



Town of Paxton
Board of Selectmen
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Regular Meeting Minutes

Monday, March 14, 2016

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: John F. Malone, Vice Chairman
Julia N. Pingitore, Clerk

Carol L. Riches, Town Administrator

Attendees: see Attendee List

The Chairman called the meeting to order at 7:00pm.

Sweetpea

- Maria McDonnell presented some initial architectural plans for the new building in which the animals will be housed. Plans are on file in the Select Board office. Sweetpea has formed a formal Board which meets on the first Thursday of every month at 7pm. All decisions are now made by a formal Board vote. Soil testing will begin in about two weeks.
- (JM) What type of ventilation will there be?
- Maria McDonnell explained that there will be two units. One on the dog's side and one on the cat's side. There will also be radiant heat in the flooring and LED lighting.
- (JM) What size is the new building?
- Laura Macera from Cutler Associates replied that the new building is about 4700 square feet whereas the old building was 1900.
- (JM) How was the number of parking spaces determined
- Laura replied by the civil engineering company.
- How will the disposal of waste be handled?
- Laura replied it is bagged and thrown away.
- (JM) Are there floor drains?
- Laura replied that in any area that needs to be washed down there is a floor drain.
- (JM) Is there a septic system?
- Maria replied, yes it is the same as the old one.
- (CR) Will it be all volunteers again that will run the facility?
- Maria replied that yes, we plan to establish a schedule for volunteers so that all slots are filled. On May 15th we will start bringing people in to set this up. We will also establish a schedule for night checks.

Discuss warrant article for WRSD

- (JM) Pass over until next meeting.

Police budget

- Police Chief Robert Desrosiers presented the police budget for FY17. There will be no capital items for this year. We are renegotiating the agreement with Anna Maria for the next five years. We have settled the union contract with two years left with a 2 percent across the board raise. Still working on the exact compensation numbers. We have three new officers that were recently brought on as well as some position changes.
- (JM) What is the increase in overtime for?
- Chief Desrosiers said that is the two percent increase in compensation.
- (JP) What is the increase in booking room supplies?
- Chief Desrosiers stated that they had to replace the original wool blankets that they had because they did not pass inspection.
- (JM) How are things progressing with the gun range?
- Chief Desrosiers stated that the land needs some work done to it.
- (JM) Can you continue to look at the expenses for the Public Safety Building as far as the electricity and IT expenses?
- Chief Desrosiers we are continuously looking at ways to save in these areas. We are replacing old lights with new LED lights and we are also working with Mike Miers on the IT issues.
- (JM) What is the increase in radio maintenance for?
- Chief Desrosiers explained that the systems are getting older and need to be replaced.
- (JM) Do any of the officers radios need to be replaced?
- Chief Desrosiers stated that most of them are fine it is just a matter of keeping up the batteries.
- (JM) How are we doing with the employees in dispatch?
- Chief Desrosiers stated that they are doing well in dispatch at this point in time.

DPW budget

- Michael Putnam presented the budget for the Department of Public Works. We have level funded our budget this year. We put \$5,000 back into overtime which was cut last year. The blacktop account was put back in as well. We are getting further and further behind on road projects. It cost \$250,000 to pave just one mile of a road. We do not have any capital requests for this year.
- (JM) How is your snow and ice budget doing?
- Mr. Putnam replied that we still have \$50,000 left. This will allow us to fill the shed in preparation of next year's winter season.

Code Red

- Pass over to future meeting.

Sign lease for 10 West St

- Agreement was signed by both board members.

Sign order from hearing with National Grid

- Order was signed by both Board members.

Meeting Minutes

- **Motion (JP) seconded (JM) to approve the Regular Meeting Minutes of February 29, 2016. Unanimous, all in favor.**

Town Administrator Update

IT Grant

- It's going to be a very competitive grant. They have over 100 applications for it. A decision will be made in the late spring.

The next meeting is scheduled for Monday, March 21, 2016 at 7:00pm.

Adjourned Meeting at 7:45pm, Unanimous all in favor.

Documents from the Meeting filed in BOS office:

Meeting minutes

Agenda

Attendance list

Architectural plans from Sweetpea

Respectfully submitted,

Donna Graf-Parsons
Administrative Assistant