total Service: Electric				
					<hr/>				
RATE: Rate B Water Heating					SERVICE:Water				
MA SalesTax	Tax	1		0.40	SERVICE CLASS: Residential				
Water Heating B	bdl	1	48	6.18	RATE: Residential Water				
Power Cost Adj	PCA	1	48	0.24	Water Rate R1	WR1	1282		27,498.90
Total Rate B Water Heating				\$6.82	Usage Gallons R1	WR1	1283	4,492,044	40,596.82
					Total Residential Water				
RATE: Commercial B Farm					<hr/>				
Electric Rate B Farm BFC		4		25.20	Total Service Class: Residential				
Usage KWH BF	bdl	4	949	110.01	<hr/>				
Power Cost Adj - FarPCA		3	949	4.74	SERVICE CLASS: Institutional				
Total Commercial B Farm				\$139.95	RATE: Institutional Water				
					Water Rate C1	WC1	13		278.85
Total Service Class: Commercial					Total Service Class: Institutional				
				\$10,003.52	<hr/>				
SERVICE CLASS: Deposit Intere					RATE: Commercial Water				
RATE: MD Interest on \$200					Water Rate C2				
Deposit Interest	MDI	2		(0.68)	Usage Gallons C	WC2	25	169,467	536.25
Total MD Interest on \$200				(\$0.68)	Total Commercial Water				
					<hr/>				
RATE: MD Interest on \$300					RATE: No Charge - Informational Record				
Deposit Interest	MDI	47		(23.97)	No Charge Energy O/NCE		2	2,197	0.00
Total MD Interest on \$300				(\$23.97)	Total No Charge - Informational Record				
					<hr/>				
RATE: MD Interest on \$500					Total Service Class: Commercial				
Deposit Interest	MDI	4		(3.44)	<hr/>				
Total MD Interest on \$500				(\$3.44)	SERVICE CLASS: Municipal				
					RATE: Municipal Water				
RATE: MD Interest on \$2000					Water Rate M1				
Deposit Interest	MDI	1		(3.42)	Usage Gallons M	WM1	8	37,191	171.60
Total MD Interest on \$2000				(\$3.42)	Total Municipal Water				
					<hr/>				
RATE: MD Interest on \$2500					Total Service Class: Municipal				
Deposit Interest	MDI	2		(8.56)	<hr/>				
Total MD Interest on \$2500				(\$8.56)	Total Service: Water				
					<hr/>				
RATE: MD Interest on \$1500					SERVICE:Trash				
Deposit Interest	MDI	2		(5.14)	SERVICE CLASS: Residential				
Total MD Interest on \$1500				(\$5.14)	RATE: Residential Trash - Flat Charge				
					Municipal Trash				
RATE: MD Interest on \$4500					MT				
Deposit Interest	MDI	1		(7.70)	1564				30,286.00
Total MD Interest on \$4500				(\$7.70)	Total Residential Trash - Flat Charge				
					<hr/>				
RATE: MD Interest on \$150.00					Total Service Class: Residential				
Deposit Interest	MDI	1		(0.26)	<hr/>				
Total MD Interest on \$150.00				(\$0.26)	SERVICE CLASS: Commercial				
					RATE: Commercial Trash - Flat Charge				
RATE: MD Interest on \$350					Municipal Trash				
Deposit Interest on \$:MDI		1		(0.60)	CMT		3		57.00
Total MD Interest on \$350				(\$0.60)	Total Commercial Trash - Flat Charge				
					<hr/>				
RATE: MD Interest on \$450					Total Service Class: Commercial				
Deposit Interest	MDI	1		(0.76)	<hr/>				
Total MD Interest on \$450				(\$0.76)	Total Service: Trash				
					<hr/>				
Total Service Class: Deposit Interest Paid					Total All Services				
				(\$54.53)	<hr/>				
SERVICE CLASS: Municipal					\$332,579.30				
RATE: Municipal Rate MB									
Electric Rate MB	MBC	15		105.00					
Usage KWH MB	bdl	15	5,531	682.89					
Power Cost Adj	PCA	12	5,531	27.62					
Total Municipal Rate MB				\$815.51					
RATE: Municipal Rate MC									
Electric Rate MC	MCC	5		125.00					
Demand Rate MC	MCd	5	284	1,491.50					
Usage KWH MC	bdl	5	68,660	6,799.18					
Power Cost Adj	PCA	5	68,660	343.29					

