

Town of Paxton Board of Selectmen

Regular Meeting Minutes

Monday, June 20 2011

Members Present: William A. Trotta, Chairman
Peter Bogren, Jr., Vice Chairman
John F. Malone, Clerk

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the Select Board Meeting to order at 7:00pm

AMC on campus police

- Phase 1 of 2 has started. The chief and sergeant will be analyzing the current situation. Cheryl Sleboda from AMC stated that we at the college are working to bring a more professional appearance to the security staff; we are having conversations as to how the two departments can work better together. There will be a 45 day period for the initial agreement to do the analysis. At the end of 45 days the board will receive a report. Chief Desrosiers stated that the report is already being developed, and in just this first week many things are being developed. The college has some very good employees that we would like to keep. Chief Desrosiers will begin sharing this proposal as early as next week. (JM) stated that this is extraordinary, and will benefit both parties. Chief Desrosiers replied that it will be easier to plan town and college events better with the departments being together. (JM) I feel that this is ground breaking because I don't know of any other town that does this. (PB) I look forward to seeing the final report. I feel this has a lot of potential. Chief Desrosiers stated that fewer things should escalate being that we are there from the start. (PB) Raised the question to ensure that the town will not incur any additional cost in this partnership. Cheryl Sleboda stated that we are just as concerned about the budget as you are, so we both should be able to share the savings. Chief Desrosiers stated that there will be a cruiser on campus at AMC, so we can draw from one another, as well as have an increase in officer safety. (PB) stated that this will be great for the surrounding community, as well as for the college's expansion. (WT) remarked that we look forward to receiving the report at the end of the 45 days. Cheryl Sleboda stated that we just need to make sure both parties are happy with the agreement.

Mike Putnam – Culvert Davis Hill Rd

- The culvert at the end of Davis Hill Road has been a problem that we have been dealing with for the past 15 years and it is getting worse. This culvert is a safety issue especially for the house that is past this area. Paul Guertin has been the engineer working on this project. He started working with Charlie on possible grants to help fund this project. A design needs to be put in place first and the estimate on that is \$34,500. Mike recommends that the money should come out of blacktop account to fund this project. Once we have the engineering part done the work will probably occur next year. Mike is not sure if the DPW can do the work or not until the plan is presented. One of the grants is with Mass Works and we can apply for that on Sept 1 if the project is shovel ready. (JM) stated that we should have DPW pursue having the project design done. **Motion (JM) seconded (PB) to use blacktop account to fund the 34,500 for engineering plans. Unanimous, all in favor.**
- (JM) At our next meeting we should discuss a contract for Mike Putnam.

Jay Gallant

- The MSBA approved what was submitted so that part is moving forward. The MSBA vote was postponed for a week which resulted in our numbers being slightly increased. As the contracts come in Carol will sign them, and we will keep you up to speed. The bids will be received in mid September. The roof should be done around Christmas and the windows will be completed sometime in January.
- Town Hall renovation update. Representative McGovern is working to try and drum up some money, and he would like to know if the board is in favor of pursuing opportunities if they are out there. (PB) referred back to the last set of meeting minutes about concern that the board would not be willing to support any renovations being done to the town hall. Jay Gallant stated that he felt the Selectmen were on board with this type of work. Jay Gallant asked if everyone could attend this meeting when it happens, and do you have dates that you cannot make it so that we could work around it. (WT) look for a date in July. Jay said he will see what individuals he can get to attend.

Nancy Wilby

- **Motion (WT) seconded (JM) to appoint Nancy Wilby to the Open Space and Recreation Committee. Unanimous, all in favor.**

Frederick Goodrich

- **Motion (JM) seconded (PB) to appoint Frederick Goodrich to the Master Plan Implementation Committee, Paxton Housing Partnership and Capital Improvement Committee. Unanimous, all in favor.**

