

Town of Paxton Board of Selectmen

Regular Meeting Minutes

Tuesday July 6, 2010

Members Present: Fred Goodrich, Chair,
Bill Trotta, Vice Chair
Peter Bogren, Jr., Clerk (absent)

Charles Blanchard, Town Administrator

Attendees: See attendee list

Chairman called the meeting to order at 7:03pm.

Meeting Minutes

- **Motion (WT) seconded (FG) to accept the Regular Meeting Minutes of June 21, 2010. Unanimous all in favor.**
- **Motion (WT) seconded (FG) to accept the Executive Meeting Minutes of June 21, 2010. Unanimous all in favor.**

Masterplan Implementation Committee

- (FG) has discussed with the committee and they are in agreement to appointing 3 alternate members.
- **Motion (FG) seconded (WT) to accept and post these opening. Unanimous all in favor.**

Registrars

- (FG) noticed that Registrars were being paid on 1099 and not on payroll, this was changed in 2007, discussed with the Town Accountant and agrees best under payroll.
- **Motion (FG) seconded (WT) to pay the Registrars in future through payroll. Unanimous all in favor.**

Building Commissioner

- (FG) brought forward an email from the Building Commissioner in which he would like to impose fees for extension to building permits and temporary certificates of occupancy.
- (WT) did not agree with the additional fees, and thought that the permitting process should be changed and all fees paid up front.
- (FG) defer until can clarify if Building Inspector objects to this.

Town Administrators Update

Sign Policy

- **Motion (FG) seconded (WT) to rescind the vote of June 21st, 2010 on sign policy. Unanimous all in favor.**
- Town Counsel has revised the proposed policy on political signs based on recent rulings by the Attorney General's office, striking controls and limitations on political signs from land use bylaws.
- **Motion (FG) seconded (WT) to accept policy provided Town Counsel for signs. Unanimous all in favor.**

Role of Personal Advisory Board

- (CB) provided a copy of the role of the PAB.
- (WT) suggested that the board be reduced to 5 members.
- **Motion (WT) seconded (FG) to reduce the membership of the PAB to 5, if this is not a bylaw. Unanimous all in favor.**

Dept. of Energy Resources

- Received a letter from the Dept. of Energy Resources regarding a new web based energy information reporting tool called MassEnergyInsight. (CB) contacted Diane Dillman, Light Dept. Manager and she confirmed that they would provide the necessary information to use this tool.

Department Managers Meeting

- Meeting held July 1, 2010. Minutes to follow.
- (WT) noticed that new Ethics Laws are not incorporated in the Employee Handbook. (FG) stated that they will when they update this year.

State Aid Cuts

- Cuts amount to \$3122 to the Town, can review when the local aid figures come out and the new growth figures.

FEMA

- The State budget approved on June 30, 2010 also eliminated the final 12 ½% reimbursement for the 2008 ice storm. (FG) consider pushing in subsequent years for this.

Part Time Employees Benefits

- (CB) provided policy for part time employee benefits, revised by Town Counsel. (CB) would like to change to state that benefits are for hourly who regularly work 20 hours or more.
- **Motion (FG) seconded (WT) to include this language. Unanimous all in favor.**

New Road

- DPW have completed the new access road to the Center Fields, all the materials were donated, so this has not cost the Town.

- (FG) Mike Putnam, and DPW have done an exceptional job. Recognition should be given to Mike Putnam for his efforts.
- (WT) needs signage otherwise problems will occur with parking etc.
- (FG) road is one way, and signage is planned.
- (CB) received topsoil from Marois from a project at WPI. This will be used to make a practice field at Grove Street. Contractor would like a letter from the Town for the acceptance of this soil.
- (CB) suggested writing the letter, but (FG) felt better coming from the BOS.
- (WT) concerned that this would create more work for the Parks Director.
- (FG) suggested that the fields should be the responsibility of the DPW.
- (CB) Recreation Commission formed under MGL giving them the responsibility of all Town Recreational Fields.
- (FG) overall responsibility of Town property is BOS.

Other Business

- (WT) asked if the crosswalk at the school could be painted as well as the one going across West St.
- (CB) will contact the DPW who will paint prior to school opening.

Public Session

- Susan Stone, Town Clerk asked whether the Poll workers would also be required to be paid under the payroll system.
- (FG) responded that they did not as these were not an annual appointment by the BOS.
- **Motion (WT) seconded (FG) to adjourn the meeting at 8:05pm. Unanimous all in favor.**

Respectfully submitted,

Carol L. Riches
Administrative Assistant