Billing Summary

Town of Paxton

<u>Tax Type</u>	<u>Service Type</u>	<u>Taxable Revenue</u>	<u>NonTaxable Revenue</u>	<u>Total Revenue</u>	<u>Tax</u>	<u>Total Revenue & Tax</u>
MA SalesTax	Electric	20,548.04	206,263.99	226,812.03	1,284.29	\$228,096.32
	Water	0.00	74,139.98	74,139.98	0.00	\$74,139.98
	Trash	0.00	30,343.00	30,343.00	0.00	\$30,343.00
		<u>\$20,548.04</u>	<u>\$310,746.97</u>	<u>\$331,295.01</u>	<u>\$1,284.29</u>	<u>\$332,579.30</u>

Tax Exempt Reason Report

<u>Tax Type</u>	<u>Service Type</u>	<u>Reason</u>	<u>NonTaxable Revenue</u>
MA SalesTax	Electric		206,263.99
	Total Electric		<u>\$206,263.99</u>
	Water		74,139.98
	Total Water		<u>\$74,139.98</u>
	Trash		30,343.00
	Total Trash		<u>\$30,343.00</u>
Total MA SalesTax			<u>\$310,746.97</u>

Report Setup Information

Report Design Billing Summary
Output Type Graphics
Start Date 12/1/2020
End Date 12/31/2020

