



Town of Paxton
Board of Selectmen
697 Pleasant Street, Paxton, MA 01612
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Regular Meeting Minutes

Monday, July 8, 2013

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: John F. Malone, Chairman
Peter Bogren, Jr, Vice Chairman
Julia N. Pingitore, Clerk

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the meeting to order at 7:00pm.

Swearing in of Julia N. Pingitore to Select Board

- **Julia N. Pingitore was sworn in by the Town Clerk to serve on the Board of Selectmen.**

Appoint Julia N. Pingitore as the Clerk of the Select Board

- **Motion (PB) seconded (JM) to appoint Julia N. Pingitore as the Clerk for the Board of Selectmen. Unanimous, all in favor.**

Town Clerk to discuss election workers

- Town Clerk Susan Stone was present to discuss the recent appointment of election workers. Chris Starbard was a last minute appointment due to the need to have a start date to initiate his employment.
- (JM) \$1,600 for payroll of the last election seems high.
- Susan Stone replied that there were two elections with the state and town, so you should cut that number in half.
- (PB) Are we getting reimbursed?
- Susan Stone replied the state has made some changes and I am going back to the state for clarification.
- (JM) Do you have enough people now?

- Susan Stone replied that when you have two elections you need twice as many people. I needed to make sure that I have enough counters for the end of the night.

Appointment of the Animal Control Officer

- **Motion (PB) seconded (JM) to appoint Peter Warren as the Animals Control Officer for the Town of Paxton. Unanimous, all in favor.**
- Town resident John Stone inquired if the topic of regionalization of this position is done?
- (JM) At this time we are not going to be regionalizing this position with Rutland. There were too many unanswered questions.

Appointment of Howard McGinn

- **Motion (PB) seconded (JM) to appoint Howard McGinn to the Cultural Council and the 250th Anniversary Committee. Unanimous, all in favor.**

Special Town Meeting

- (CR) We have 45 days to accept WRSD budget. If we don't the budget is automatically accepted. I would be looking at August 19th for a Special Town Meeting.
- (PB) I still think that it would be good to have a meeting and inform the people of how we got the numbers.
- **Motion (PB) seconded (JP) to set a Special Town Meeting for August 19, 2013. Unanimous, all in favor.**
- **Motion (PB) seconded (JP) to open the warrant for the Special Town Meeting on August 19, 2013. Unanimous, all in favor.**
- **Motion (PB) seconded (JP) to close the warrant for the Special Town Meeting on July 29, 2013. Unanimous, all in favor.**

Department Liaison for FY14

- (CR) Move the Hazardous Waste to Peter with the Fire Department.
- **Motion (PB) seconded (JP) to approve the Department Liaisons for FY14 with above change noted. Unanimous, all in favor.**

WRTA Update

- (JM) We meet today with WRTA and CMRPC and further discussed the potential for a bus route to go through Paxton.
- (CR) We need to make people aware of the survey on the town's website. We have only received about 30 back so far. From the ones that we have received about 57% do believe that there is a need for transportation. Most would like to see a direct route to Union Station. On July 29th WRTA and CMRPC will be coming to the Select Board meeting to discuss the process.
- (JM) It was a very positive meeting. I would like to see an informational meeting that can be put on cable to get this out to the public. There has been a

positive response so far from residents, and it is an added service to the town with no additional cost to the town.

- **(CR)** Both Northbridge and Grafton are going through a similar process with their towns. Provide Julia and Peter with the estimated cost for the bus service.
- **(JM)** We will get a 7 passenger bus to provide service and we hire the drivers.
- **(JP)** This would create 3 part time jobs for Paxton.
- **(JM)** We would like to have this ready for the AMC orientation.

Meeting Minutes

- **Motion (PB) seconded (JM) to approve the Regular Meeting Minutes from June 24, 2013. Unanimous, all in favor.**

Town Administrators Update

FY14 Budgets

Departments have until July 15th to pay invoices for FY13; any invoices outstanding will require encumbrances. Departments can now start utilizing FY14 budget accounts.

Senior Residential Development

- Road and parking layout has began
- Panels for the second floor are on site and are being erected
- Water lines were due to be tested today
- Framing for the third floor deck should start this week weather permitting

WRTA

We have provisionally scheduled July 29th for Stephen O'Neil, WRTA, Mary Ellen Blunt and Jonathan Church, CMRPC to come before the Board to provide information on the proposed bus service in town and answer any questions that the board or residents may have. We are also looking for residents to complete the brief survey that can be reached through the town's website at www.townofpaxton.net

Financial Management Meeting

I have scheduled our first financial management meeting for this Thursday at 2pm. I will provide feedback to the Board following this meeting.

Davis Hill Rd Culvert

We have our pre-bidders meeting arranged for tomorrow at noon. The bid opening is scheduled for July 26th. The notice to proceed is expected to be August 9th with a final completion date of November 7th. CHA Consultants out of Norwell have put the RFP together on behalf of the Town. All costs are being covered by the \$200,000 Massworks grant that we received.

Other Business

- **(PB)** Where are we with the Deputy Tree Warden?
- **(CR)** The BOS in Rutland is meeting tonight. The Rutland DPW Superintendent is willing to do it, but it needs to be approved by the Board first.
- **(JM)** is there any news on a new Superintendent being selected?

- **(PB)** Gasbaro is staying through until December. They have the guidelines in place so it shouldn't take long to this time to go through the process, so it may be September before they start working on it.

End of year transfers

- **Motion (PB) seconded (JP) to approve the following end of year transfers. Unanimous, all in favor.**

<u>Account transferred to</u>	<u>Account transferred from</u>	<u>Amount</u>
0100-1610-5200-0000	0100-1610-5400-0000	500.00
0100-1210-5400-0000	0100-1210-5702-0000	210.00
0100-1210-5400-0000	0100-1210-5200-0000	638.54
0100-1915-5812-0000	0100-1122-5103-0000	473.00
0100-1915-5815-0000	0100-1155-5200-0000	2,000.00
0100-1915-5815-0000	0100-1151-5200-0000	400.00
0100-1915-5815-0000	0100-1192-5103-0000	2,000.00
0100-1210-5103-0000	0100-1210-5105-0000	132.00
0100-1210-5103-0000	0100-1210-5104-0000	2,390.40
0100-1220-5103-0000	0100-1220-5200-0000	541.39
0100-1232-5103-0000	0100-1220-5200-0000	2,574.32
0100-1910-5210-0000	0100-1910-5208-0000	1,079.05
0100-1162-5200-0000	0100-1162-5103-0000	207.74
0100-1145-5200-0000	0100-1910-5208-0000	13.24
0100-1145-5200-0000	0100-1145-5103-0000	31.87

Next meeting scheduled for Monday, July 29, 2013, at 7:00pm.

Adjourned Meeting at 8:00pm, Unanimous all in favor.

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

Documents filed with Meeting Minutes:

Agenda

Attendance list

Documents from the Meeting filed in BOS office:

Town Administrators Update

Departmental Liaisons for FY14

Peter Bogren, Jr.
Chairman

John F. Malone
Vice Chairman

Julia N. Pingitore
Clerk