



Town of Paxton  
Board of Selectmen  
697 Pleasant Street, Paxton, MA 01612  
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## **Regular Meeting Minutes**

### **Monday, September 8, 2014**

**Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612**

Members Present: Julia N. Pingitore, Madam Chairman  
Peter Bogren, Jr, Vice Chairman  
John F. Malone, Clerk

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the meeting to order at 7:00pm.

### **Dispatch Appointments**

- **Motion (PB) seconded (JM) to appoint Dominic Walker as a part time dispatcher for the Paxton Police Department. Unanimous, all in favor.**
- **Motion (PB) seconded (JM) to change the appointment of Diony Nunez from a part time dispatcher to a full time dispatcher. Unanimous, all in favor.**

### **Comcast**

- (JP) I'm pleased with the IP Service. I don't see any concerns, and there will be no changes in the billing.
- **Motion (JM) seconded (PB) to accept the agreement with Comcast as presented at our last meeting. Unanimous, all in favor.**

### **Noise Ordinance**

- (JP) A resident was concerned that a landscaper next door started work at 6am. The resident looked for a noise ordinance on the town's website and did not see one.
- (CR) I found one from another community that we could use as a reference. I will distribute this for further discussion at our next meeting.
- (JM) We should look at evening hours as well.
- (CR) This does include that.

### **Remote Participation**

- (CR) I sent this over to you shortly after our last meeting.
- (PB) I still have reservations on this. It sounds like it is happening to often to constitute an emergency.
- (JM) This could be offered to some boards with restrictions. The ZBA would be one that I think this would be of help to.

- (CR) I'm not a fan of this either. I think that the Mullins Rule would be a better option. If you miss a meeting you can come back in if you read the minutes and bring yourself up to date. I'm waiting to hear from town counsel as to whether the BOS can accept this or if it needs to go town meeting.
- (PB) The Mullins Rule sounds like what we want.
- (JM) Bring this back up at our next meeting.

#### **Wachusett Regional School Committee Member**

- (CR) We have one applicant at this time. We can make an appointment at our next meeting.

#### **Special Town Meeting**

- (CR) We are looking to have a Special Town Meeting on Monday, October, 27<sup>th</sup> at 7pm. This is so that we can accept the appropriation from the school.
- **Motion (JM) seconded (PB) to open the warrant for a Special Town Meeting to be held on Monday, October 27, 2014 at 7pm. Unanimous, all in favor.**
- (CR) The warrant can be closed at our next meeting on September 22, 2014.

#### **Real Estate Taxes**

- (JP) The collector wishes to remind everyone that Real Estate and Personal Property taxes are due October 1. The collector's office will be open on Tuesday September 30<sup>th</sup>, Wednesday, October 1 and Thursday October 2, from 9am-3pm. If you can come during those hours it will be most appreciated.

#### **Town Administrators contract**

- (JM) A letter needs to go out by October 1<sup>st</sup> with our intentions.
- **Motion (JP) seconded (JM) to send a letter of intent to Carol Riches to keep her on as the Town Administrator. Unanimous, all in favor.**
- (JM) I have asked Carol to look at the Town Government Act and put together an updated job description. Donna will provide Julia and Peter with the salary comparison that was done. We will hold an Executive Session on November 17, 2014 to discuss the Town Administrators contract.

#### **Meeting Minutes**

- **Motion (PB) seconded (JM) to approve the Meeting Minutes from the Regular Meeting of August 11, 2014. Unanimous, all in favor.**
- **Motion (PB) seconded (JM) to approve the Meeting Minutes from the Executive Session of August 11, 2014. Unanimous, all in favor.**

#### **Town Administrators Update**

##### **Budget**

Early in the fiscal year we currently have no problems with the budgets. However I am anticipating that the account for legal fees may not be sufficient due to increased early activity in the first two months.

##### **Town Departments**

##### **Senior Center**

The Senior Picnic was a success despite the rain. As always Jerry and the COA Board did a great job catering and overseeing the event.

The two bathrooms here at the Senior Center have now been renovated and are a vast improvement. I want to thank Jerry Ryan for submitting the request and to the Capital Committee and the Town for allowing these improvements to take place.

### **Highway**

The town received the final reimbursement on the Massworks - Davis Road Culvert Grant. A total of \$156,312 of the \$200,000 grant was expended. The town is unable to apply for a further grant under this program until September 2015.

### **Building Repairs**

The roof over the ramp here at the Senior Center is in serious need of repair. It appears that water has penetrated the roof and probably rotted the main beam. This will need to be addressed before winter. I am in the process of seeking quotes.

I think that you will agree that the Town Hall exterior is in need of attention. I propose putting in a capital request to have minor repairs taken care of and completely re-painting.

### **Surplus Equipment**

I bid out the 2004 Impala from the police department and received four bids (as attached). The highest bid was \$903.83 from David Sadowski.

**Motion to release the 2004 Impala for \$903.83 to David Sadowski.**

- **Motion (PB) seconded (JM) approve the release of the 2004 Impala for \$903.83 to David Sadowski. Unanimous, all in favor.**

### **Green Project**

The audit for the Green Project for the PCS windows and roof is final. Summary below shows that the final cost of the project was \$1,279,630 (excluding the feasibility study of \$17,351 from Capital) The Town was entitled a MSBA reimbursement of \$666,299 leaving a net cost of \$613,331.

<b>Green Repair Project</b>			
*Final Costs			\$ 1,279,630
Grant			\$ 666,299
Town Share for Borrowing			\$ 613,331
Borrowing			\$ 688,321
Green Repair	\$	613,331	
Baypath	\$	19,497	\$ 632,828
Excess			<b>\$ 55,493</b>

\* Does not include feasibility study paid by WRSD & Cap

### **Other Items**

- **(JP)** We have an open position for Lieutenant on the Fire Department.
- **(JM)** The school lease needs to be settled. Carol will follow up on that.
- **(JM)** Congratulation to the Recreation Department for a successful Family Movie Night.
- **(JM)** Our condolences to the Jacobson Family.
- **(JM)** Ask the school committee members to attend the BOS meeting on a quarterly basis.

**The next meeting is scheduled for Monday, September 22, 2014 at 7:00pm.**

**Adjourned Meeting at 7:45 pm, Unanimous all in favor.**

Respectfully submitted,

Donna Graf-Parsons, Administrative Assistant

### **Documents filed with Meeting Minutes:**

Agenda

Attendance list

### **Documents from the Meeting filed in BOS office:**

Town Administrators Update