

**CABLE COMMITTEE MEETING
MINUTES
AUGUST 24, 2023 AT 1 PM
TOWN HALL CONFERENCE ROOM
WEST STREET, PAXTON MA 01612**

Attendees: Scott Wilson, Nick Powlovich, Heather Munroe;
Howard Root (AV Designs)

Absent: None

Opened the meeting at 2:08 PM.

OLD BUSINESS

1. Minutes – Not ready

2. RFP – Review responses

Review each proposal. Discussion occurs pertinent to the RFP. Once there is a consensus as to preference, then the quotes can be viewed.

A. Keycode Media New England

- a. *Pretty slim with specs.* Shows storage backup and does not provide backup. No mention of closed caption. No mention of rack or hardware. No specifications with pre-paid support (does that mean you can zoom with someone for five years). Spec sheets were very difficult to read. Statement is that Castis does it all but does not clarify how and the components do it. Does not fully answer the question that addendum.
- b. *Other notes.* Training – 12 in person and 8 online, with 5 hour blocks. Timeline was ambiguous.
- c. *Additional Questions* – OS is Linux. Recommendation of a system with respect to the RFP.

B. Ockers Company

- a. Documents are missing, no responses to some of the qualifications. Wanted 5 years, they allowed for three years and then more cost for additional. In order to do the streaming, we need to buy 4 servers for a three channel system because we only need 3. Windows 10 – is an older version. Additional requirements needed to be able to fulfill our requests. \$250/maintenance fee per app. Closed captioning is purchasable by blocks. Questions about whether hard or soft CC. System does not currently have ability to develop the SAP option. Means to import SD. Analog would need to be converted to HD. Very specific as to addendum and noted. 12 trainings at 2 hours each. Hardware assurance section is confusing on page 8. Questions on cable pro vod and years of coverage. Didn't

understand the BrightEye, downconverter- separate component takes HD content and down converts to broadcast on SD system. There is no diagram. Rates for cable cast are \$2400 average per year. Yearly fees around \$30k in a five year period.

C. Telvue Corporation

- a. Exceed 40 TB NAS storage. Materials are comprehensive and not cumbersome. 24/7 support. Closed captioning as 608/708. Supplier of equipment and the vendor. Support beyond five years. Unsure what it means for optional IP capture for streaming sources – 2 included. Operating system on SSD backs up to spinning disks each night. Branded apps should be included in the cost. 24 hours of hands-on on site training. Unlimited web training. Additional training for the hypercast. Install within 60 days.

All members tallied up there rating forms for each of the submissions.

	Nik	Scott	Heather	Howard	Column2	TOTAL
Telvue	18	14	15	17		64
Okers	13	9	12	14		48
KeyCode	9	10	14	14		47

Telvue was the highest ranked by all reviewers. The group discussed that they would like to proceed at the next meeting with reviewing the price proposal for Telvue and there was no need for an interview of vendors at this time.

3. Table Cloth

Starting over with current company.

Next Meeting – Tuesday, August 29th at 1130am at Town Hall.

Motion to adjourn by Heather, seconded by Nick. 3-0

Adjourned 3:52 PM

Submitted by: Heather Munroe