



Town of Paxton
Board of Selectmen
697 Pleasant Street, Paxton, MA 01612
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Regular Meeting Minutes

Monday, May 9, 2016

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: Peter Bogren, Jr., Chairman
John F. Malone, Vice Chairman
Julia N. Pingitore, Clerk

Carol L. Riches, Town Administrator

Attendees: see Attendee List

The Chairman called the meeting to order at 7:00pm.

Nick Powlovich with the Paxton Lions Club

- Pass over at this time. Mr. Powlovich was unable to attend.

End of year transfers

- **Motion (JM) seconded (JP) to approve the following end of year transfers. Unanimous, all in favor.**

<u>Account transferred to</u>	<u>Account transferred from</u>	<u>Amount</u>
0100-1915-5815-0000	0100-1915-5812-0000	\$5,000.00
0100-1915-5815-0000	0100-1915-5816-0000	\$5,000.00

Appointment of Robert Lamotte and Mark Ahearn

- **Motion (JM) seconded (JP) to appoint Robert Lamotte and Mark Ahearn as Associate members to the Board for the Council on Aging. Unanimous, all in favor.**

Town Administrators evaluation

- (PB) Provided the following statement in regards to the Town Administrators annual evaluation. “On behalf of the Board of Selectmen, it is my pleasure to congratulate you on another stellar performance review. Your overall performance score of 89.28 places you well into the outstanding range yet again.

Each Board member scored you in eight categories with each category being divided into sub-categories. Your lowest category score of 85.24 came in Human Resources Management and Labor relations, which still places you well within the outstanding

range. Your highest score 93.32 came in Meeting Preparation where your depth of knowledge and high quality analysis continue to shine.

The summative remarks prepared by all three Board members make it clear that the Town of Paxton is very fortunate to have you serving as the Town Administrator. As you continue to work with the Board of Selectmen, please do so with the knowledge that your effort, expertise, energy, and patience are very much appreciated by each member of the Board”.

- **(JM)** Stated that Mrs. Riches does a great job in running the town.
- **(JP)** replied that Mrs. Riches always conducts herself in a very professional manor.
- **(PB)** I will collect and review goals for the Town Administrator at our next meeting.

Meeting Minutes

- **Motion (JM) seconded (JP) to approve the Regular Meeting Minutes of April 25, 2016. Unanimous, all in favor.**
- **Motion (JM) seconded (PB) to approve the Executive Session Meeting Minutes of April 25, 2016. Unanimous, all in favor.**
- **Motion (JM) seconded (JP) to approve the Regular Meeting Minutes of May 2, 2016. Unanimous, all in favor.**

Town Administrators quarterly financial update

- **Appropriation Budgets**
Departments are now able to make adjustments within accounts where they foresee shortages; with approval of both the Finance Committee and Board of Selectmen. Further funding maybe necessary for Legal Fees to pay for upcoming work involving unions.
- **Trust Funds**
A copy of the current trust funds schedule is included for your information.
- **Debt Schedule**
Debt schedule updated and includes all borrowing from 2015 Town meeting; no borrowing is necessary for FY17 at this time.
- **Special Revenue Funds**
Details of the balances for the Special Revenue Funds as of March 31, 2016 herewith.
- **2212: Ambulance Receipts Reserved for Appropriation** – this account shows a balance of \$259,990. As you know \$251,400 was utilized in the recent Special Town Meeting and Annual Town Meeting to offset the cost of the ambulance services outlined in the EMS budget.
- **8820: Capital Deprecation Fund** – balance shows \$26,577 – this balance as it stands does not enable the Capital Committee to fund projects put before them borrowing.
- **8810: Stabilization Fund** – Balance currently stands at \$396,445.
- **Local Receipts**
Copy of the local receipts to March 31, 2016 is enclosed. Tax collections are looking good and with three months of collections remaining and a further excise batch due this month we should be in good shape for FY1q6. The Collector continues to send out late notices and record liens.

You will see that the line item for Payment in Lieu of Taxes is favorable by \$9,358, this is due to the fact that Kathy Stanley, Assessor did research on land owned by the City of

Worcester in Paxton and increase values: leading to a larger tax bill that was paid by Worcester.

Town Administrator Update

- **Water**
The 2015 Water Confidence Report is complete and can be found on the Towns website under the Water Dept.
- **Department Managers Meeting**
Minutes of our last Department Managers Meeting of April 27th are attached.
(PB) Any idea how much we could get from another tax title auction?
(CR) No, not at this time.
(PB) How are we with getting additional IT support?
(CR) We did get the cyber security data audit back which we will need to discuss in a future meeting. We do have the \$30,000 that was approved at Town Meeting for IT support.
(PB) The Police Chief mentioned that the scams are still prevalent.
(CR) The police will be holding an informational talk about this.
(PB) I would like to see if that can be tapped and put on cable for people to view.
(PB) Mike mentioned that the DPW barn needs work done to it.
(CR) He does have a Capital plan for a new building but that won't happen soon, so they are working on what they can fix.
- **Paxton Days**
Paxton Days will take place June 11th 11am to 3pm on the Common. We hope that the new location will encourage more residents to visit.
- **Paxton Lions**
The Annual Paxton Lions yard sale is May 21st residents wishing to be placed on the map should contact Nick Powlovich 508-755-7389.
- **Senator Gobi**
We received the attached press release informing us that Senator Gobi received Legislator of the Year from the MA Association of School Committee.

The next meeting is scheduled for Monday, May 23, 2016 at 7:00pm.

Adjourned Meeting at 7:35pm, Unanimous all in favor.

Documents from the Meeting filed in BOS office:

Meeting minutes

Agenda

Attendance list

Respectfully submitted,

Donna Graf-Parsons
Administrative Assistant