WATER ENTERPRISE

	Withdrawals	Deposits	Balance	PROOF
7/1/2020 Balance			\$415,994.45	X
5/27/2020 Warrant 43 (TC did not deduct)	\$3,657.00		\$412,337.45	X
6/27/2020 Payroll 26	\$5,891.02		\$406,446.43	X
7/1/2020 Treasurer borrow money	\$300,000.00		\$106,446.43	X
6/30/2020 Payroll 27	\$435.78		\$106,010.65	X
6/30/2020 PEL 17		\$31,871.74	\$137,882.39	X
6/30/2020 PEL 18		\$35,193.10	\$173,075.49	X
7/1/2020 Warrant 48	\$189.94		\$172,885.55	X
7/9/2020 Health Insurance - July 2020	\$2,212.45		\$170,673.10	X
7/1/2020 Warrant 1	\$1,691.00		\$168,982.10	X
7/8/2020 Warrant 2	\$3,310.49		\$165,671.61	X
7/8/2020 Warrant 49	\$5,540.92		\$160,130.69	X
7/8/2020 WEX pd by Donna - June 2020	\$328.45		\$159,802.24	X
7/8/2020 Water Debt	\$12,265.72		\$147,536.52	X
7/8/2020 FY2021 Retirement	\$5,851.00		\$141,685.52	X
7/11/2020 Payroll 1	\$5,697.72		\$135,987.80	X
7/15/2020 Warrant 50	\$3,495.45		\$132,492.35	X
7/15/2020 PEL 19		\$18,126.43	\$150,618.78	X
7/15/2020 Warrant 3	\$1,093.29		\$149,525.49	X
7/15/2020 Cap One - July 2020	\$212.48		\$149,313.01	X
7/22/2020 FY2020 Encumbrance	\$53,518.08		\$95,794.93	X
7/17/2020 W-2021-01 2 Hemlock service connection		\$5,000.00	\$100,794.93	X
7/29/2020 COVID Transfer		\$239.25	\$101,034.18	X
7/30/2020 Treasurer return money		\$300,000.00	\$401,034.18	X
7/25/2020 Payroll 2	\$6,245.76		\$394,788.42	X
7/30/2020 Lien Payment		\$101.44	\$394,889.86	X
7/31/2020 Interest - July 2020		\$52.32	\$394,942.18	X
7/29/2020 FY20 Encumbrance	\$101.28		\$394,840.90	X
7/29/2020 Warrant 4	\$198.36		\$394,642.54	X
8/3/2020 Health Insurance - August 2020	\$2,212.45		\$392,430.09	X
8/5/2020 FY2020 Encumbrance Warrant	\$2,089.00		\$390,341.09	X
8/5/2020 Warrant 5	\$1,473.16		\$388,867.93	X
8/5/2020 WEX pd by Donna - July 2020	\$270.54		\$388,597.39	X
8/8/2020 Payroll 3	\$6,951.05		\$381,646.34	X
7/31/2020 PEL 20		\$47,746.07	\$429,392.41	X
8/19/2020 FY2020 Encumbrance	\$26,508.42		\$402,883.99	X
8/19/2020 Warrant 6	\$36,596.11		\$366,287.88	X
7/31/2020 PEL 21		\$47,396.55	\$413,684.43	X
8/15/2020 PEL 22		\$29,496.51	\$443,180.94	X
8/24/2020 Health Insurance - September 2020	\$1,982.57		\$441,198.37	X
8/24/2020 Cap One - August 2020	\$128.95		\$441,069.42	X
8/22/2020 Payroll 4	\$7,469.54		\$433,599.88	X
8/26/2020 Warrant 7	\$861.63		\$432,738.25	X
8/31/2020 Interest - August 2020		\$151.24	\$432,889.49	X
9/1/2020 Treasurer Error - deduction will be returned	\$3,307.40		\$429,582.09	X
9/5/2020 Payroll 5	\$7,484.38		\$422,097.71	X
9/9/2020 Warrant 8	\$15,130.77		\$406,966.94	X
9/9/2020 WEX pd by Donna - August 2020	\$405.00		\$406,561.94	X
9/15/2020 W-2021-02 various		\$20,117.00	\$426,678.94	X
9/16/2020 Warrant 9	\$1,477.96		\$425,200.98	X
9/21/2020 Cap One - Harbor Freight	\$14.96		\$425,186.02	X
8/31/2020 PEL 23		\$37,128.13	\$462,314.15	X

