

Town of Paxton Board of Selectmen

Regular Meeting Minutes

Monday, November 9, 2009

Members Present: Michael T. Quinlivan, Chair
Frederick G. Goodrich, Vice Chair
William A. Trotta, Clerk

Attendees: See attendee list

Chairman called the meeting to order at 7:00pm.

Meeting Minutes

- **Motion (FG) seconded (WT) to accept the Regular Meeting Minutes of October 26th, 2009. Unanimous all in favor.**
- **Motion (WT) seconded (FG) to accept the Regular Meeting Minutes of October 19th, 2009. Unanimous all in favor.**
- **Motion (FG) seconded (WT) to accept the Regular Meeting Minutes of November 4th, 2009. Unanimous all in favor.**

Town Hall Renovation Committee

- Jay Gallant, Chair and Paul Robinson, Vice Chair, presented on behalf of the committee.
- (JG) one-year ago money was appropriated to do a Town Hall Renovation Study; Architects Durland Van Voohis were chosen to do the study

Three main goals which were set and achieved to show:

- How to fully utilize all three floors, only one used at this time.
- To provide valuable meeting space.
- Enhance the quality of the Town Center.

The design includes:

- A small addition for an elevator, which is required by law.
- Utilize basement by pouring a new foundation.
- First floor stairway improved to be in compliance.
- Entrance directly from the parking lot, with the elevator going to all three floors.
- Utilize the second floor, major portion of which could be used as a function room.
- (JG) cost to renovate the Town Hall is around \$3 million, with soft cost looking at \$3.7million.

- (JG) next step would be to look at the different ways we can do the project, which would be approximately \$250,000.
- (PR) would be advantage to the Town to do the next step, and everything ready in place.
- The committee confirmed that they had not looked into funding the project.
- (CB) could apply for the Architectural Barrier Removal Grant, for an elevator.
- (PR) stated that there is a demand for small meeting rooms for committees to meet.
- (MQ) thanked the committee for all the time and hard work that was put into this study.

Board of Selectmen Goals & Objectives

- (MQ) provided a copy of the BOS Goals & Objectives that they had compiled, (copy attached)
- **Motion (MQ) seconded (WT) to accept the BOS goals and objectives. Unanimous all in favor.**

Town Administrators Update

Gas & Diesel Bids

- (CB) recommended to exercise the option to extend the agreement for a further twelve months.
- **Motion (FG) seconded (WT) to extend current agreement for gasoline and diesel through October 31, 2010. Unanimous all in favor.**

Zoning Board of Appeals

- Trial on the Maria Hopkins appeal of the ZBA decision to deny a special permit for a Home Business will go forward in December.

Holiday Party

- Holiday Party for past and present employees, and elected and appointed officials and guests is December 4th at Kettlebrook Golf Course.

Dispatch Appointments

- Sgt. Lang requesting the appointment of Benjamin Markwart and Daniel Driscoll as part time dispatchers.
- **Motion (FG) seconded (WT) to appoint Benjamin Markwart and Daniel Driscoll as part time dispatchers. Unanimous all in favor.**

Correspondence

- (CB) has received a response from A. Joseph DeNucci, Auditor of the Commonwealth, currently looking into G.L. C29, S27C to see if applies to Chapter 28 training and administrative requirements.

- Letter received from Paxton Center School in which they outline their interest in using the now vacated basement in the White Building for band practice each day 8:30am to noon.
- (FG) the Recreation Commission and Communication Board have also showed interest in this room. Space Utilization committee did not consider the school use, as COA said that the noise would affect their programs at the center.

Other Business

- Town Clerk requesting the appointment of Mary Ann Paquette as Republican Registrar.
- **Motion (MQ) seconded (FG) to appoint Mary Ann Paquette as Republican Registrar. Unanimous all in favor.**
- Disclosure Statement signed by John Malone and Deirdre Malone to work the Polls on Tuesday December 8, 2009 for the State Primary and January 19, 2010 for the State Special Election for the lesser amount of \$8.50 per hour.
- **Motion (MQ) seconded (WT) to accept disclosures and forward along to the Town Clerk. Unanimous all in favor.**
- Letter from Town Clerk requesting the appointment of Beverly Berthel, Rosemary Buckley, Mary Byrnes, Janice Carlson, Cecillia Carroll, Janet Chapman, Kateri Clute, Patricia Cole, Victoria Copp, Margaret Eident, Gino Gangai, Kathryn Kingsbury, Annette McKiernan, Jack Malone, Michelle Nelsen, Nancy Proulx, Gerald Ryan, Marguerite Ryan, Natalie Siemen, Sandra Vaudo.
- **Motion (WT) seconded (WT) to appoint Poll workers as named. Unanimous all in favor.**

Insurance Advisory Committee

- Eva Ryan, Chair, Harold Smith and Deirdre Malone presented the 2010 proposal to the BOS.
- Current Harvard Pilgrim policy increased by 3.06% for 2010, 10% was budgeted. Lively Insurance were honoring the agreement to pay the first ten employees \$250 deductible for inpatient visits and understood that the Town would pick up any further claims after these ten claims. Choice of three policies for Seniors
- **Motion (FG) seconded (WT) to vote to continue with the policy. Unanimous all in favor.**
- **Motion (WT) seconded (FG) to accept the recommendations of the Insurance Advisory Committee. Unanimous all in favor.**

Other Business

- Julie McDonald requesting that she be allowed to place signs on Rt31 and Rt122 in Town to advertise the Paxton Center School Holiday Marketplace on November 14th.
- **Motion (WT) seconded (FG) to allow. Unanimous all in favor.**

- The Water Board has offered their assistance with cleaning up the Old Police Department.
- Neil Bagdis, Planning Board Chair asked for clarification on a memo received from Fred Goodrich addressed to the Planning Board, ZBA and BOH requesting that their boards reorganize and appoint someone to take meeting minutes. Enquired whether it came from the whole Board
- (MQ) said it had not come from the Board.
- (FG) added that it was merely a suggestion.
- (NB) responded that it was not taken well by the Planning Board, and did not see that it was something they could do.
- (FG) asked if there was anything they wanted him to take to the MMA Governors Group meeting tomorrow.
- (MQ) Chapter 71 Transportation cuts.
- (MQ) announced that he was resigning effectively November 30, 2009 as he was moving out of Town and made a motion to appoint (FG) as chairman.
- **Motion (MQ) seconded (WT) to appoint (FG) as Chairman. Unanimous all in favor.**

Motion (MQ) seconded (WT) to adjourn regular meeting at 8:00pm. Unanimous all in favor.

Respectfully submitted,

Carol L. Riches
Administrative Assistant