

# **Town of Paxton Board of Selectmen**

## **Regular Meeting Minutes**

**Monday, April 26, 2010**

Members Present: Fred Goodrich, Chair,  
Bill Trotta, Vice Chair  
Peter Bogren, Jr., Clerk

Charles Blanchard, Town Administrator

Attendees: See attendee list

The Chairman called the meeting to order at 7:00 pm and announced that they would be going into Executive Session under MGL Chapter 39, S.23B item 3.

### **Meeting Minutes**

- **Motion (PB) seconded (FG) to accept the Regular Meeting Minutes of April 12, 2010. Unanimous all in favor.**

### **FY09 Audit**

- (CB) provided information (attached) in response to the follow up action taken on the FY09 Audit.

### **Town Administrators Evaluation**

- (PB) and (WT) provided (FG) with their evaluations on the Town Administrator, (FG) will compile, then meet with (CB) and then review in an open meeting.
- (FG) stated that 70% of the markings will come from the 17 categories.
- (PB) said he would have liked to have known the weighting of each item prior to completing the evaluation.
- (WT) suggested that the form should be reviewed and revised for next year's evaluation.

### **Class II Used Car License**

- Mr. Golemo stated that he was unable to obtain a CORI from the Police Chief, so has applied to the CORI Board. He is currently looking for new premises to house cars.
- (PB) asked if the would be in Paxton.
- Mr. Golemo responded "probably not"

- **Motion (PB) seconded (FG) to deny the license. Unanimous all in favor.**
- Mr. Golemo responded that he had just wanted to be in compliance.
- (WT) warned Mr. Golemo that the license had been denied and that if they found out that he was actually carrying on a business from his home, then there would be consequences.

#### **Building Inspector/Zoning Enforcement Officer**

- (FG) explained that there had been complaints of not having projects inspected in a timely manner and that there was no daytime contact with the Building Inspector, and no office hours. All communication is done through email.
- He stated that they had tried to regionalize the position with no response from our regional towns so had asked (CB) to look to other towns. Now have two proposals, one as a shared inspector and another from a part-time inspector.
- (PB) asked whether the Building Inspector had been informed and when (FG) responded "no" (PB) stated that in fairness to the Building Inspector he should be asked to attend a meeting before going any further (CB) will ask that he attend the next meeting.

#### **Open Meeting Law**

- (FG) would like to have a discussion next meeting regarding the new Open Meeting Law that are going into effect July 1<sup>st</sup>. Main concern is the need to display and be able to view agendas 24/7.

#### **Town Common Traffic Study**

- (PB) did not feel that there was any money available to pay for an engineering study.
- (WT) felt that a 3 way stop sign would slow drivers down, and prevent any accidents.
- (CB) responded that, as these are state highways we need approval from the state. Consider using C90 money for an engineering study.
- (FG) lets take a look at putting in stop signs rather than something major.
- (CB) recommended inviting consultants in to hear what the BOS have to say.
- (FG) did not want to waste their time.
- (CB) advised that if the BOS wanted him to write a letter to request these stop signs, they should take a vote, and he would write the letter.
- **Motion (WT) seconded (FG) to have the consultant attend a meeting. (PB) opposed.**
- (WT) also asked that (CB) write a letter.

- Following a comment made by (WT) to the effect that nothing has been done in the last nine months, and that the water infrastructure is an example. Jack Malone, provided information on everything that the Water Commission is doing, including charging new properties for the cost to conduct water pressure tests on pipes that will be used. Jack Malone also stated that if the Marshall Street development goes ahead, then they have mandated that a new hydraulic pump will be needed at the cost to the developer and that there is a water study on the Asnebumskit reservoir.
- Jack Malone invited (WT) to their next Water Commissioners meeting.

### **Town Administrators Update**

#### **Annual Town Meeting**

- Petitioner of the article to expand the membership of the Historical Commission to include up to three associate members has learned that MGL allows the Commission to establish internal non-voting positions through their own internal guidelines, consequently Article 10. is no longer needed.
- **Motion (FG) seconded (WT) to open the Annual Town Meeting Warrant. Unanimous all in favor.**
- **Motion (FG) seconded (PB) to strike out article 10. Unanimous all in favor.**
- **Motion (FG) seconded (WT) to close the Annual Town Meeting Warrant. Unanimous all in favor.**

#### **Senior Municipal Program**

- A notice was sent out to all departments regarding the elimination of the income limit for the Senior Municipal Service Program and requesting any projects that the volunteers might be able to be matched with. We have received two applicants to date and one department has returned a request for assistance, the Town Service Coordinator. (CB) does not feel that this request meets the criteria, as appear that she is looking for a full time assistant to help with all the positions responsibilities.
- (FG) would like to defer until the BOS have a discussion with the Building Inspector.
- (WT) stated that there should be goals and objectives for all employees and then we would see what cannot be done.

#### **FY11 Budget**

- The Finance Committee has voted to reduce the DPW Blacktop account by \$15,000, and therefore take less out of Stabilization.
- (PB) asked that Finance be contacted to take the \$6600 out of the Library account, to reduce the amount to be taken from Stabilization. The Library had indicated that they would be able to obtain a waiver from the state to avoid losing their certification and therefore not kept to the requirement to increase their budget by 2½% and spend 25% of

their budget on new books.

- Jack Malone asked why the BOS had not made a statement to the WRSD that we would not cut anymore. The Town is continually cutting services and infrastructure to meet the WRSD budget.
- (CB) responded that it was not a fair statement to say that we have just cut, the police budget is restore, we are giving a 2% increase to non-union personnel. We went through a reasonable compromise to me the school and Town departments needs.

#### **Council on Aging**

- The Council on Aging has selected Gerald Ryan as the new Director out of 22 applicants.

#### **CMRPC Seminar**

- (CB) attended the conference on Development Finance and Pro Formas on Public/Private projects sponsored by the American Institute of Certified Planners at CMRPC.
- (CB) will provide the BOS with this information.

#### **Correspondence**

- DPW Superintendent looking for permission to work summer hours May 17<sup>th</sup> to September 17<sup>th</sup>.
- **Motion (FG) seconded (PB) to accept the request. Unanimous all in favor.**
- Scott Siemen, letter of interest in joining the Master Plan Implementation Committee.
- **Motion (FG) seconded (PB) to appoint Scott Siemen to the Master Plan Implementation Committee. Unanimous all in favor.**
- Letter from the Lions Club asking if they can serve coffee at the Annual Town meeting and provide information on joining the Lions Club.
- (FG) would like to check into this before making a decision.
- Land & Sea Market, 679 Pleasant Street are looking for a Common Victuallers License to serve prepared sandwiches.
- **Motion (FG) seconded (WT) to sign this license. Unanimous all in favor.**
- **Motion (FG) seconded (WT) to sign the warrant for the Annual Town Election. Unanimous all in favor.**

**Motion (FG) seconded (WT) to adjourn the Regular meeting at 8:40 and go into Executive Session to meeting Executive Session under MGL Chapter 39, S.23B item 3 to discuss non-union contract.**

**Motion (FG) seconded (WT) to adjourn the Regular Meeting at 10:00pm. Unanimous all in favor.**

Respectfully submitted,

Carol L. Riches  
Administrative Assistant