WATER ENTERPRISE

	Withdrawals	Deposits	Balance	PROOF
8/31/2020 PEL 24		\$54,472.73	\$516,786.88	X
9/17/2020 Transfer to Gen. Fund - Mun. Asst. position	\$13,123.50		\$503,663.38	X
9/19/2020 Payroll 6	\$5,916.15		\$497,747.23	X
9/15/2020 PEL 25		\$22,366.04	\$520,113.27	X
9/23/2020 Warrant 10	\$40,520.82		\$479,592.45	X
9/21/2020 Health Insurance - October 2020	\$2,212.45		\$477,380.00	X
9/30/2020 Warrant 11	\$319.00		\$477,061.00	X
9/30/2020 Interest - September 2020		\$152.34	\$477,213.34	X
10/3/2020 Payroll 7	\$5,308.98		\$471,904.36	X
10/7/2020 Warrant 12	\$5,063.32		\$466,841.04	X
10/7/2020 Treasurer Temporary Transfer	\$300,000.00		\$166,841.04	X
10/7/2020 WEX - Sept. 2020 gas	\$279.37		\$166,561.67	X
10/14/2020 Warrant 13	\$48,701.16		\$117,860.51	X
10/17/2020 Payroll 8	\$3,480.39		\$114,380.12	X
9/30/2020 PEL 26		\$48,443.70	\$162,823.82	X
9/30/2020 PEL 27		\$31,778.64	\$194,602.46	X
10/19/2020 W-2021-03 2 Hemlock		\$636.47	\$195,238.93	X
10/21/2020 Warrant 14	\$756.71		\$194,482.22	X
10/15/2020 PEL 28		\$32,077.19	\$226,559.41	X
10/26/2020 Health Insurance - November 2020	\$2,212.45		\$224,346.96	X
10/29/2020 Treasurer Temporary Transfer		\$300,000.00	\$524,346.96	X
10/30/2020 Interest - October 2020		\$66.85	\$524,413.81	X
10/28/2020 Warrant 15	\$295.36		\$524,118.45	
10/31/2020 Payroll 9	\$6,289.94		\$517,828.51	
11/4/2020 Warrant 16	\$6,752.90		\$511,075.61	
11/4/2020 WEX - October 2020 gas	\$310.27		\$510,765.34	
11/11/2020 Warrant 17	\$1,818.33		\$508,947.01	
11/13/2020 W-2021-04 508 Pleasant		\$50.00	\$508,997.01	
10/31/2020 PEL 29		\$44,298.38	\$553,295.39	
10/31/2020 PEL 30		\$49,212.93	\$602,508.32	
11/14/2020 Payroll 10	\$3,480.39		\$599,027.93	
11/18/2020 Cap One - Harbor Freight	\$14.96		\$599,012.97	
11/18/2020 Warrant 18	\$4,160.21		\$594,852.76	
11/15/2020 PEL 32		\$18,256.11	\$613,108.87	
11/25/2020 Warrant 19	\$47,020.01		\$566,088.86	
11/28/2020 Payroll 11	\$1,684.71		\$564,404.15	
12/2/2020 Warrant 20	\$634.15		\$563,770.00	
12/9/2020 Warrant 21	\$7,931.31		\$555,838.69	
12/9/2020 WEX - November 2020	\$231.73		\$555,606.96	
12/12/2020 Payroll 12	\$4,733.08		\$550,873.88	
11/30/2020 PEL 33		\$27,760.51	\$578,634.39	
12/16/2020 Warrant 22	\$42,205.58		\$536,428.81	
12/16/2020 MIIA - paid by Larissa	\$3,202.00		\$533,226.81	
12/17/2020 W-2021-05 - water off at 134 Pleasant		\$50.00	\$533,276.81	
12/17/2020 Harvard Pilgrim - December 2020 health insurance	\$2,212.45		\$531,064.36	
12/17/2020 Cap One - Amazon - Pete's cell phone	\$75.35		\$530,989.01	
11/30/2020 PEL 34		\$48,125.77	\$579,114.78	
12/15/2020 PEL 35		\$24,730.66	\$603,845.44	
12/23/2020 Warrant 23	\$1,116.88		\$602,728.56	
12/23/2020 Cap One - USA Blue Book - leak detectors	\$46.89		\$602,681.67	
12/23/2020 Cap One - Grainger - air tank, air gun	\$89.50		\$602,592.17	
12/26/2020 Payroll 13	\$5,994.29		\$596,597.88	

WATER ENTERPRISE

	Withdrawals	Deposits	Balance	PROOF
12/30/2020 Warrant 24	\$132.97		\$596,464.91	
12/30/2020 Harvard Pilgrim - January 2021 health insurance	\$2,288.30		\$594,176.61	
1/6/2021 Warrant 25	\$564.26		\$593,612.35	
1/6/2021 WEX - December 2020	\$560.73		\$593,051.62	
1/6/2021 Water Debt	\$72,660.72		\$520,390.90	
1/8/2021 Cap One - Amazon - face masks	\$50.97		\$520,339.93	
1/9/2021 Payroll 14	\$5,875.59		\$526,215.52	
1/13/2021 Warrant 26	\$37,020.10		\$489,195.42	