- In regards to the PILOT Funding Committee at the last meeting Carol Riches joined and Rich Fenton will be asked tomorrow if would like to stay involved. (CR) inquired as to whether just one group will handle the AMC PILOT and then have another committee for other pilot programs, or will all PILOT programs be together? (JM) This to be an appointed committee with a posted agenda and open meetings. (WT) Feels that this should be a formalized committee, and we need to advertise for new committee members. (JM) feels 3 would be a good number for this committee. (PB) Hold off on tomorrow's meeting until we can put a committee together. (WT) Cancel tomorrow's meeting and advertise for the committee. (WT) We should vote to form a pilot committee for the town of Paxton to consist of 3 members. Frederick Goodrich interjected a statement that when you start to deal with Worcester Water you may want a five member group. (WT) Then we should look at having a five member group consisting of one Select Board member, the Town Administrator and 3 citizens, and then any Town Department that is needed at that time will be invited. **Motion (JM) seconded (WT) that the BOS member for the PILOT Committee should be Peter Bogren. Peter Bogren opposed. Vote 2 in favor and 1 opposed.** Peter would like to hold off on that until the committee is formed.

Recreation and Water Board open positions

- To date there have not been any application for the open positions on either the Recreation Committee or the Water Board. The positions will remain posted.

Habitat for Humanity

- Habitat for Humanity would like to park a truck in the Town Hall Parking to collect items after the Town Wide yard sale. Passover at this time until Bob Wilby comes.

Meeting Minutes

- **Motion (JM) seconded (WT) to accept the June 6, 2011 Regular Meeting Minutes. Unanimous, all in favor.**

Sign in front of PSC

- The Police Chief would like the sign to go in a different location. (PB) the sign should be after the station not before, because it cannot be seen when it is in front, but would be very visible after the station. Have the Chief move it over and give a dry run.

Tree on Common

- (WT) Rutland nursery has a tree for us to replace the tree on the common with the donation from County Bank. (WT) recommendation that the town add an additional \$800 to have the tree planted. (JM) Is the Historical District ok with

this? (CR) Yes, they are all set. (JM) was under the impression that Pleasant View Nursery would replace the dead tree if needed. (WT) Watering the tree is also a problem, but there is a bag that can be placed around the tree to help with continuous watering. **Motion (WT) seconded (JM) to have Carol give Hank a call and see if he would donate a new tree or give a price for a 15 foot blue spruce with a water bag. Unanimous, all in favor.**

Habitat for Humanity

- Redirect to Nancy Wilby while she is already present at the meeting. Nancy stated that Habitat for Humanity has volunteered to have a truck to collect items for after the town wide yard sale. There are signs that tell everyone what items are acceptable to be brought to the truck. **Motion (JM) seconded (PB) to allow the Habitat for Humanity ReStore truck to park in the Town Hall Parking lot after the town Wide Yard Sale. Unanimous, all in favor.**

Council on Aging resignation

- **Motion (JM) seconded (PB) to accept the resignation of Doris Huard from the Council on Aging Committee. Unanimous, all in favor.** Send letter of Thank you. Dory expressed that she would like to stay on as an Associate Member, and a letter was presented from the Council on Aging that Joan Bedard would like to become the new a full time member. (JM) With the COA when one member leaves an associate should move up prior to a new individual being asked. Check with COA to see if an associate would like the position. **Motion (JM) seconded (PB) to hold off until the next meeting to appoint Joan Bedard to Council on Aging. Unanimous, all in favor.**

Annual Appointments

- **Motion (JM) seconded (PB) to accept the new appointments for FY2012 per attached list as written. Unanimous, all in favor.**

Election official

- **Motion (JM) seconded (PB) to accept the re-appointment of the Election Officials for FY2012. Unanimous al in favor.**

NAME	ADDRESS
Beverly Berthel	502 Pleasant St.
Donald Berthel	502 Pleasant St.
Janice Carlson	32 Crystal St.
Cecilia Carroll	182 Pleasant St. #2
Kateri Clute	496 West St.
Patricia Cole	8 Tanglewood Rd.
Victoria Copp	28 Lincoln Circle
Margaret Eident	11 Forestdale Rd.
Gino Gangai	8 Indian Hill Rd.

