



Town of Paxton  
Board of Selectmen  
697 Pleasant Street, Paxton, MA 01612  
(508) 754-7638 – phone (508) 797-0966 – fax  
dparsons@townofpaxton.net

## **Regular Meeting Minutes**

**Wednesday, August 17, 2016**

**Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612**

Members Present: Peter Bogren, Jr., Chairman  
Julia N. Pingitore, Vice Chairman  
John F. Malone, Clerk  
  
Carol L. Riches, Town Administrator

Attendees: see Attendee List

The Chairman called the meeting to order at 7:00pm.

We will enter into Executive Session and will only be returning to the regular meeting for the purpose of adjourning.

### **Open Hearing for the American Legion liquor license**

- American Legion members Adam Smith, Adam Doud and Paul Verdini were present to discuss their request to be able to extend their liquor license to a designated outdoor area.
- Paul Verdini expressed that this designated area would only be utilized for American Legion functions. We would not open this up to outside users.
- **(JM)** What would be the closing time for the outside area?
- Adam Doud replied that everything would be shut down by 11pm.
- **(JM)** How would the area be set up?
- Paul Verdini replied that we are going to section the area off from the rest of the parking lot and we would use high tops and tables that could be brought in and out.
- **Motion (JM) seconded (JP) to approve the extension of the American Legion liquor license to cover the outside area as designated on the application. Unanimous, all in favor.**

### **Request from St Columba to run a 5K road race**

- **(PB)** All the appropriate signatures have been obtained and the application is complete.
- **Motion (JM) seconded (JP) to approve the request for St Columba to run a 5K road race on September 18, 2016 from 11:30am to 1:30pm. Unanimous, all in favor.**

### **Police contract with AMC**

- Pass over until next meeting.

### **Appointment of Steven Legere as a part time Public Safety officer**

- **Motion (JM) seconded (JP) to appoint Steven Legere as a part time Public Safety Officer. Unanimous, all in favor.**

### **Appointment of Election Officials**

- Town Clerk, Susan Stone requested that the Board of Selectmen appoint the following people as Election Officials for the term of August, 2016 through July, 2017.
- **Motion (JM) seconded (JP) to appoint the following individuals as Election Officials. Unanimous, all in favor.**

1. Janice Carlson
2. Janet Chapman
3. Nancy Delle
4. Adam Doud
5. Gino Gangai
6. Paula Gangai
7. Deborah Henderson
8. Melinda Johnson
9. Kathryn Kingsbury - Clerk
10. Jackie LaFlash
11. Annette McKiernan
12. Jane McTigue - Deputy Warden
13. Michelle Nelsen
14. Natalie Siemen
15. Sandra Vaudo – Warden

### **School lease**

- **(PB)** I still have a concern with the \$35,000 threshold versus a deductible. I think there could be a potential issue for Paxton Center School being that it is an older school.
- **(CR)** There is a new issue that has been brought up that is being added to the lease. There are three towns that are on septic systems, so it was decided that these towns should receive some additional funds to help maintain and take care of these systems. We could set up a separate account to hold these funds in.
- **(PB)** What is the average amount we charge for snow removal each year?
- **(CR)** It's about \$10,000 a year, so I don't have the lease with me tonight to sign due to this recent change.
- **(JM)** What about the maintenance report?
- **(CR)** We have asked to have the Town Administrators updated when maintenance items are done to the school. We need to get Capital items in from the school on a timely basis. We will also be doing another walk through of the school.
- **(PB)** I still have concerns about being locked into that 35,000 threshold for the next 20 years.
- **(JM)** I'm not saying that I don't want to sign the lease but I do have some concerns as well.
- **(CR)** Initially we did say that we would support the lease.
- **(JP)** What happens if we don't sign the lease? Can we ask if they would work with us individually with a single contract?
- **(JM)** I would like to ask Carol to talk to the school and see what they say and bring it

back up for our next meeting.

- **Motion (JM) seconded (JP) to table this discussion until our next meeting. Unanimous, all in favor.**

### **Liaison assignments**

- (PB) Due to my past history and some recent issues that Jack has had I would like to reassign Julia Pingitore as the liaison to the Paxton Light Department.
- **Motion (JM) seconded (JP) to approve the reassignment of Julia Pingitore as the liaison to the Paxton Light Department for the FY17 assignments. Unanimous, all in favor.**

### **Meeting Minutes**

- Pass over approving the minutes of July 25, 2016 meeting until our next Board meeting.

### **Town Administrators Update**

- **IT Services**

As an update of our plans to regionalize with Barre and Rutland for IT services, this has been delayed due to Barre requiring a Town meeting to incorporate the additional expenditure (part-time employee) and revenue (Paxton's share) into their budget.

Until then we will be working on a job description for the part-time technician and a revised MOU to include Paxton. I have also reached out to MassIT who is interested in the regionalization of IT for small towns to discuss a possible vendor to assist us until we can proceed further with Barre/Rutland IT. I will keep you updated as progress is made.

- **Oil & Diesel Bids**

I joined the CMRPC regional bid for oil & diesel and below are the awarded bids for FY17 and a comparison with FY16:

<b>Oil</b>	<b>FY17</b>	<b>FY16</b>
Peterson Oil Co.	\$1.675 per gallon	\$2.195
<b>Diesel</b>		
Peterson Oil:	\$1.9509	\$2.256

Due to a fairly mild winter, we did have money remaining in the account at the end of the year and this will certainly be the case if our next winter is somewhat similar.

- **Motion (JM) seconded (JP) to accept the regional bids for Oil and Diesel in a regional agreement with CMRPC. Unanimous, all in favor.**

- **State Primary**

The Town Clerk asked that I announce that the last date to register to vote for the State Primary on September 8<sup>th</sup> is Friday, August 19<sup>th</sup> 9am to 5pm.

- **Scenic Byway**

The Scenic Byway Committee has identified a possible location for the kiosk in the vicinity of GWLT trail head, near Pleasant View Nursery (see attached). The site has yet to be visited and considered by public safety.

- **Open Positions**

The following committees still have openings:

- Board of Appeals
- Conservation Commission
- Historical Commission
- Cable Committee
- Capital Improvement Committee

(PB) Advertise the open positions on the orange sign at the Public Safety Complex.

- **Paxton Police – Women’s Tactical Training**

On September 6<sup>th</sup> the Paxton Police Department is running a Women’s Tactical Training class at Paxton Center School from 6 to 9pm.

**Motion (JM) seconded (JP) to leave the regular meeting and entered into Executive Session at 7:56pm and we will only return to the regular meeting for the purpose of adjourning. Unanimous, all in favor.**

The next meeting is scheduled for Wednesday, August 29, 2016 at 7:00pm.

**Adjourned Meeting at 8:54pm, Unanimous all in favor.**

**Documents from the Meeting filed in BOS office:**

Meeting minutes

Agenda

Attendance list

Town Administrators update

Respectfully submitted,

Donna Graf-Parsons  
Administrative Assistant