



Town of Paxton
Board of Selectmen
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Regular Meeting Minutes

Monday, August 24, 2015

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: Peter Bogren, Jr., Chairman
Julia N. Pingitore, Clerk

Attendees: Carol L. Riches, Town Administrator

See Attendee List

The Chairman called the meeting to order at 7:00pm.

Approve FY16 Liaison assignments

- (PB) Hold off until next meeting so that Selectmen Malone can be present to discuss.

Capital Improvement Planning Committee

- **Motion (JP) seconded (PB) to appoint the members of the Capital Improvement Planning Committee with the following terms. Unanimous, all in favor.**

3 years

James McGrath
Carol Riches

2 years

Kateri Clute
Forrest Smith
Gerald Ryan

1 year

Jeffrey Kent
Miryam Rabinovich

Land donation

- Barbara Oymaian owns a piece of land at the end of Eugenia Lane located on Map 19 lot 60. Mrs. Oymaian wishes to donate this piece of land to the Town of Paxton. The property is 1.95 acres but has some wetland issues and has been deemed unbuildable.
- **Motion (JP) seconded (PB) to accept the donation of land listed as Map 19 Lot 60 on the Assessors map from property owner Barbara Oymaian. Unanimous, all in favor.**
- (CR) Michael Putnam commented that this land could be beneficial to the Town in the future to help with some drainage issues in that area.

Ambulance receivables write-off policy

- (PB) I would like to see the Chief be named as the person responsible for the attributes of this policy and not someone that he has designated as a representative.
- **Motion (JP) seconded (PB) to accept the policy for the Ambulance receivables write-off policy with the note that the Chief is the person responsible for upholding the policy. Unanimous, all in favor.**

Employee Fraud Policy

- **(PB)** Who heads up the independent investigation?
- **(CR)** It depends who is involved. Typically it would be the Town Administrator that would have the overall responsibility.
- **Motion (JP) seconded (PB) to accept the Employee Fraud policy as written. Unanimous, all in favor.**

Meeting Minutes

- **Motion (JP) seconded (PB) to approve the Meeting Minutes from the Regular Meeting of July 27, 2015 . Unanimous, all in favor.**
- **Motion (JP) seconded (PB) to approve the Meeting Minutes from the Regular Meeting of August 4, 2015. Unanimous, all in favor.**

Town Administrators Update

- **Salaried Employees**

The Dept. of Labor recently revised the salary test for the Fair Labor Standards Act for rules governing the salary test and qualification for the classification of employees as exempt.

The new salary threshold will increase from \$455 to \$970 per week or \$23,660 to \$50,440 annually and be implemented in 2016 following a 60 day comment period.

This would more than likely change the status of some of our exempt employees to non-exempt. (See the attached).

- **John Bauer Senior Center Roof**

We have experience several problems with the roof leaking at the John Bauer Senior Center. It has reached the point where we can no longer patch. I made a capital request to the Capital Improvement Committee and they have agreed to place an article on the next special town meeting to fund the project.

Correspondence

- **(PB)** A letter was sent to the Town in recognition of a job well done by the Paxton Dispatch Center.

The next meeting is scheduled for Monday September 14, 2015 at 7:00pm.

Adjourned Meeting at 7:13 pm, Unanimous all in favor.

Documents from the Meeting filed in BOS office:

Meeting minutes

Agenda

Ambulance receivables write-off policy

Employee Fraud Policy

Town Administrators update

Respectfully submitted,

Donna Graf-Parsons
Administrative Assistant