Kathryn Kingsbury
Annette McKiernan
Michelle Nelsen
Marguerite Ryan
Sandra Vaudo

9 Jefferson Drive
4 Burtenmar Circle
2 Franklin St.
5 William Allen Drive
648 Pleasant St.

End of Year Transfers

- **Motion (JM) seconded (PB) to approved End of Year Transfers. Unanimous, all in favor.**

<u>Amount Transferred</u>	<u>Acct transferred to</u>
\$1,000.00	0100-1155-5200-0000
\$50.00	0100-1155-5800-0000
\$2,000.00	0100-1915-5812-0000
\$57.00	0100-1161-5400-0000
\$114.98	0100-1161-5700-0000
\$116.94	0100-1163-5400-0000
\$937.00	0100-1245-5102-0000

Sergeants Contracts

- **Motion (JM) seconded (PB) to approve the contracts for Sergeants Lang and Savasta. Unanimous, all in favor.**

Town Administrators update – June 20, 2011

- Mr. Allan Kupelnick of Brookline would like to donate a 2.42 acre parcel of land on Nanigian Road to the Town. The land has frontage of 459 feet, but Mr. Kupelnick states that this area is wet. The parcel is currently assessed at \$103,200 and the \$1,795.50 FY11 taxes have been paid. A plan showing the location is attached. (JM) recommend that we look into this a little more, and have some future plan in place if we take it. Each member should also go and see the land. (WT) hold off on this until the next meeting.
- With the assistance of a grant for \$7,500 Tighe and Bond has prepared a Capital Improvement Plan for the Water Department. A copy of the draft report is enclosed. If you wish to see the full report when completed please let me know and I will make it available. Tighe and Bond will be at the Water Board meeting on June 23rd.
- Country Bank is generously providing a free concert on Wednesday, June 22 with the following day as a rain date at the PCS School Fields from 6:30pm to 8:30pm. This is a family event and everyone is welcome.

- At a previous meeting, the Board discussed renovations to 10 West Street for use as an office and we received an initial visit from the Sheriff's Office to go over our request for assistance. Before I go any further with this project will the Board please confirm that it is still your intention to utilize this space using the budget of \$7,500 in the Public Buildings Account for FY2012. (WT) in favor. (PB) question the need for it. (JM) We should look at this further on if we have money to spare. (JM) at this point hold off and at some time see if something else for the town could be done. (CR) it's in the budget so we have a year for this. Frederick Goodrich commented that the Water Board was one time interested in this space. (JM) recreation is looking for storage space. Frederick Goodrich suggested that at one time part of it could go towards cable and one part to recreation. Do to the dampness however communications would not be interested so turn it over to recreation. (WT) We will put the renovation for 10 West St on hold. Let Recreation know that they can use the downstairs.

Town Administrators update (2) – June 20, 2011

- The November 17, 2008 Special Town Meeting (attached) voted to require that the Board of Selectmen place a conservation restriction on twenty acres of the former Klinge property (Map18, Lot 105). To date this restriction is not in place. With the Board's permission I will take the necessary action to arrange for this restriction to be written and recorded. **Motion (JM) seconded (PB) in favor of taking the necessary actions to place a conservation restriction on 20 acres of the former Klinge property. Unanimous, all in favor.** Frederick Goodrich expressed that Town Counsel said that we should hold off. The advantage is only to Worcester. (PB) We were required to do so. (CR) will talk to Town Counsel as well.
- The DPW road surface bids were opened on Friday, June 17, 2011 and a copy of the bids received is attached. Mike Putnam, DPW Superintendent is recommending the following awards:
 - Bituminous Concrete – Mass Broken Stone
 - Sand, Stone & Gravel – Bond Construction
 - Full Depth Reclamation – Murray Paving
 - **Motion (PB) seconded (JM) in favor of accepting the DPW Superintendent's recommendations.**

Richards Memorial Library

- **Motion (JM) seconded (PB) in favor of waiving the raffle fee for their fall book fair.**

Town Administrator

- The Town Administrators evaluation will be done at the last meeting in July

Boy scouts

- **Motion (JM) seconded (PB) to approve the Boy Scouts request to use the Town Common for a bottle and can drive on July 9, 2011. Unanimous all in favor.**

Paxton Festival

- (JM) The Girl Scouts would like to volunteer for next year. Frederick Goodrich announced that there will be a change in chairperson for next year. This year there was no band and no food because Boy Scouts did not participate this year. There were also no bathroom facilities available.

Motion (JM) seconded (PB) to adjourn meeting at 8:02pm. Unanimous all in favor.

Next meeting scheduled for Monday, July 11, 2011 at 7:00pm

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

Documents from the Meeting:

Town Administrator's Update – File in Town Administrator's Update Folder

New appointments for FY2012 – on file in BOS office

Sergeant's contracts – on file in BOS office