WATER ACCOUNTS

FY 21

1/13/2021

Purchased Services 6500-1450-5200-0000

\$ 772,495.00

	Allotted	Spent	Balance	% spent
License/Training	\$ 2,000.00	\$ 425.00	\$ 1,575.00	
Gas / Propane	\$ 8,000.00	\$ 2,242.99	\$ 5,757.01	
Maint./Operation	\$ 18,654.00	\$ 14,404.89	\$ 4,249.11	
Electricity	\$ 28,000.00	\$ 9,997.50	\$ 18,002.50	
Water Billing	\$ 39,594.00	\$ 23,096.50	\$ 16,497.50	
Communications	\$ 4,400.00	\$ 2,964.21	\$ 1,435.79	
Police Detail	\$ 3,000.00	\$ 1,470.00	\$ 1,530.00	
CCR Report	\$ -		\$ -	
Dig Safe	\$ 450.00	\$ 35.00	\$ 415.00	
Pump Station Software	\$ 3,000.00	\$ 1,950.00	\$ 1,050.00	
Office	\$ 1,000.00	\$ 415.08	\$ 584.92	
Pipes & Fittings	\$ 8,000.00	\$ 2,787.68	\$ 5,212.32	
Hydrants	\$ 2,500.00		\$ 2,500.00	
Temp Water hookups	\$ -		\$ -	
Meters	\$ 78,000.00	\$ 5,343.40	\$ 72,656.60	
Personal Protection Equip	\$ 2,000.00		\$ 2,000.00	
Worcester Water	\$ 510,000.00	\$ 230,984.98	\$ 279,015.02	
Water Quality	\$ 4,000.00	\$ 1,530.00	\$ 2,470.00	
State Mandated Withdrawal	\$ 1,000.00	\$ 951.43	\$ 48.57	
Medicare	\$ 3,768.00		\$ 3,768.00	
Health Insurance	\$ 49,278.00	\$ 18,535.12	\$ 30,742.88	
Worcester Retirement	\$ 5,851.00	\$ 5,851.00	\$ -	

\$ 772,495.00 \$ 322,984.78 \$ 449,510.22

42%

Water - Debt 6500-1450-5601-0000

\$ 95,901.00

	Allotted	Spent	Balance
Water Tank Debt	\$ 84,927.00	\$ 84,926.44	\$ 0.56
Water Vehicles	\$ 10,974.00	\$ 10,973.99	\$ 0.01
	\$ 95,901.00	\$ 84,926.44	\$ 0.57

89%

Asnebumskit Tank Rehabilitation 6500-1450-5804-0000

\$ 105,672.00

	Allotted	Spent	Balance
Tank Rehab	\$ 105,672.00		\$ 105,672.00

\$ 105,672.00 \$ - \$ 105,672.00

0%

Water - Encumbrances 6500-1450-5999-0000

	Allotted	Spent	Balance
Encumbrances	\$ 82,627.78	\$ 82,216.78	\$ 411.00

\$ 82,627.78 \$ 82,216.78 \$ 411.00

99.50%

Water - Compensation

FY 21
1/9/2021

Acct. 6500-1450-5103-0000

	<u>Allotted</u>	<u>Spent</u>	<u>Balance</u>
Superintendent	\$92,626.00	\$ 36,888.98	\$ 55,737.02
Secretary	\$15,194.00	\$	15,194.00
Water Operator	\$51,854.00	\$ 23,518.42	\$ 28,335.58
Water Foreman	\$	5,000.00	
Highway Employees	\$7,000.00	\$ 2,254.03	\$ 4,745.97
Stipend	\$6,000.00	\$ 2,200.00	\$ 3,800.00
Overtime	\$7,653.00	\$ 4,874.04	\$ 2,778.96
Committee Salary	\$1,800.00	\$	\$ 1,800.00
	\$182,127.00	\$ 74,735.47	\$ 112,391.53
			41%

