

Town of Paxton

Board of Selectmen

Meeting Minutes

Tuesday, May 30, 2006

Members Present: Michael Quinlivan, Chairman, John F. Malone, Vice Chair,
Frederick G. Goodrich, Clerk (absent)

Charles Blanchard, Town Administrator

Attendees: See attendee list

The meeting was called to order at 7:01 pm.

Meeting Minutes

- **Motion** (JM) seconded (MQ) to approve the Regular Meeting Minutes of May 15, 2006. Unanimous.
- **Motion** (JM) seconded (MQ) to approve the Regular Meeting Minutes of May 18, 2006. Unanimous.

Wheelabrator Contract

- BOS signed the new 20-year contract with Wheelabrator, Town Counsel confirmed that legally binding by Town Meeting Vote taken at the ATM.

Emergency Generator

- Would cost approximately \$675 to connect the Police Dept. emergency generator to the Town Hall. DPW would dig the trench.
- **Motion** (JM) seconded (MQ) to approve the connection of the generator. Unanimous.

Request for a Road Sign – Tanglewood Road

- (CB) Request by resident to place a “Go Slow-Children” at 12 Tanglewood Road. DPW Superintendent has visited the area and recommended a new sign be placed at 12 Tanglewood Rd and three other signs in the neighborhood be replaced at this time.
- **Motion** (JM) seconded (MQ) to accept the recommendation and place the new and replace the three old signs. Unanimous.

Emergency Manager

- Received a letter of resignation from Robert Barrett, Emergency Manager.
- (MQ) & (JM) Robert Barrett has done an excellent job, and would like to ask that he reconsider his resignation
- **Motion** (JM) seconded (MQ) to table the resignation to the next meeting to give the chairman a chance to speak with Robert Barrett.

Town Administrator's Update

Building Activity Report

- Report for the month of April and comparison for the fiscal year with the same period last year shows a decrease of 40% and revenue fees down from \$70,024 to \$41,865.

PCS Replacement Windows

- WRSD Superintendent agrees that Paxton is due the \$75,000 reimbursement, but this has been turned over to the District Counsel.

Dispatcher Appointment

- **Motion** (JM) seconded (MQ) to appoint Patrick Spencer as an Assistant Dispatcher. Unanimous.

Section 18 of MGL 32B

- This section requires all eligible retirees to enroll in Medicare Part B. (CB) the Board should consider presenting an article at the next Town Meeting to adopt this section.
- (JM) seconded (MQ) to present an article at the next STM. Unanimous.

Town Accountant

- (CB) Nine resumes received, consider going into executive session for initial screening of these resumes.
- **Motion** (JM) seconded (MQ) to go into an executive session at the end of the meeting to review initial resumes. Unanimous.

Fire Department

- The Fire chief has had to request reserve fund transfers for wages.
- (MQ) commended the Fire Department for helping out at the Memorial Day Celebration, assisted with the PA system.

Town Hall Hours

- (CB) presented a memo of hours worked by each Town Hall department and recommended that the Town Hall is open to the public Monday through Thursdays – 9am to 4pm and Friday 9am to 1pm.
- (CB) would like to see that the public can be reasonably certain of the hours that there will be someone in the Town Hall with whom they can conduct the business that they are there for, would like to see published set hours for each department within the Town Hall.
- **Motion** (JM) seconded (MQ) to accept the recommendation of (CB) for Town Hall hours open to the public as Monday through Thursdays – 9am to 4pm and Friday 9am to 1pm commencing June 1, 2006. Unanimous.

Other Business

- (MQ) Town has received a grant from the State for a feasibility study for the proposed Anna Maria/Town of Paxton Public Safety Complex.
- (CB) Feasibility study for the Town Hall moving forward.
- (JM) would like (CB) to keep them informed of his achievements, and set up dates for quarterly review of the Town Administrators goals & objectives.
- (JM) would like to see (CB) meet quarterly with Dept. Managers possibly over lunch and then report back to the BOS.
- Letter from Paxton Festival Committee requesting the use of the Common on June 17, 2006 between 11am and 5pm, to place signs strategically on Rts 122, 56 and 31 ten days prior to the Festival and streamer between the trees on the Common to announce the event.

Committee

- also requests a raffle permit be issued by the Town Clerk, free of charge.
- **Motion** (JM) seconded (MQ) on all four requests. Unanimous.
- Letter of disclosure addressed to the Town Clerk from Melinda Johnson, Cemetery

Commission.

- Letter from the Police Union regarding upcoming phone solicitation fundraiser.

Motion (JM) seconded (MQ) at 8:07pm to go into Executive Session under MGL Chapter 39, S.23B for the initial screening of resumes for the Town Accountant position. Unanimous.

Motion (JM) seconded (MQ) to reconvene Regular Session at 8:19pm. Unanimous.

- **Motion** (JM) seconded (MQ) to accept Marilyn Mathieu as Town Accountant and her proposal for FY07. Letter to be sent informing Marilyn of the appointment. Unanimous.
- (JM) would like the BOS to have quarterly meetings with the Town Accountant.
- (MQ) would like to see a procedure from the Town Accountant for control of capital items.

Motion (JM) seconded (MQ) to adjourn meeting at 8:22pm. Unanimous.

Respectfully submitted by

Carol L. Riches, Administrative Assistant
Paxton Board of Selectmen