



Town of Paxton
Board of Selectmen
697 Pleasant Street, Paxton, MA 01612
(508) 754-7638 – phone (508) 797-0966 – fax
dparsons@townofpaxton.net

Regular Meeting Minutes

Monday, December 15, 2014

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: Julia N. Pingitore, Madam Chairman
Peter Bogren, Jr, Vice Chairman
John F. Malone, Clerk

Carol L. Riches, Town Administrator

Attendees: Attendee List

The Chairman called the meeting to order at 7:30pm.

We will enter into Executive Session and will only be returning to the regular meeting for the purpose of adjourning.

250th Celebration Parade Route

- Robert Wilby of the 250th committee presented the proposed parade route which will start on Grove Street at Klingele field and travel up Grove St to Maple St and cross the center of Town down to Paxton Center School. The route is 1.3 miles and will start at 12pm. The parade will last about 45 minutes. We have reached out to the Police and Fire Chief in regards to this event as well. We currently have 4 bands committed and are working on another one.
- **(JP)** You need to Contact the Emergency Manager and review with him to ensure access in case of an emergency.
- **(PB)** I have concerns about the center of town and stopping traffic on a state highway.
- Robert Wilby stated they will set up detours with the police and they have parade marshals to assist with moving the parade along.
- **Motion (PB) seconded (JM) to approve the parade route for the 250th Celebration to be held on September 26, 2015. Unanimous, all in favor.**
- Robert Wilby stated that they will start off the celebration with a Founders Day Party to be held at the Congregational Church on February 8th and the celebration will finish up in October at Saint Columba. Senator Brewer has agreed to be the Grand Marshall for the parade.

Request for one day liquor license

- John Stone presented a request from Saint Columba Church for a one day liquor license for January 17, 2015 from 4pm to 10pm for beer and wine only.
- **Motion (PB) seconded (JM) to approve the one day liquor license for Saint Columba Church. Unanimous, all in favor.**

Meeting Minutes

- **Motion (PB) seconded (JP) to approve the Meeting Minutes from the Regular Meeting of December 1, 2014 . Unanimous, all in favor.**
- **Motion (PB) seconded (JP) to approve the Meeting Minutes from the Executive Session of December 1, 2014 . Unanimous, all in favor.**

Town Administrators Update **Pre-Disaster Mitigation Plan**

Over the course of the next year we (Emergency Manager, DPW Superintendent, Police Chief, Fire Chief and Light Dept. Manager) will be working with CMRPC to create a Pre Disaster Mitigation Plan (PDMP). The process includes:

- Assessment of Paxton's Community Capabilities and existing and past protection measures
- Conduct a Risk Assessment
- Development of Community Mitigation Strategy
- Finalization/Review and Plan Adoption

This plan is important as it will assist in identifying and undertaking sustained action to reduce or eliminate damage and the long term risk from future natural hazard events. Without an accepted (PDMP) by FEMA the Town is unable to apply for FEMA Hazard Mitigation grants that are offered each year.

A copy of the current timeline is included for your reference.

CIPC

At the request of the Board I submitted the attached capital request to the Capital Improvement Planning Committee to paint the Town Hall.

Minimum Wage

We received the attached letter from the Executive Office of Labor and Workforce Development reminding the Town of the revised minimum wage increases. The increase would take effect on January 1, 2015.

250th Celebration

The committee has scheduled a birthday party to celebrate the original proclamation creating the Town of Paxton from small pieces of neighboring towns. This will take place at 1pm on February 8, 2015 at the First Congregational Church and will include a concert performed by the PCS Choir and the ringing of the original bell from the Paul Revere Foundry.

Town Website

The Town website has been updated.

Town Administrators Contract Extension

- The Board of Selectmen signed the contract extension for the Town Administrator which covers from January 1, 2015 to until June 30, 2015 and then a new three year contract will go into effect.

Correspondence

- **(JP)** Mr. Thomas Socha wrote a letter thanking the Fire Department for their quick response to a chimney fire and commending them for the extra attention that they took to ensure the situation was completely resolved.

Other Items

- **(JM)** The Paxton Police Department did a tremendous job in collecting items for the Toys for Tots program.
- **(JM)** Dr. McCall would like to move forward with the Town of Paxton on the school lease. He could meet sooner rather than later if a daytime meeting was possible. He requested either January 9th or 16th. I would like to ask the Board if they would agree to have Carol and myself meet with him to get this process going. All Board members agreed.

Motion (PB) seconded (JM) to leave the regular meeting and entered into Executive Session at 7:30pm and we will only return to the regular meeting for the purpose of adjourning. Unanimous, all in favor.

The next meeting is scheduled for Tuesday, January 6, 2015 at 7:00pm.

Adjourned Meeting at 8:55 pm, Unanimous all in favor.

Documents from the Meeting filed in BOS office:

Meeting minutes

Agenda

Attendance list

Town Administrators Update

Respectfully submitted,

Donna Graf-Parsons
Administrative Assistant