

Town of Paxton Board of Selectmen

Regular Meeting Minutes

Monday, February 22, 2010

Members Present: Frederick Goodrich, Chair,
William Trotta, Vice Chair
Peter Bogren, Jr., Clerk

Charles Blanchard, Town Administrator

Attendees: See attendee list

The Chairman called the meeting to order at 7:00 pm.

Meeting Minutes

- **Motion (FG) seconded (WT) to approve the Regular Meeting Minutes of February 8, 2010. Unanimous all in favor.**
- **Motion (FG) seconded (PB) to accept the Budget Meeting Minutes of February 16, 2010. Unanimous all in favor.**

Annual Town Meeting Warrant

Motion (FG) seconded (WT) to open the May 3, 2010 Annual Town Meeting Warrant and close on April 12, 2010. Unanimous all in favor.

Town Administrators Update – Charlie Blanchard

ABCC Temporary Increase of Population

- **Motion (FG) seconded (WT) Paxton sees no summer population increase. Population stated as 4800. Unanimous all in favor.**

Council on Aging Director

- Council on Aging Director will be retiring April 2, 2010, position advertised. Application to be received by (CB) and reviewed with the Council on Aging to select candidates for recommendation to the Board of Selectmen for appointment.

RFP – 10 West Street

- RFP for the lease of 10 West Street has been issued. Proposals are due in Tuesday, March 30th.

Town Common

- BOS provided with copies of the 1995 CMRPC report on traffic improvements to Town Common. Report also sent to two consultants for their recommendations on how to proceed.

Regional Selectboard Meeting

- A Regional Selectboard meeting has been arranged for March 11th in Holden.

Caucus

- The Paxton Annual Caucus will be held on March 11th at the Paxton Center School.

Water Contract

- The East National Water Contract for the operation of Paxton Water Distribution System expires June 30th. Water Commissioners are looking into developing a RFP for the operation of the system.

Board of Selectmen's Budgets

- The administrative budgets of the Board of Selectmen will be reviewed by the Finance Committee at their February 24th meeting.

FY11 Expenses

- Revised figures as provided to the BOS. Baypath Voc. School budget increased due to more students enrolled from Paxton.
- (FG) BOS will meet with Finance Committee to review budgets on March 22, 2010.

Correspondence

- Thank you note from Edward Duane for assistance from the Emergency Dept. following a fall at his home.

Forms of Government

- (FG) would like the BOS to review the forms of government as they apply to Paxton, in particular elected positions. (CB) provided (PB) and (WT) with the DOR report, Town Government Study Committee Report and proposed legislation.
- Jack Malone asked why this was being looked at again when it was turned down by the Town.
- (FG) responded that they need to strive for more economic measures.

Initiation of Evaluation of Town Administrator

- (FG) handed out the evaluation forms and said that he will compile the information and talk with (CB) prior to an open BOS meeting.
- (CB) stated that the last evaluation did not weight the goals and asked whether this would be done this year.
- (FG) said he had thought about this but didn't have time prior to this meeting.

FY11 Budget Review

| | | | | |
|------|------------------------|------------------------------|-----------|--------|
| 1122 | BOS | No change | \$70,880 | Accept |
| 1123 | Town Admin | Contract | \$87,190 | Accept |
| 1129 | TSC | No Change | \$25,150 | Accept |
| 1135 | Town Accountant | No Change | \$26,623 | Accept |
| 1141 | Assessors | | \$72,434 | Accept |
| 1151 | Legal | No Change | \$25,000 | Accept |
| 1155 | MIS | | \$21,638 | Accept |
| 1192 | Public Building | increased repairs by \$1,000 | \$20,924 | Accept |
| 1193 | Insurance | | \$109,672 | Accept |
| 1195 | Town Reports | | \$1,750 | Accept |
| 1196 | Town Clock | No Change | \$360 | Accept |
| 1243 | Plumbing Inspector | No Change | \$4,000 | Accept |
| 1245 | Wiring Inspector | No Change | \$3,455 | Accept |
| 1250 | Public Safety Building | | \$34,010 | Accept |
| 1295 | Tree Warden | \$25,000 | | |

Tree Warden to attend the next meeting and bring documentation of hangers and stumps etc. that he states require attention.

| | | | | |
|------|-----|--------------|----------|--------|
| 1541 | COA | Level funded | \$53,950 | Accept |
|------|-----|--------------|----------|--------|

1291 Emergency Management

(WT) stated that Emergency Manager is working on the Cert Program. (FG) stated that the Emergency Manager should attend a meeting before further planning.

(WT) stated that he would expect to be better prepared for any future emergency and need to be self-sufficient for 72 hours of any emergency.

1915 Central Purchasing BOS felt the electricity for the DPW was a little high

Motion (WT) seconded (PB) to adjourn meeting at 8:25 PM.

Respectfully submitted,

Carol L. Riches
Administrative Assistant