



Town of Paxton  
Board of Selectmen  
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## **Regular Meeting Minutes**

**Monday, May 22, 2017**

**Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612**

Members Present: Peter Bogren, Jr., Chairman  
Julia N. Pingitore, Vice Chairman  
John F. Malone, Clerk  
  
Carol L. Riches, Town Administrator

Attendees: see Attendee List

The Chairman called the meeting to order at 7:00pm.

We will enter into Executive Session and will return to the regular meeting.

### **Town Administrators Evaluation**

- **(PB)** Read letter congratulating Carol Riches, Town Administrator, on another stellar performance review. The overall performance score of 95.48 places Mrs. Riches in the outstanding range yet again.
- Note\* this letter and all the evaluation forms can be obtained in their entirety in the Board of Selectmen's office.
- **(PB)** Every score was well deserved and this is an outstanding evaluation overall. We truly appreciate all the work that you do for the Town.

### **Paxton Days**

- Request to use the Town common on June 10<sup>th</sup>, 2017 from 9am to 3pm for our annual Paxton Days event.
- **Motion (JM) seconded (JP) to approve the use of the Town common for Paxton Days. Unanimous, all in favor.**
- Request to place signage on the Town common and along the roadside for Paxton Days.
- **Motion (JM) seconded (JP) to approve the placing of signs for Paxton Days on the common and along the roadside. Unanimous, all in favor.**

### **Special Town Meeting**

- **(CR)** Wachusett School district has put in a request for a 15 day extension on presenting

the district with a new budget. We are looking to schedule a Special Town Meeting on July 24<sup>th</sup>. We need to post the meeting for 14 days. The School Committee has set meetings for June 12<sup>th</sup> and 13<sup>th</sup>.

#### **Reorganization of the Board members**

- **Motion (JM) seconded (JP) to keep the positions the way they currently stand. Open for discussion.**
- (PB) That is okay with me but it is Julia's last year.
- (JP) I'm happy to do it, but may call on you for assistance from time to time.
- (JM) I will withdraw my current motion.
- **Motion (JM) seconded (JP) to make Julia the Chairperson, Peter the Clerk and Jack the Vice Chairperson. Unanimous, all in favor.**

#### **End of year transfers**

- **Motion (JM) seconded (JP) to approve the following end of year transfers. Unanimous, all in favor. Unanimous, all in favor.**

<b><u>Account transferred to</u></b>	<b><u>Account transferred from</u></b>	<b><u>Amount</u></b>
0100-1423-5130-0000	0100-1421-5103-0000	\$3,920.00
0100-1180-5200-0000	0100-1180-5400-0000	\$1,000.00
0100-1292-5200-0000	0100-1292-5400-0000	\$26.64
0100-1193-5200-0000	0100-1915-5816-0000	\$2,100.00

#### **Title Change for the Administrative Assistant**

- **Motion (JM) seconded (JP) to approve the title change of the Administrative Assistant to the Town Administrator and the Board of Selectmen to the Executive Assistant. Unanimous, all in favor.**

#### **Meeting Minutes**

- **Motion (JM) seconded (JP) to approve the Regular Meeting Minutes from May 1, 2017. Unanimous, all in favor.**
- **Motion (JM) seconded (JP) to approve the Executive Meeting Minutes from April 24, 2017. Unanimous, all in favor.**

#### **Town Administrators Update**

- **IT Grant**

We received notification that our Community Compact grant application was successful and that the Town has been awarded \$13,000. This will be used to purchase a new server and update and centralize our network. I should point out that Michael Savasta; IT Tech assisted me with the submission of this grant; of which I am grateful.

This will free up some of the money that we had included in the FY18 MIS budget.

- **Wiring Inspector**

The Town's wiring inspector has given notice that he does not wish to be reappointed next year. We have advertised the position and received many strong candidates.

- **Town Service Coordinator**

I just want to pass along the email below that I recently received commending Sheryl Lombardi. In addition I received a similar verbal compliment last week from a contractor. We are very fortunate to have such good people working for the Town.

*Hi Carol - I can't tell you how many times I speak with applicants and contractors who have worked with Sheryl Lombardi who tell me that they loved working with Sheryl. Just today, William Webb, a local builder, commented to me that Sheryl is friendly, easy to work with, helpful and informative. My father-in-law was building in town and he commented over and over how nice it is to work with the folks at town hall, especially Sheryl. The list continues; these are just recent comments. I think you know you have someone good, but it never hurts to hear what others are saying.*

**Mia McDonald**

Agent for the Paxton Conservation Commission

(508)450-7268

[mia.c.mcdonald@gmail.com](mailto:mia.c.mcdonald@gmail.com)

- **John Bauer Senior Center**

Just in case you didn't notice the activity room has now been painted and cosmetic improvements made to hide the existing cabling. This was paid for through the Cable Committee to improve the appearance. I want to thank Nick Powlovich for overseeing the project.

- **Memorial Day**

The Memorial Day Ceremony will again start at 10am with the parade from the Fire Dept. to the Common followed by guest speakers. Prior to this the Boy Scouts will hold a pancake breakfast at the First Congregational Church; the cost is \$6.00 for adults and \$4.00 for children. Veterans and children 3 and under are free.

- **Paxton Days**

Paxton Days will be held on the Common on June 10<sup>th</sup> from 11am to 3pm. There is still space available for any interested vendors and they should contact Donna Parsons for information.

**Correspondence**

(PB) A letter from town resident Melinda Johnson was received thanking the Smith Brothers Tree Removal Service for stopping to clean up a tree that had fallen on Holden Rd.

(PB) A letter from a Town resident was received expressing their gratitude to the Paxton Police and EMT's for their help during an emergency response.

**Motion (JM) seconded (JP) to leave the regular meeting and entered into Executive Session at 7:35pm and we will then be returning to the regular meeting. Unanimous, all in favor.**

**Return to Regular Meeting to recognize the Dispatcher's Unionization**

- **Motion (JM) seconded (JP) to recognize the Dispatcher's Unionization into the Local Union 170. Unanimous, all in favor.**

The next meeting is scheduled for Monday, May 12, 2017 at 6:45pm.

**Adjourned Meeting at 8:10pm, Unanimous all in favor.**

**Documents from the Meeting filed in BOS office:**

Meeting minutes

Agenda

Attendance list

Town Administrators evaluation

Respectfully submitted,

Donna Graf-Parsons  
Administrative Assistant