



Town of Paxton
Board of Selectmen
697 Pleasant Street, Paxton, MA 01612
(508) 754-7638 – phone (508) 797-0966 – fax
dparsons@townofpaxton.net

Regular Meeting Minutes

Monday, April 14, 2014

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: John F. Malone, Chairman
Peter Bogren, Jr, Vice Chairman
Julia N. Pingitore, Clerk

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the meeting to order at 7:00pm.

Designate an ADA Coordinator

- **Motion (PB) seconded (JP) to designate the Town Administrator as the ADA Coordinator. Unanimous, all in favor.**

Accept the Open Space and Recreation Plan

- **Motion (PB) seconded (JP) to accept the Open Space and Recreation Plan. Unanimous, all in favor.**

New vehicle for the Animal Control Officer

- (JM) The Animal Control Officer has a new vehicle which was obtained by the Paxton Light Department.
- (CR) Bids on the old Animal Control Officers vehicle close on Friday.

Employee Handbook

- (PB) Thank you for clarifying the question on the law in regards to health care coverage.
- (JP) At 20 hours we are required to provide health insurance but not sick and vacation time, but we do this on a local level.
- (PB) For the town of Paxton our threshold is twenty hours for everything.
- (CR) Could you clarify what you want for the bereavement leave?
- **Motion (PB) seconded (JP) to change the number of days for bereavement leave for an immediate family member from the current three days to five days. Unanimous, all in favor.**
- **Motion (PB) seconded (JP) to change the number of days for bereavement leave for extended family member from the current one day to three days.**

Unanimous, all in favor.

- **Motion (PB) seconded (JP) approval of the Employee Handbook once the changes to the bereavement leave are update. Unanimous, all in favor.**

Make recommendation on warrant articles for the Annual Town Meeting

Article 1.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Article 2.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Article 3.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Article 4.

Motion (PB) seconded (JP) to recommend approval. (JM) recused himself from the vote.

Article 5.

Motion (PB) seconded (JP) to recommend approval. (JM) recused himself from the vote.

Article 6.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Article 7.

Pass over at this time.

Article 8.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Article 9.

Motion (PB) seconded (JP) for discussion.

(PB) Anita came before the Finance Committee and stated that she has a number of grants that she is waiting to hear back from and they may not need the article, but the funds raised so far are much less then what they were hoping for at this point.

(JP) What expenses do they have?

(CR) The reenactment at AMC and the band are the larger expenses.

(PB) This will span the entire year of 2015.

(JP) I do have a problem with it coming out of Stabilization which should be for emergency items.

(JM) We could hold off on this until the Town Meeting and ask for a list of events and what the costs are.

(PB) This is the last ATM before the event so we need to decide at this ATM so I will withdraw my motion at this time.

(JM) Pass over at this time.

Article 10.

Pass over at this time.

Article 11.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Article 12.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Article 13.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Article 14.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Article 15.

Motion (PB) seconded (JP) to recommend approval. All in favor.

Special Town Meeting Article 1.

Motion (PB) seconded (JM) to recommend approval. All in favor.

Meeting Minutes

- **Motion (PB) seconded (JP) to approve the Regular Meeting Minutes from March 31, 2014. Unanimous, all in favor.**
- **Motion (PB) seconded (JP) to approve the Meeting Minutes with the Finance Committee from April 2, 2014. Unanimous, all in favor.**
- **Motion (PB) seconded (JP) to approve the Meeting Minutes with Wachusett Regional School District from April 3, 2014. Unanimous, all in favor.**

Town Administrators Update

Town Departments

- **DPW:** CHA Design /Construction Solutions has now prepared and submitted to MassDot a 25% design submission for the Holden Road project. We will be expected to hold a formal public hearing on this project at a later date.
- An announcement was made last week that the Governor is making \$30million available to towns to assist with repairs to potholes and winter recovery following the harsh weather. We should receive notification of this money within the next couple of weeks. For Paxton we are anticipating this to be approximately \$19,500.
- **Water Department:** We have received confirmation that the Town is eligible for financing the proposed replacement water tank on Maple Street through a State Revolving Fund Grant at a low interest rate of 2%. The Town will be asked to vote on an article at the May 5th Annual Town Meeting to accept this form of financing that will enable the much needed replacement of this eighty year old tank.
- **COA:** The COA continues to be very active and I enclose at this time a list of events for April. Activities are listed on the Town of Paxton's website and on our cable channel.

Seniors are encouraged to visit the Senior Center and participate in the programs and the lunches available.

Other Items

- We are nearing the completion of the Route 31 Study that is being collaborated by CMRPC with the towns of Holden and Spencer. Our last meeting is in June prior to being presented to the Town through the Board of Selectmen.
- The Central 13 project identified several priority development areas. In the case of Paxton our PDA was noted as the Paxton Village Center. We were recently given the opportunity to apply for a grant to concentrate on this area further. Following a meeting with Chris Ryan CMRPC and Kevin Quinn, as MPIC chair the attached draft scope was provided.
- Request from Paxton Center School to paint a map of the United States on the parking lot behind the school and COA. **Motion (PB) seconded (JP) to allow Paxton Center School to paint a map on the parking lot behind the school and COA building. Unanimous, all in favor.**

Other Business

- **(JM)** Working on Maple Street Water Tower. 1.37 million dollar project with 2% financing. Thank you to all that have worked on this.
- **(JP)** Read a letter of accommodation into the minutes (see attached) for the Paxton Police Department. **Motion (PB) seconded (JP) to place a copy of the letter into their personnel files. Unanimous, all in favor.**

The next meeting is scheduled for Monday, April 28, 2014 at 7pm.

Adjourned Meeting at 7:40 pm, Unanimous all in favor.

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

Documents filed with Meeting Minutes:

Agenda

Attendance list

Letter of Accommodation to the Paxton Police Department

Documents from the Meeting filed in BOS office:

Town Administrators Update

Peter Bogren, Jr.
Chairman

John F. Malone
Vice Chairman

Julia N. Pingitore
Clerk