

**CABLE COMMITTEE MEETING  
MINUTES  
OCTOBER 18, 2023 AT 2 PM  
TOWN HALL  
697 PLEASANT STREET, PAXTON MA 01612**

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Attendees: Scott Wilson, Nick Powlovich, Heather Munroe;  
Howard Root (AV Designs)

Absent: None

Opened the meeting at 2:05 PM.

**OLD BUSINESS**

**1. Minutes of September 7, 2023**

Scott made a few amendments to the minutes.

**Motion** by Scott to approve as amended, seconded by Heather. 3-0.

**2. Station Upgrade Review**

Nick and Howard had a conference call to get the SOW straightened out on station work with TelVue. Everything is looking good thus far. Clarification was provided that the project was turnkey and soup to nuts project.

Nick spoke with Charter (Fiber, Coax) – the drop in service with Charter is sufficient for new system. If expansion is required, transition from Coax to Fiber will be needed.

TelVue has been proactive with updates and schedules and staying on track with all aspects. A few hiccups here and there, welcome and receptive to clarification.

**NEW BUSINESS**

**3. Vote on WiFi Camera**

Nick spoke to Ockers about a quote for a wifi camera, pricing was good for complete system, but short of what we already have. Doesn't have zoom and other things we are used to. Reviewed three alternatives.

Sony, Panasonic, vs. JVC. Looking at bandwidth options. Panasonic 2000, good optics with zoom, 3g sdi, handle. Live broadcast for STM on Nov 20<sup>th</sup>.

**Motion** by Heather to authorize Nick to spend up to \$3,500 to purchase the Panasonic X2000 4k Professional Camcorder or comparable and necessary components, seconded by Nick. 3-0.

#### **4. Vote on Windows Laptop**

We will need to procure a new laptop for Scott that provides more capabilities than a browser as is what is currently available on the Chrome Book.

**Motion** by Nick to authorize purchase of a new computer for Scott along with a case or bag and warranty not to exceed \$1500 with review by IT company, seconded by Heather. 3-0.

#### **5. Vote on unrestricted increase of cable funds**

Nick has concerns about continuing meetings in Heather's absence. Nick would like to discuss that he would be authorized increase of discretionary spending increase to expend up to \$5k without prior committee approval only as pertains to upgrades.

**Motion** by Scott to authorize an increase of discretionary spending of the Chair as pertains to the studio upgrades up to \$5k, seconded by Heather. 3-0.

#### **6. Dedicated, NOT guest account Wi-Fi all Town Buildings**

Cable needs access to regular WiFi broadcasting. COA WiFi continues to be spotty. Desire for WiFi to work accurately.

#### **7. Other**

Email password reset. Heather changed Zoom account to Gmail email.

**Motion** to adjourn by Nick, seconded by Scott. 3-0

Adjourned 2:56 PM

Submitted by: Heather Munroe