

# **Town of Paxton**

## **Board of Selectmen**

### **Meeting Minutes**

**Monday, July 10, 2006**

Members Present: Michael Quinlivan, Chairman, John F. Malone, Vice Chair,  
Frederick G. Goodrich, Clerk

Charles Blanchard, Town Administrator

Attendees: See Attendee Sheet

The meeting was called to order at 7:05.p.m.

#### **Meeting Minutes**

- **Motion** (FG) seconded (JM) to accept the Regular Meeting Minutes of June 26, 2006. Unanimous.

#### **Senior Service Program**

- Annette Aubertin requesting to take part in the program for FY07 in the Clerk's office.
- (FG) concerned that the Town Clerk's office appeared to have expanded in staff. No criticism of Ms. Aubertin, would just like to know why people are being added to this office.
- **Motion** (JM) seconded (FG) to take under advisement, to have a detailed report of work in the Town Clerk's Office. (MQ) added that this was no reflection on Ms. Aubertin who had done an excellent job previous. Unanimous.

#### **Recreation Commission**

- Recreation Commission requesting confirmation that the Tivnan Field, Basketball and Tennis Courts would not be taken for the proposed Safety Complex and that a copy of the Feasibility Study be made available to them.
- (MQ) was not aware of any action to take this area.
- (CB) CMRPC had made a plan of all Town owned property including this area, however Doug Goodman of Reinhardt Associates had ruled out this property for the site of the Safety Complex.
- Requested of (CB) that he inform Recreation that until the Study is released no comments on proposed site known. (CB) to do this verbally at the next Recreation meeting on July 18, 2006.
- **Motion** (MQ) seconded (JM) that when the plan is complete it will be made available to the public. Unanimous.

#### **Town Administrators Update**

##### **DPW Bids**

- **Motion** (FG) seconded (JM) based on information regarding the Mass Highway price adjustments, supplied by (CB) accept the DPW bids. Unanimous.
- These being as follows:
- Bituminous Concrete: Mass Broken Stone
- Sand, Stone & Gravel: Bond Construction
- Cold Planing: Costello Industries
- Paving Reclamation: Murray Paving

##### **DLS Review**

- Final visit to be July 21, 2006, expect the report by the end of August. The report to be presented to the public at some stage to be ascertained by (CB).

##### **Smart Growth Tech Assistance Grant**

- Final report of the Smart Growth Tech Assistance Grant sent June 30, 2006. LID Stormwater Regulations yet to be adopted by the Planning Board. Open Space Residential Bylaw must be presented to boards, committees and the public with the view to be accepted at the FY07 Town Meeting.

#### **Chief Dispatcher**

- Resignation received from Chief Dispatcher Christine Brunelle. **Motion** (JM) seconded (FG) to accept the resignation and send a letter of appreciation to Christine. Unanimous.

#### **DPW Operator**

- 8 applications received for the Equipment Operator position. DPW Superintendent recommended hiring David Englund he has all the required licenses.
- **Motion** (JM) seconded (FG) to accept recommendation to hire David Englund as an Equipment Operator II at the starting rate of \$14.83. Unanimous.

#### **Town Hall Roof**

- (CB) has noticed shingles have been dropping off the Town Hall roof. Received an estimate of approximately \$12,000 plus the cost of replacing any rotted wood.

#### **Community Preservation Act**

- Petition to place the question of adopting the CPA will be circulated during July and placed on the November State Election.

#### **Emergency Manager**

- (CB) 2 applications received recommend appointing Jeffery Wentzell.
- **Motion** (FG) seconded (JM) to appoint Jeffery Wentzell as Emergency Manager. Unanimous.

#### **Other Business**

- (CB) Diane Dillman, Light Dept. Manager received the American Public Power Association's Larry Hobart Seven Hat's Award.
- **Motion** (FG) seconded (JM) to send a letter to Diane for all the hard work. Unanimous.
- (CB) Letter from Executive Office of Public Safety regarding NIMS compliance. Jay Conte to provide a list of levels officials have reached.
- Memo of appreciation for (CB) and Michael Putnam DPW Supt. from resident of Ridgewood Rd for taking care of driveway water damage problem.
- (FG) asked progress of Ambulance Service Plan? (CB) When finalized will have for review.
- (JM) asked position regarding 911? (FG) expecting something in November 2006.
- (JM) enquired as to whether the new Town Hall hours were working well?. (CB) confirmed that they were.
- (JM) any date for Dept. Managers meeting, (CB) not as yet.
- (JM) status of emergency generator connection to Town Hall. (CB) awaiting DPW scheduling of time.
- (JM) news on PCS reimbursement for windows? (CB) still being pursued.
- (JM) where do we stand on WRHS building project? (CB) to request a representative to meet with BOS.
- (JM) Town Hall feasibility study? (CB) expected this week.
- (JM) TA Goals & Objectives update? (CB) first update September 2006.
- (FG) Accountant expecting to close FY06 books a little later this year than in past years.

- (FG) Cable Committee reviewing the space at the Senior Center will place an order for the equipment.
- (JM) considering the problems Holden is having pursuing a Public Safety Complex asked (CB) to contact Town Manager in Holden to discuss a possible joint venture.

**Public Session**

- Melissa McKeon asked regarding State Aid figures. (CB) expecting a reimbursement from Baypath Vocational for transportation.

**Motion** (MQ) and seconded (JM) to adjourn meeting at 8:00pm. Unanimous.

Respectfully submitted by

Carol L. Riches, Administrative Assistant  
Paxton Board of Selectmen