

**Town of Paxton  
Board of Selectmen  
Meeting Minutes  
Monday, July 24, 2006**

Members Present: Michael Quinlivan, Chairman, John F. Malone, Vice Chair,  
Frederick G. Goodrich, Clerk

Charles Blanchard, Town Administrator

Attendees: See Attendee Sheet

The meeting was called to order at 7:05.p.m.

**Meeting Minutes**

- **Motion** (FG) seconded (JM) to accept the Regular Meeting Minutes of July 10, 2006 with one amendment. Unanimous.

**Nashua River Watershed Association**

- James DeNormandie presented an overview of the project that they are currently undertaking with the assistance of a grant from the U.S. Department of Agriculture Forest Service "Forestry Innovation Clean Water and Healthy Watersheds" Grant.
- The project is to prepare GIS models to identify source water resources and specific parcels in the same eight towns that are the focus of the Wachusett Working Landscape Proposal, that are of the highest priority from both surface water and ground water resource perspectives.
- After preparation of the first draft NRWA will return to present the results to the BOS.
- Mr. DeNormandie, was interested in proposed wells in Paxton and information resources from within Paxton to assist them with the work involved. (CB) to be the contact person for the Town.

**Trash Abatement Request – 4 Holden Road**

- Request to abate trash fee as owner vacated property in April 06.
- **Motion** (FG) seconded (MQ) to accept request. Unanimous.

**Trash Abatement Request – 6 Hemlock Street**

- Request to abate trash fee as owner vacated property in June 06.
- **Motion** (FG) seconded (MQ) to accept request. Unanimous.

**Town Administrators Update**

**Library Trustee**

- Library Trustee position held by Louise Erskine should have been included in the May 8, 2006 Election, as this was missed and 45 days have passed the BOS need to appoint until the next election.
- **Motion** ((FG) seconded (JM) to accept the appointment of Louise Erskine as Library Trustee until the 2007 Election. Unanimous.

**Town Hall Building Assessment**

- Copies of the Assessment now received and provided to the BOS.
- **Motion** (MQ) seconded (FG) to table and send copies to the Capital Committee for their information. Unanimous.
- (CB) should have a cost for architectural drawings and plans.

**WRTA**

- WRTA have provided recent state legislation changes, which would allow the Town to join the

Authority. (CB) recommends placing an article on the next Town Meeting Warrant.

#### **Financial Policy Manual**

- Proposed Financial Policy Manual has been reviewed by the Town Treasurer and Town Accountant and will be available to the BOS this week ready for consideration to adopt the manual in September.

#### **Performance Reviews**

- DPW and Communication performance reviews have been completed and are being circulated to the BOS.

#### **Appointments**

- Chief Desrosiers and (CB) recommend appointment of Forrest Thorpe III as Interim Chief Dispatcher and Michael Rowe as Part-Time Dispatcher.
- **Motion** (JM) seconded (FG) to accept recommendations to appoint Forrest Thorpe III as Interim Chief Dispatcher and Michael Rowe as Part-Time Dispatcher. Unanimous.

#### **Sweeper**

- MIIA will be issuing a check for \$19,339.32 for the damage done to the old sweeper, this can be declared surplus equipment sold on “as is” basis.
- **Motion** (FG) seconded (JM) to declare old sweeper as surplus equipment. Unanimous.

#### **Paternity/Maternity Leave**

- PAB is reviewing the updated Personnel Policy Handbook. As no current policy for Paternity/Maternity Leave within the handbook, PAB is looking into what other municipalities and private sector provide.
- BOS agreed to await the recommendation of the PAB before accepting any policy.

#### **WRHS**

- (CB) has contacted Duncan Leith and he has agreed to attend the BOS meeting on August 21<sup>st</sup>. (JM) requested any information for review prior to the meeting.

#### **Town Owned Vehicles**

- Court case raised issue of the earning value of use of Town-owned vehicles and the impact on retirement benefits. Worcester County Retirement will be gathering information on this. Chiefs of Police Association have provided some material, which was passed on to the BOS.

#### **Emergency Manager**

- (CB) met with the new Emergency Manager, Jeffery Wentzell, previous Emergency Manager, Robert Barrett and Richard Bedard, MEMA.

#### **Department of Unemployment Workforce Agency**

- Received a refund of \$5,408.18 for the overpaid charges to the DUA.

#### **Public Session**

- Anita Fenton, Historical Commission and Historic District Committee objected to the fact that she believed that the plan that her committee submitted for the Town Hall Feasibility Study was overlooked. She felt that the Town should have the opportunity to see their plan.
- (FG) stated that the study was to ascertain the use of the building and whether renovations were feasible, not to adopt any plan.
- (CB) took exception to Ms. Fenton’s remarks and responded that the plan presented by the Historic District Committee was shared with Lamoureaux Pagano, the use of the upstairs was considered and what space could be best utilized.
- (MQ) Study being sent to the Capital Committee to give them the “heads up” not to take action at this time.

**Motion** (MQ) and seconded (JM) to adjourn meeting at 8:30pm. Unanimous.

Respectfully submitted by

Carol L. Riches, Administrative Assistant  
Paxton Board of Selectmen