Total Paid to Highway Employees: \$ 5,063.58

\$ 1,783.21 David Tardie
\$ 281.28 Peter DeFlorio
\$ 2,809.55 Highway Employees

FY 2021
WATER RECEIPTS VS. EXPENSES

MONTH	RECEIPTS		EXPENSES		TOTAL EXPENSES	MONTHLY INC VS EXP
			WARRANTS	PAYROLL		
JULY	\$	118,370.49	\$	11,942.98	\$	79,565.95
AUGUST	\$	121,097.37	\$	14,420.59	\$	62,938.89
SEPTEMBER	\$	122,705.38	\$	26,538.99	\$	36,100.39
OCTOBER	\$	126,224.97	\$	15,079.31	\$	53,837.29
NOVEMBER	\$	94,192.39	\$	5,165.10	\$	28,950.61
DECEMBER	\$	24,780.66	\$	10,727.37	\$	(46,163.89)
JANUARY	\$	-	\$	5,875.59	\$	(116,732.37)
FEBRUARY	\$	-	\$	-	\$	-
MARCH	\$	-	\$	-	\$	-
APRIL	\$	-	\$	-	\$	-
MAY	\$	-	\$	-	\$	-
JUNE	\$	-	\$	-	\$	-
	\$	607,371.26	\$	508,874.39	\$	98,496.87

Town of Paxton FY22 Proposed Budget

Account 1450: WATER BOARD

email: tthibault@townofpaxton.net

<u>Subacct</u>	<u>Description</u>	<u>FY2021</u> <u>Approved</u>	<u>FY2022</u> <u>Proposed</u>	<u>FY2022</u> <u>Approved</u>
5100	Compensation			
5101	Committee Salary	1,800	1,800	
5102	Director of Public Works Salary	92,626	40,590	
	SUBTOTAL	94,426	42,390	
5103	Employee Compensation			
	weekly			
	hours	FY21 Rate	FY22 Rate	
Administrative Assistant	20	19.48	19.97	15,194
Water Foreman	40		32.19	66,955
Water Operator	40	24.94	26.45	51,854
	on call stipend			6,000
	water overtime			7,653
highway employees	as needed			7,000
	SUBTOTAL	87,701	167,793	
5200	Purchased Services			
	License, Training, Meet	2,000	2,000	
	Gas(wex)/Propane	8,000	8,000	
	Maint./Oper.	18,654	18,654	
	Electricity	28,000	28,000	
	Water Billing	39,594	39,594	
	Communications	4,400	4,400	
	Police Detail	3,000	3,000	
	dig safe	450	450	
	Pump Station Software	3,000	3,000	
	Worcester County Retirement	5,851	5,851	
	Medicare	3,768	3,768	
	Health Insurance	49,278	49,278	
	SUBTOTAL	165,995	165,995	
5201	Worcester Water	510,000	480,000	
	Worcester Water Total	510,000	480,000	
5400	Supplies			
	meters	78,000	78,000	
	personal protection equipment	2,000	2,000	
	Office Expense	1,000	1,000	
	Pipes and Fittings	8,000	8,000	
	Hydrants	2,500	2,500	
	Temp water hookups	-	0	
	SUBTOTAL	91,500	91,500	
5700	Water Quality Testing	4,000	4,000	
5701	Engineering Services	-	0	
5702	State Mandated Withdrawal	1,000	1,000	
	Matching Grant Funds	-	0	
5705	Remote Meter Reading Equipment	-	0	
	SUBTOTAL	5,000	5,000	
	Debt			
5602	Pumping Station Principle	-	0	
5620	Pumping Station Interest	-	0	
5803	Debt Service Water Vehicles	10,974	10,974	
	Water Tank debt	84,927	84,927	
	SUBTOTAL	95,901	95,901	
	TOTAL	1,050,523	1,048,579	

compensation	182,127	210,183
expenses	772,495	742,495
Debt	95,901	95,901
Total	1,050,523	1,048,579

\$107,189.00 Due to SUEZ for year 2 payment to be paid out of the Enterprise Fund. (they added the extra cost for roof repairs, and spread it out over the first 5 years of payments).

Difference : 1,944

Estimated \$25,000 to upgrade the SCADA system. (Not included in the

Proposed budget).

Does NOT include replacement of Van.